

## **AGENDA**

Regular Council Meeting  
Tuesday, March 21, 2023, at 7:00 p.m.  
Powassan Council Chambers  
(Firehall Station 1)

### **1. CALL TO ORDER & ACKNOWLEDGE FIRST PEOPLES AND TRADITIONAL LAND**

“We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings”

### **2. ROLL CALL**

### **3. DISCLOSURE OF MONETARY AND GENERAL NATURE THEREOF**

### **4. APPROVAL OF THE AGENDA**

### **5. PRESENTATIONS:**

### **6. ADOPTION OF MINUTES**

6.1 Regular Council meeting of March 7, 2023

### **7. MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**

7.1 Recreation Committee minutes of March 8, 2023

7.2 Maple Syrup Committee minutes of March 8, 2023

### **8. MINUTES AND REPORTS FROM APPOINTED BOARDS**

8.1 District of Parry Sound Social Services Administration Board CAO Report of March 2023

8.2 The Golden Sunshine Municipal Non-Profit Housing Corporation minutes of January 17, 2023

8.3 Powassan and District Union Public Library Budget for 2023

### **9. STAFF REPORTS**

9.1 Community Emergency Management Coordinator – Trout Creek Senior Living Evacuation Centre Agreement

9.2 Deputy Clerk, K. Bester – Peever Line ZBA Update

9.3 Deputy Clerk, A. Quinn – Accessibility Plan Update

9.4 Deputy Clerk, A. Quinn – Film Handbook and Permit Application

### **10. BY-LAWS**

10.1 2023-04 Tax Ratios

10.2 2023-05 2023 Budget

10.3 2023-06 Tax Rates

10.4 2023-07 Water and Wastewater Budget

10.5 2023-08 Water Rates

### **11. UNFINISHED BUSINESS**

11.1 Deputy Clerk, K. Bester – Bill 23

11.2 Deputy Clerk, K. Bester – Property Owner Request to Purchase McDonald Street

**12. NEW BUSINESS**

12.1 User Fee By-Law – Verbal, Mayor McIsaac

**13. CORRESPONDENCE**

13.1 Sap Run Road Closure Notice for Sunday, April 30, 2023

**14. ADDENDUM**

**15. ACCOUNTS PAYABLE**

**16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**

**17. PUBLIC QUESTIONS**

**18. CLOSED SESSION**

18.1 Labour Relations -Section 239(2)(d) of the Municipal Act and under 6(1)(d) of the Procedural Bylaw- matters regarding labour relations or employee negotiations.

**19. MOTION TO ADJOURN**

**Regular Council Meeting  
 Tuesday, March 7, 2023, at 7:00 pm  
 Powassan Council Chambers**

**Present:** Peter McIsaac, Mayor  
 Randy Hall, Councillor  
 Leo Patey, Councillor  
 Markus Wand, Deputy Mayor

**Absent:** Dave Britton, Councillor - with regrets

**Staff:** Allison Quinn, Deputy Clerk  
 Brayden Robinson, Treasurer/Director of Corporate Services  
 Terry Lang, IT Services

**Disclosure of Monetary Interest and General Nature Thereof:  
 None.**

**2023-71** Moved by: R. Hall Seconded by: L. Patey  
 That the agenda of the Regular Council Meeting of March 7, 2023, be approved with the addition under Section 18 – Adoption of Closed Session Minutes of January 17, 2023. **Carried**

**2023-72** Moved by: R. Hall Seconded by: L. Patey  
 That the minutes of the Regular Council Meeting of February 21, 2023, be adopted. **Carried**

**2023-73** Moved by: M. Wand Seconded by: L. Patey  
 That the minutes of the North Bay Mattawa Conservation Authority meeting of January 25, 2023, be received. **Carried**

**2023-74** Moved by: M. Wand Seconded by: R. Hall  
 That the Report regarding the 2023 Budget, as prepared by Treasurer and Director of Corporate Services, B. Robinson, be received. **Carried**

**2023-75** Moved by: M. Wand Seconded by: R. Hall  
 That the Memo from Deputy Clerk K. Bester, regarding Eide Consent Application be received,  
 And further that the Council of the Municipality of Powassan concurs with the request in Consent Application B4/POWASSAN/2023 for the LOT ADDITION to 532 Main Street and requests, per our Planner’s recommendation, that the severed lands be rezoned to RM-4 as a condition of approval. **Carried**

**2023-76** Moved by: M. Wand Seconded by: R. Hall  
 That the Report regarding the Banking Services Agreement, as prepared by Treasurer and Director of Corporate Services, B. Robinson, be received. **Carried**

**2023-77** Moved by: R. Hall Seconded by: L. Patey  
 That By-Law 2023-04, being a By-Law to set tax ratios for Municipal purposes for the year 2023,

Be **READ** a **FIRST** and **SECOND** time March 7, 2023, and to be considered **READ** a **THIRD** and **FINAL** time and adopted as such in open Council on the 21<sup>st</sup> day of March 2023. **Carried**

- 2023-78** Moved by: L. Patey Seconded by: R. Hall  
That By-Law 2023-05, being a By-Law to adopt the 2023 Municipal Budget,  
  
Be **READ a FIRST** and **SECOND** time March 7, 2023, to be considered **READ a THIRD**  
and **FINAL** time and adopted as such in open Council on the 21<sup>st</sup> of March 2023. **Carried**
- 2023-79** Moved by: L. Patey Seconded by: R. Hall  
That By-Law 2023-06, being a By-Law to provide for the adoption of tax rates and to  
further provide for penalty and interest in default of payment thereof for 2023,  
  
Be **READ a FIRST** and **SECOND** time March 7, 2023, and to be considered **READ a THIRD**  
and **FINAL** time and adopted as such in open Council the 21<sup>st</sup> of March 2023. **Carried**
- 2023-80** Moved by: R. Hall Seconded by: L. Patey  
That By-Law 2023-07, being a By-Law to adopt the Water and Wastewater budgets for 2023,  
  
Be **READ a FIRST** and **SECOND** time March 7, 2023, and to be considered **READ a THIRD**  
and **FINAL** time and adopted as such in open Council the 21<sup>st</sup> of March 2023.  
Recorded Vote: Requested by L. Patey  
L. Patey Yea  
R. Hall Yea  
M. Wand Yea  
P. McIsaac Yea **Carried**
- 2023-81** Moved by: L. Patey Seconded by: R. Hall  
That By-Law 2023-08, being a By-Law to adopt the Water and Wastewater Rate and Fee Schedule  
for 2023,  
  
Be **READ a FIRST** and **SECOND** time March 7, 2023, and to be considered **READ a THIRD**  
and **FINAL** time and adopted as such in open Council the 21<sup>st</sup> of March 2023. **Carried**
- 2023-82** Moved by: L. Patey Seconded by: R. Hall  
That Memo prepared by Deputy Clerk, K. Bester, regarding the Urban Service Area Bill 23  
provisions, be received. **Carried**
- 2023-83** Moved by: R. Hall Seconded by: L. Patey  
That the District of Parry Sound Social Services Administration Board 2023 Draft Budget, and  
Levy details, be received. **Carried**
- 2023-84** Moved by: R. Hall Seconded by: L. Patey  
That the mandatory 2023 Budget Report on Ontario Regulation 284/09 be adopted. **Carried**
- 2023-85** Moved by: R. Hall Seconded by: L. Patey  
That the East Parry Sound District Home for the Aged Levy Increase and Annual General  
Meeting notice, be received. **Carried**
- 2023-86** Moved by: M. Wand Seconded by: L. Patey  
That the Draft Call Taking and Alerting Services Agreement be received, and further that  
staff be authorized to execute the Agreement. **Carried**
- 2023-87** Moved by: M. Wand Seconded by: L. Patey  
That correspondence dated February 27, 2023, from Nipissing Violence Against  
Women Coordinating Committee, be received. **Carried**

- 2023-88** Moved by: M. Wand Seconded by: L. Patey  
That the accounts payable listing reports of March 1<sup>st</sup>, 2023, be approved for payment. **Carried**
- 2023-89** Moved by: R. Hall Seconded by: M. Wand  
That Council now adjourns to closed session at 7:38 p.m. to discuss:  
18.1 Adoption of Closed Session minutes of January 17, 2023  
18.2 Legal – Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural By-Law - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.  
18.3 Legal – Section 239(2)(f) of the Municipal Act and under 6(1)(f) of the Procedural By-Law - Advice that is subject to solicitor-client privilege, including communications necessary for that purpose. **Carried**
- 2023-90** Moved by: L. Patey Seconded by: M. Wand  
That Council now reconvenes to regular session at 8:37 p.m. **Carried**
- 2023-91** Moved by: M. Wand Seconded by: R. Hall  
That Council now adjourns at 8:38 p.m. **Carried**

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Mayor

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Clerk

**Recreation Committee Minutes** March 8, 2023, 7:00pm, 250 Clark Street – Maple Room

**Attendees:** Gerry Giesler, Mallory Slingerland, Kim Lindsay, Jeff Eckensviller, Brian Eckensviller, Don Thomson, Ted Hummel, Bobbie-Lynn Roberts (Booster Club), Kirsten Pedersen, Mayor McIsaac

**Staff:** Brayden Robinson, Allison Quinn

**Absent with Regrets:** Councillor Hall, Penny Desormiers, Chris Varey, Jared Dupuis, Jeff Conrad, Tyson Hummel, Rob Giesler, Shaun Geisler

**Public Guests:** Dylan Lingenfelter

**1. Call to Order @ 7:04 p.m.**

**2. Agenda**

- Adoption of the Agenda of March 8, 2023,  
*Moved by: M. Slingerland      Seconded by: B. Eckensviller*  
**Carried**

**3. Disclosure of Pecuniary Interest – None**

**4. Minutes**

- Approval of minutes of February 8, 2023  
*Moved by: M. Slingerland      Seconded by: G. Giesler*  
**Carried**

**5. Presentations - None**

**6. Correspondence - None**

**7. Facility Manager Updates**

**a) Sportsplex**

**b) TCCC**

- Change tables in men's washrooms – this has been completed.
- Flooring and railing – this will be done in the off season.

**8. Event Updates**

- a) Sip and Savour (Saturday, June 17, 2023)** – M. Slingerland gave an update. There will be another Sip and Savour meeting after the March Break.
- b) Canoe Regatta (Sunday, June 11, 2023)** – advertising for the event can start soon; they will need three volunteers.
- c) Fish Derby (Sunday, July 9, 2023)** – Advertising can begin at the same time as advertising for Canada Day; will need volunteers for the end of the derby to help measure the fish.
- d) Trout Creek Playground Improvements** – J. Eckensviller will be meeting with the Lion's Club
- e) Trails Funding** – Staff has started on tenders.

- f) **Winter Carnival (February 17, 18, 19)** – There was discussion about the event. B. Robinson is still waiting for a few invoices to come in and then he will have a final total; it was well attended. Thank you to all organizers and volunteers.
- g) **FedNor Funding** – Nothing new to report.

**9. Outstanding Business**

- Staff to send service plaque ideas to B. Eckensviller – this has been done. Recommendation will be sent to the Municipality to purchase the plaque.

*Moved by: G. Giesler                      Seconded by: B. Eckensviller*

**Carried**

**10. New Business**

- A possible opportunity for the recreation staff to rent more ice next season was mentioned. R. Giesler to look into.

**11. Community Updates**

- a) **D. Thompson** – There was discussion regarding an advertisement that was placed on Kijiji. R. Giesler to look into.
- b) **B. Roberts** – The Booster Club will be having a family board game night on March 24<sup>th</sup> at 6:30pm; an Easter Egg Hunt on April 1<sup>st</sup>; at Carnival weekend they raised a total of \$5,566.95 from bingo, the kitchen and chuck a puck.
- c) **P. Mclsaac** – Mayor Mclsaac mentioned how grateful he is to R. Giesler and S. Geisler for the time they have put in at the arenas and the work they are doing.
- d) **G. Giesler** – The curling club will have their closing bonspiel on April 1<sup>st</sup>; there are plans to have a junior league again next year (it used to run on Friday nights with younger kids from 5:30-7pm and older kids next).

**12. Next Meeting:** Wednesday, April 12, at 7p.m. – location to be determined.

**13. Adjournment:** Meeting adjourned at 7:55 p.m.

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Chair

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Deputy Clerk

**POWASSAN MAPLE SYRUP FESTIVAL  
COMMITTEE MEETING MINUTES  
MARCH 8, 2023**

**Call to order:**

Meeting called to order at 6:02 pm. with the following members in attendance:

Monika Gibbings / Roger Glabb / Mike Odrowski / Christine Wendover/ Leo Patey / Mary Heasman / Lindsay Gradeen / Joann Long

Municipal staff in attendance: Kim Bester and Brayden Robinson

Call to Order – Moved by Joann Long / Seconded by Leo Patey – **Carried**

1. Review of the Feb 8, 2023 minutes – Moved by Mary Heasman/ Seconded by Monika Gibbings – **Carried.**

Review of the Feb 10, 2023 Emergency Management Meeting. Roger Glabb advised that the OPP will not have a static display or other presence at the festival. A Paid Duty request has therefore been submitted to the OPP to provide 2 staff on site the day of the festival from 11 am to 3 pm.

2. Presentation – Brayden Robinson – Treasurer/Director of Corporate Services – Brayden advised that all municipal user groups and costs associated with various events were being reviewed in light of the Municipality's current financial situation. The Municipality is very supportive of the Festival Committee and its efforts. He was asked whether not there would be an option to put any surplus (profit) from the 2023 Festival into a Reserve account, and was advised that at this time this is not being done for any department. If the festival is very successful this year and does have a surplus, it would potentially provide an opportunity next year for an increase to the 2024 festival budget, based upon achieved revenues from 2023. The \$30,000 municipal contribution was also questioned, with it being suggested that the actual contribution is probably closer to \$5,000 (Public works and Administrative staff time). Actual costs will be more accurately recorded for this festival to determine what the municipal contribution is. A report on actual costs will be provided to Council and the Festival Committee after the festival. It was asked whether or not Volunteer Firemen would consider volunteering to assist the day of the festival. Chief Cox/ Ben Mousseau to be asked this question and also to advise whether or not there will be a static Fire Department display/trucks/etc. stationed on Clark St. during the festival.
3. **Correspondence** – n/a
4. **Maple Producers** – Matthews Maple Sugar Bush will be hosting the First Tapping event on Saturday, March 11 beginning at 1 pm. To date the following have confirmed their attendance: Mayor McIsaac / Mayor Piper or other Nipissing delegate / Mayor Degagne / Patti Fedeli.



## 5. **New Business –**

**Budget Update** – the budget is currently showing a profit of \$3,984.08 IF the inside vendors can be accommodated in the Sportsplex. If inside vendors will be going in the gym at 250 Clark, the budget currently shows a loss of \$1,040.29. Vendor applications and donations are still coming in and there are some items (revenues remitted from producers and the pancake breakfast/baked bean lunch) which are not yet included under Revenues.

**Vendor Update** – we currently have 75 – 10x10 spaces filled for outside, plus 7 food vendor (16 – 10x10 spaces) and 11 producer spaces (total of 102 – 10x10 spaces). We have 43 - 10x10 indoor vendor spaces currently registered, along with a waiting list. Some indoor vendors have advised that they will be open to having an outside space if they cannot be accommodated inside. If indoor vendors end up being accommodated inside 250 Clark (gym and foyer = 17 – 10x10 spaces only), other inside vendors will be advised and permitted to move to outside if they wish.

**Sponsor Update** – we have currently received \$2,700 to date from business sponsorships.

**Volunteer Update** – we have approximately 6-8 people (some students) who have advised that they would be willing to volunteer at the festival. GAP students may also be available. Leo has reached out to area high schools (West Ferris / St. Joes) and will reach out to Almaguin to determine if there are students seeking volunteer hours. Volunteer assistance from Municipal staff and Council members would also be appreciated. Volunteers will be required for the offsite parking lot / the indoor vendor location / the Kidz Zone, etc.

**Main Street Map Configuration** – it was decided that vendors on Main Street will begin just south of the driveway between the Valumart and the FHT building. They will then continue up Main Street (both sides) north towards the Sportsplex. Open spaces will be provided to restaurants (Echoes / China Garden), the United Church and the Century 21 building; the latter for their contribution of electricity for the gazebo/musicians.

**Busker Locations** – We have 4 buskers who are interested in performing at the festival (3 musicians and 1 juggler). They will be placed along Main Street in specific locations.

**Other Discussions** – In lieu of the North Bay Nugget no longer being staffed and advertising now going through a call centre, it was decided that \$1,000 of the budget allocated to Print ads could be used elsewhere (i.e. to cover the cost of the Paid Duty OPP). The remaining \$800 on this budget line will be used to Almaguin News ads and printing of programs and posters.

The Agricultural Society will donate the use of chairs to be placed in front of the entertainers. Home Hardware to provide plywood for these to be placed on. Roger to follow up regarding our request for the donated use of straw bales, which could also be used for seating in front of either the entertainers or the Lumberjack Show.

Lindsay Gradeen suggested that a Media Release be sent to local radio and print advertisers.

Letters to be sent out inviting dignitaries to the Opening Ceremonies / Pancake Flipping Contest and Kim to confirm that we will also be hosting a pancake breakfast for them.

Leo Patey suggested that we consider having students create a new "Sappy" contest for the 2024 Festival.

Kim to determine if tables can be borrowed from the TCCC for the indoor vendors, if required.

Motion to end the meeting at 7:00 pm – moved by Leo Patey, seconded by Mike Odrowski - **Carried**

Next meetings- April 5, 12 and 19<sup>th</sup>, 2023 – 6 pm – Elm Room

Minutes approved by: \_\_\_\_\_  
Roger Glabb, Chair

Recorded by : \_\_\_\_\_  
Kimberly Bester, Secretary

District of Parry Sound



Social Services  
Administration Board

# **Chief Administrative Officer's Report**

*March 2023*

## **Mission Statement**

**To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.**

## 2023 Budget

We were very pleased to have our proposed budget passed in our February Board meeting. Over the past month we have been working diligently to implement the budget and its directions.

## 66 Waubeek Street, Parry Sound

We are pleased to share that we were successful in obtaining an Official Plan Amendment No.5 as well as a Zoning Amendment for this piece of property. The DSSAB has been working on this for several years and are satisfied with the outcome. This certainly was an endeavor that required effort from various staff, consultants, and our Board Chair. Thank you to all involved and we look forward to further discussion about the future of this property.

## Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

## Social Media

### Facebook Stats

<b>District of Parry Sound Social Services Administration Board</b>	<b>SEPT 2022</b>	<b>OCT 2022</b>	<b>NOV 2022</b>	<b>DEC 2022</b>	<b>JAN 2023</b>	<b>FEB 2023</b>
Total Page Followers	393	400	409	410	428	446
Post Reach this Period (# of people who saw post)	3,847	3,827	6,431	4,180	8,907	4,645
Post Engagement this Period (# of reactions, comments, shares)	446	406	437	59	234	565

<b>Esprit Place Family Resource Centre</b>	<b>SEPT 2022</b>	<b>OCT 2022</b>	<b>NOV 2022</b>	<b>DEC 2022</b>	<b>JAN 2023</b>	<b>FEB 2023</b>
Total Page Followers	121	121	127	127	128	128
Post Reach this Period (# of people who saw post)	49	32	1,155	353	103	75
Post Engagement this Period (# of reactions, comments, shares)	6	1	46	36	1	3

<b>The Meadow View</b>	<b>SEPT 2022</b>	<b>OCT 2022</b>	<b>NOV 2022</b>	<b>DEC 2022</b>	<b>JAN 2023</b>	<b>FEB 2023</b>
Total Page Followers	409	479	487	488	493	496
Post Reach this Period (# of people who saw post)	3,041	260	8,588	750	480	251
Post Engagement this Period (# of reactions, comments, shares)	39	31	101	70	4	36

### Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	<b>SEPT 2022</b>	<b>OCT 2022</b>	<b>NOV 2022</b>	<b>DEC 2022</b>	<b>JAN 2023</b>	<b>FEB 2023</b>
Total Tweets	5	3	8	1	3	7
Total Impressions	146	63	50	13	178	158
Total Profile Visits	16	11	18	24	66	57
Total Followers	23	23	25	26	27	28

### Linkedin Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's LinkedIn page - <https://bit.ly/2YyFHIE>

	<b>SEPT 2022</b>	<b>OCT 2022</b>	<b>NOV 2022</b>	<b>DEC 2022</b>	<b>JAN 2023</b>	<b>FEB 2023</b>
Total Followers	274	297	377	377	382	395
Search Appearances (in last 7 days)	307	338	225	176	239	318
Total Page Views	132	150	73	45	46	31
Post Impressions	571	397	767	374	266	828
Total Unique Visitors	37	47	29	15	15	16

## Out and About in the Community

On March 2, 2023 we attended the YMCA Job Fair at the Bobby Orr Community Centre to promote the DSSAB as an employer of choice, and to promote the Become An ECE Campaign. This event was attended by our Quality Assurance Supervisor and members of our Human Resources team.



Pointe au Baril  
Community Centre,  
Sat., March 4<sup>th</sup> 2023, 9am-4pm

Free event

Learn what supports & services are available

Experience a mini-treatment

Seed swap

All are welcome!

Morning: learn about **sleep, harvesting, health & healing** from our Nurse-Practitioner, First Nation healers & many providers

Enjoy a healthy lunch by the **Parry Sound High School**

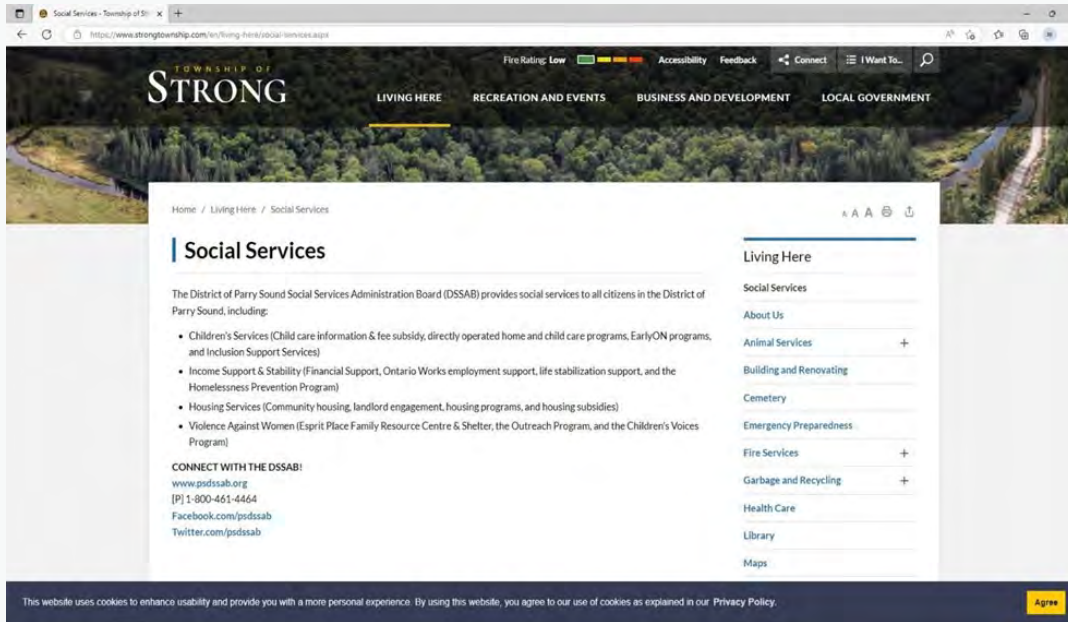
Afternoon: talk to providers & try a treatment: **acupuncture, massage osteopathic, or foot care** (mini sessions by appointment)

Hosted by the Pointe au Baril Nurse Practitioner-lead Clinic, In the Township of the Archipelago's ethical space

On March 4, 2023 we attended the Pointe au Baril Health Fair at the Community Centre. This event was attended by our Supervisor of Housing Stability.

## Municipal Outreach

We have reached out to all Municipalities with requests to add DSSAB info to their websites. All were provided with verbiage to make this a simple task, and were provided with appropriate links to direct viewers back to the DSSAB website. We have also reached out to all municipalities with an offer to provide a presentation of DSSAB services at a future council meeting, upon request.



## Licensed Child Care Programs

### Total Children Utilizing Directly Operated Child Care in the District January 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	0	0	3	1	12	16
Toddler (18-30M)	16	9	13	18	37	93
Preschool (30M-4Y)	20	15	19	41	44	139
# of Active Children	36	24	35	60	93	248

Most child care programs are nearing or are at their enrollment capacity.

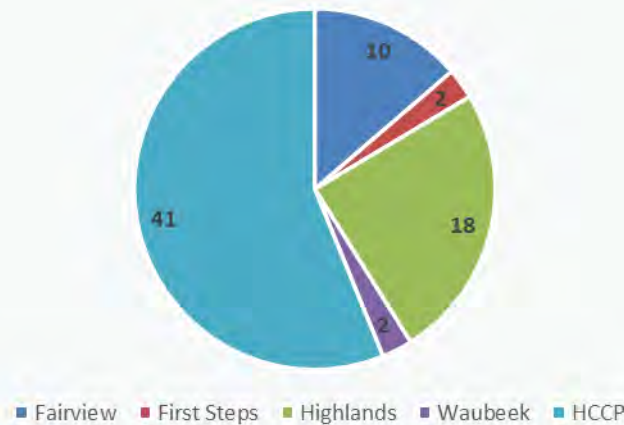
## School Age Programs

### January 2023

Location	Enrollment	Waitlist
Mapleridge After School	21	5
Mapleridge Before School	6	
St. Gregory's After School	13	1
St. Gregory's Before School	2	
Sundridge Centennial After School	16	4
Sundridge Centennial Before School	2	
Land of Lakes After School	15	4
Home Child Care	34	5
<b># of Active Children</b>	<b>109</b>	<b>19</b>

Magnetawan Central After School Program has now closed. St. Gregory's Before School Program has been moved to Mapleridge to ensure family's needs can be met. Sundridge Centennial Before School Program has closed. All After School Programs are at operating capacity and the School Age Program is attempting to secure a second staff member for the Mapleridge After School Program to accommodate the increase in enrollment and waitlist.

### Directly Operated Child Care Waitlist by Program January 2023



There has not been a significant increase in program waitlists this past month. The Ministry of Education has requested that licensed child care programs collect and report waitlist data as those children in need of immediate care that cannot be accommodated in program. Licensed programs now house a secondary waitlist of children that may need care in the coming months as parents are scheduling to return to work or attend school.



## Total Children by Funding Source January 2023

Active	# of Children	# of Families
CWELCC*	132	128
CWELCC Full Fee	188	186
Afterschool Fee Subsidy	6	6
Fee Subsidy	34	30
Full Fee	27	22
Ontario Works	8	8
<b>Total</b>	<b>395</b>	<b>380</b>

Funding Source - New	# of Children	# of Families
CWELCC	6	6
CWELCC Full Fee	3	3
Afterschool Full Subsidy	2	2
Fee Subsidy	4	4
Full Fee	3	3
<b>Total</b>	<b>11</b>	<b>10</b>

Funding Source - Exits	# of Children	# of Families
Full Fee	2	2
<b>Total</b>	<b>2</b>	<b>2</b>

\* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

## Inclusion Support Services

January 2023							
Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	1	0	0
Toddler (18-30M)	2	4	6	6	3	0	0
Preschool (30M-4Y)	5	39	44	44	2	2	0
School Age (4Y+)	2	12	14	14	0	0	1
Monthly Total	9	55	64	-	6	2	1
YTD Total	9	55	-	69	6	2	1

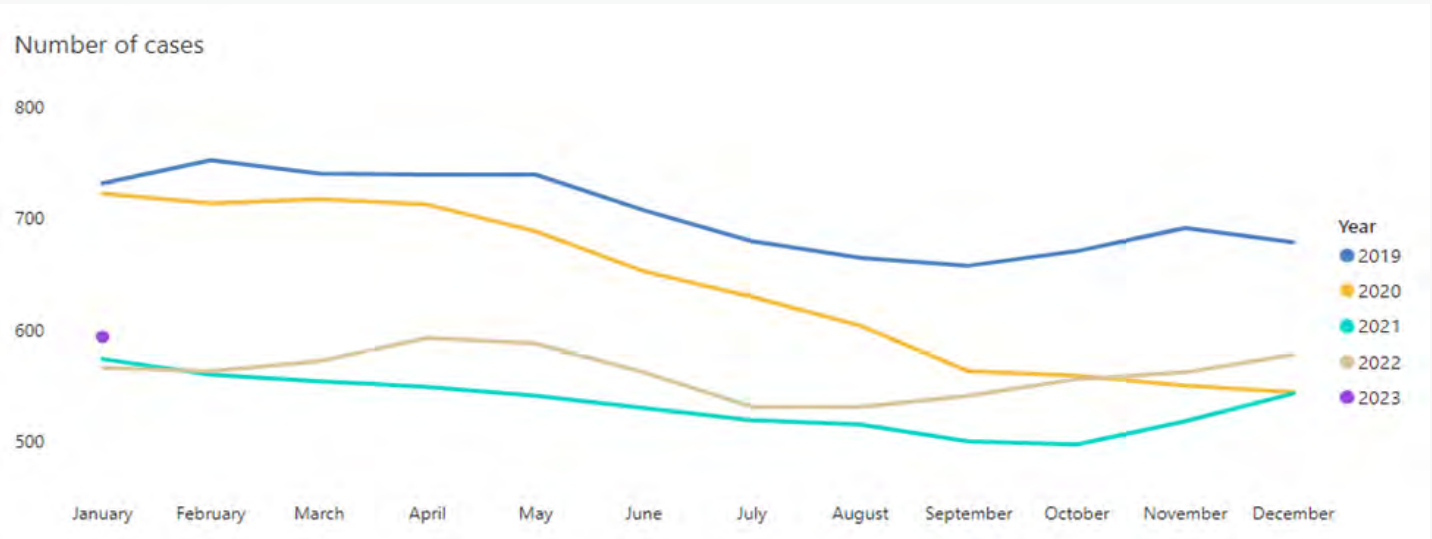
Preschool children continue to make up the majority of the Resource Consultants caseloads, specifically children in licensed child care programs. Social/Emotional development remains the consistent reason for referrals with speech and language development a close second.

### EarlyON Child and Family Programs

January 2023		
Activity	January	YTD
Number of Children Attending	890	890
Number of New Children Attending	42	42
Number of Families Visiting	809	809
Number of New Families Visiting	42	42
Number of Virtual Programming Events	4	4
Number of Family Engagements with Virtual Events	74	74

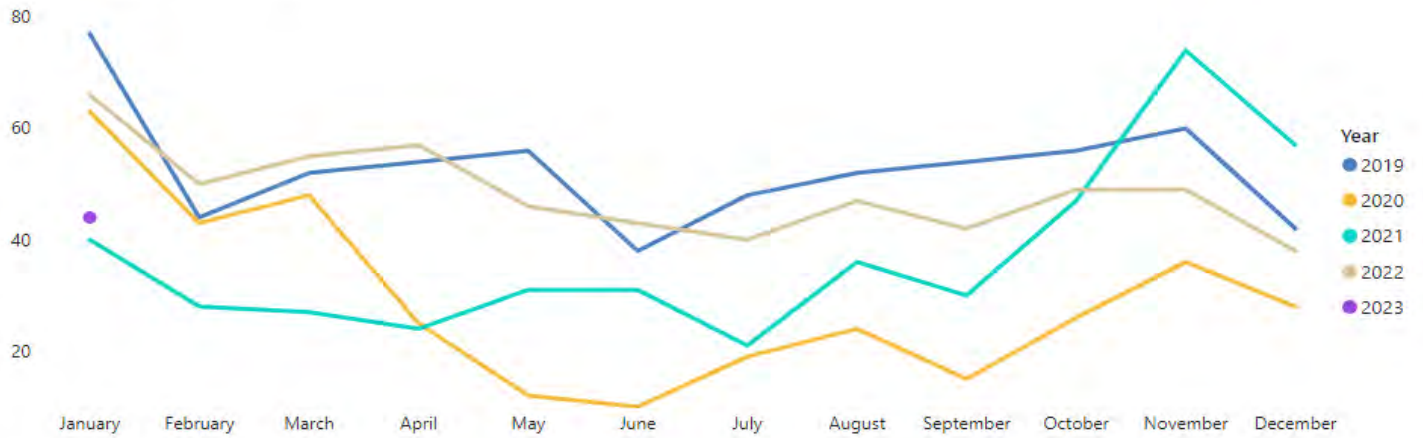
There were a lot of new families attending the EarlyON programs in January and numbers are returning to pre-pandemic levels.

### Ontario Works Caseload January 2023

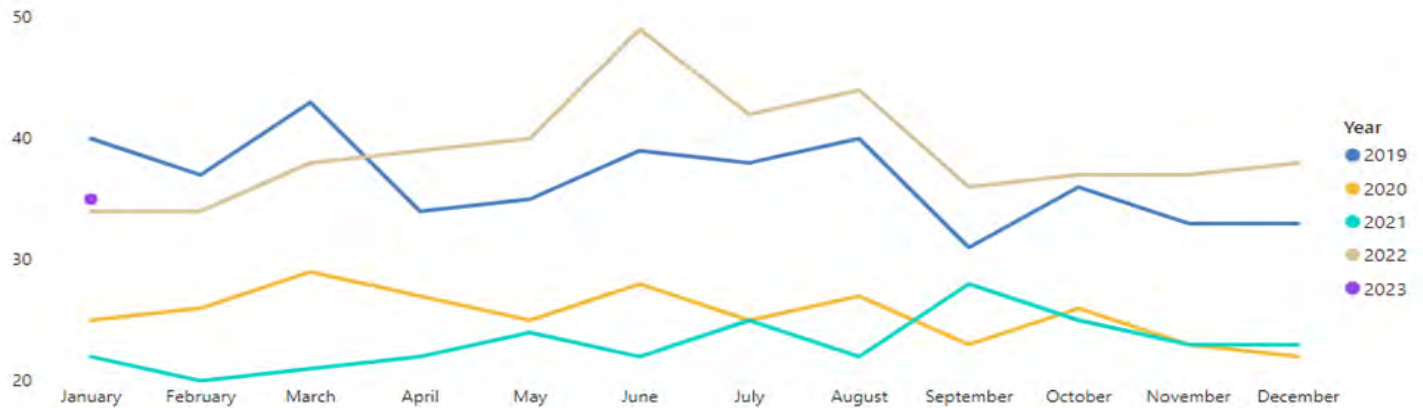


# Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office January 2023

Number of applications received



ODSP recipients actively participating in Ontario Works Employment Assistance



### Ontario Works applications

2 ▲

Average received per business day

45

Received Jan 2023

### Emergency Assistance applications

1 ▼

Average received per business day

23

Received Jan 2023

### Average number of business days from screening to grant

1.6 ▼

Ontario Works

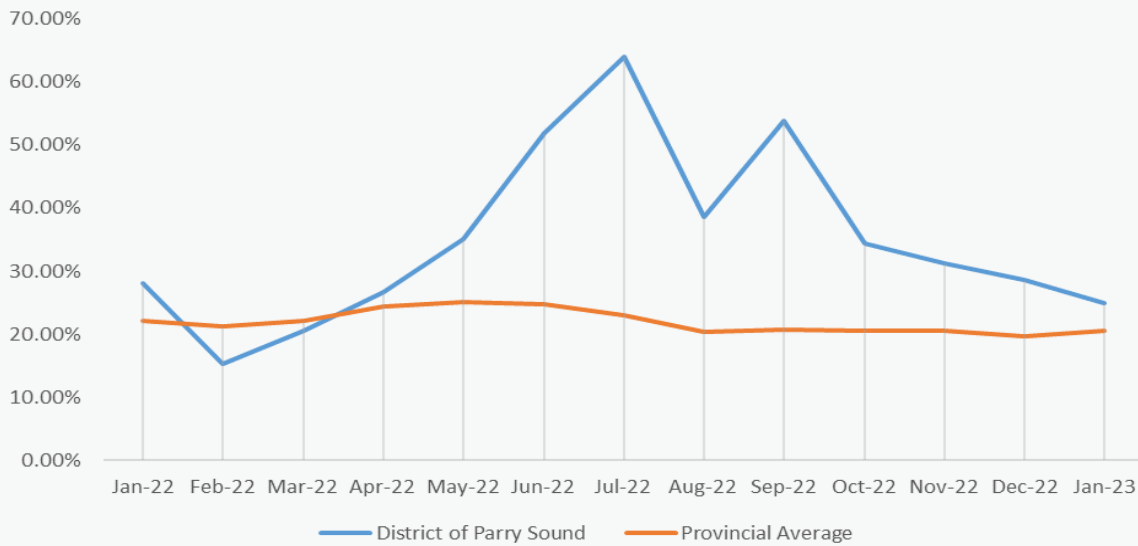
0.8 ▼

Emergency Assistance

The OW Caseload continues to edge up to **594** (up from 578). This is the highest the caseload has been since the beginning of the pandemic in Spring 2020. We are supporting 35 ODSP participants in our Employment Assistance program. We also have 52 Temporary Care Assistance cases. We also had 45 Ontario Works Applications and 23 applications for Emergency Assistance in January.

### Employment Assistance & Performance Outcomes

**% of Closures Exiting to Employment**

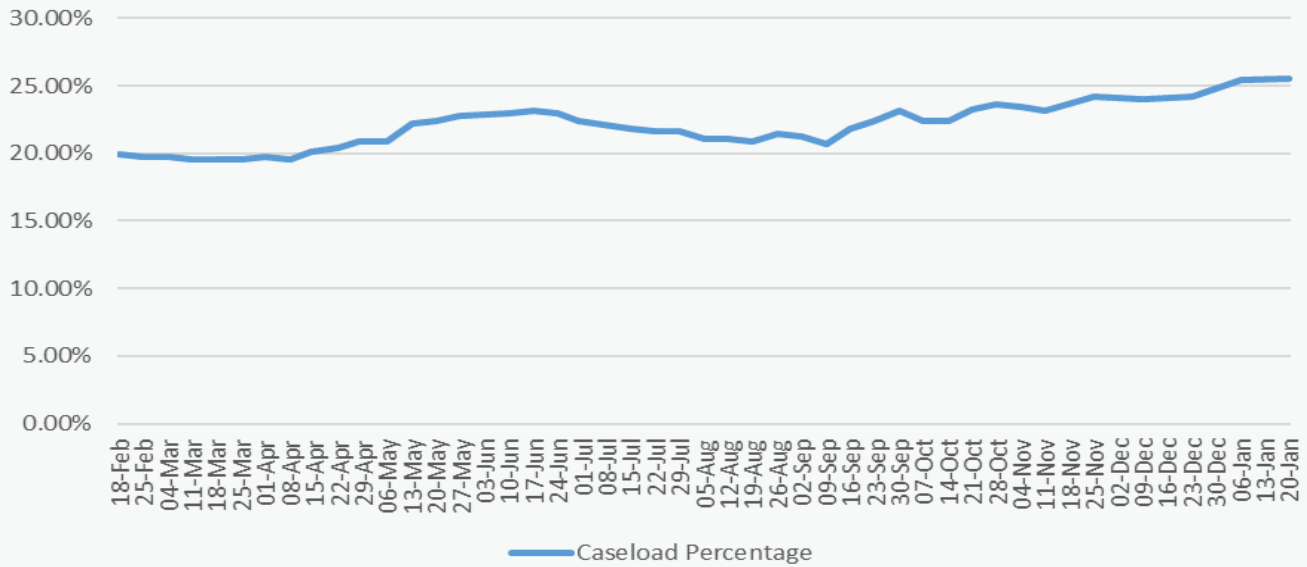


**% of Caseload Exiting to Employment**



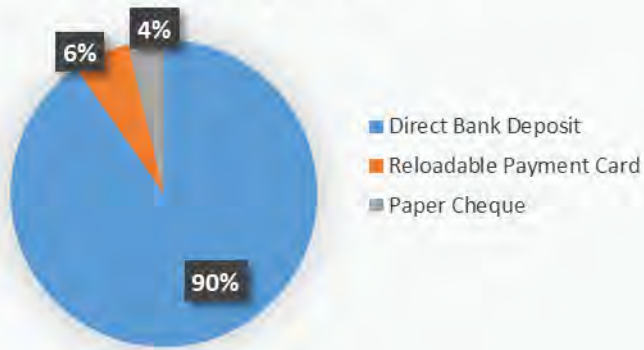
## MyBenefits Enrollment 2022/2023

### MyBenefits Enrollment by Week



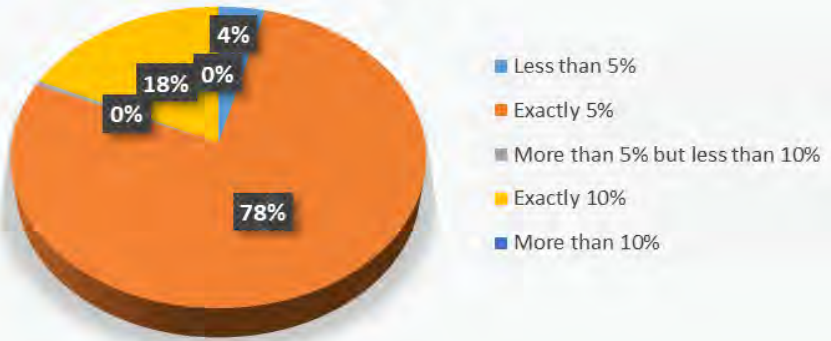
## DBD Enrollment

### Payment Receipt Method January 2023



## Overpayment Recovery Rate

January 2023



## Housing Stability Program - Community Relations Workers

### Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

January 2022 Income Source	East	West
Senior	4	5
ODSP	7	22
Ontario Works	3	9
Low Income	8	16

January 2023 Income Source	East	West
Senior	6	16
ODSP	13	36
Ontario Works	4	12
Low Income	17	22

### Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

January 2022 Income Source	East	West
Senior	10	5
ODSP	7	20
Ontario Works	3	6
Low Income	4	9

January 2023 Income Source	East	West
Senior	13	19
ODSP	11	25
Ontario Works	9	14
Low Income	10	37

**Contact/Referrals**

<b>January 2022</b>	<b>East</b>	<b>West</b>	<b>YTD</b>
Homeless	2	6	8
At Risk	0	9	9
Esprit Outreach	1	0	1
Program Total			18

**Short Term Housing Allowance**

	<b>Active</b>	<b>YTD</b>
January 2022	6	6

	<b>Active</b>	<b>YTD</b>
January 2023	15	15

<b>January 2023</b>	<b>East</b>	<b>West</b>	<b>YTD</b>
Homeless	5	4	9
At Risk	5	7	12
Esprit Outreach Homeless	-	-	-
Esprit Outreach at Risk	3	-	3
Esprit in Shelter		2	2
Program Total			26

**Housing Stability: Household Income Sources and Issuance from HPP & CHPI:**

<b>January 2022</b>	<b>Total</b>	<b>CHPI</b>
<b>Income Source</b>		
Senior	3	\$1,198.99
ODSP	13	\$9,612.90

<b>January 2022</b>	<b>Total</b>
<b>Reason for Issue</b>	
Rental Arrears	\$1,000.00
Utilities/Firewood	\$6,614.94
Transportation	\$24.00
Food/Household/Misc.	\$7,392.82
Emergency Housing	\$451.96
<b>Total</b>	<b>\$15,483.72</b>

<b>January 2023</b>	<b>Total</b>	<b>HPP</b>
<b>Income Source</b>		
Senior	3	\$1,900
ODSP	6	\$3,611.19
Ontario Works	4	\$336.16
Low Income	11	\$5,256.65
No Income	0	\$0

<b>January 2023</b>	<b>Total</b>
<b>Reason for Issue</b>	
Rental Arrears	\$4,676.88
Utilities/Firewood	\$688.01
Transportation	\$148.80
Food/Household/Misc.	\$4,559.80
Emergency Housing	\$1,030.51
<b>Total</b>	<b>\$11,104.00</b>

## Ontario Works: Household Income Sources and Issuance from HPP

January 2023 Income Source	Total	HPP
Senior	1	\$1,050.00
ODSP	10	\$5,643.73
Ontario Works	13	\$8,143.70
Low Income	8	\$2,872.23
No Income	0	\$0

January 2023 Reason for Issue	Total
Rental Arrears	\$3,581.00
Utilities/Firewood	\$4,822.46
Transportation	\$50.17
Food/Household/Misc.	\$8,439.20
Emergency Housing	\$816.23
<b>Total</b>	<b>\$17,709.06</b>

### By-Name List January 2022



### January 2023



A By-Name List is a real time list of all people experiencing homelessness in our community who would like to receive assistance to access housing services and supports. This is an ongoing process with people being added to the list as they connect or re-connect.

A people-centered approach to the By-Name List process will consider individual needs and promote safety, including cultural safety and cultural appropriate responses and practices. People and their experiences and stories are vital to conducting both enumeration (Point-in Time Count) and the By-Name Lists.



## Housing Programs

### Social Housing Centralized Waitlist Report January 2023

	East Parry Sound	West Parry Sound	Total
Seniors	39	108	147
Families	127	439	566
Individuals	492	214	706
<b>Total</b>	<b>658</b>	<b>761</b>	<b>1,419</b>
Total Waitlist Unduplicated			439

### Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb					
Mar	12		5	2	1	Mar					
Apr	12	1	1			Apr					
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
<b>Total</b>	<b>125</b>	<b>6</b>	<b>68</b>	<b>26</b>	<b>3</b>	<b>Total</b>	<b>5</b>	<b>1</b>	<b>13</b>		

SPP = Special Priority Applicant

- Housing Programs had 5 new applications in the month of January, one was approved Special Priority Program
- There were 13 applicants removed from the CWL in January – 12 were eligible for Canada Ontario Housing Benefit, and 1 was deceased

**Parry Sound District Housing Corporation**  
**January 2022**

Activity for Tenant and Maintenance Services

	<b>Current</b>	<b>YTD</b>
Move outs	3	3
Move in	1	0
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	1	1
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	1
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	0
Repayment agreements	7	7
No trespass order	0	0

**Parry Sound District Housing Corporation**  
**January 2023**

Activity for Tenant and Maintenance Services

	<b>Current</b>	<b>YTD</b>
Move outs	2	2
Move in	3	3
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	0	0
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	1
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	0
Repayment agreements	2	20 (18 carried from 2022)
Tenant home visits	19	19
Mediation/negotiation/referrals	8	8
No trespass order	0	0
Tenant engagement/education	9	9

**Maintenance for January 2022**

Pest Control	8	8 buildings monitored monthly
Vacant Units	10	family (6); single (4)
After Hours Calls	8	Alarm reset due to outage, leaking hot water tanks, heater repair, flooding, smoke detector battery replacement
Fire Inspections	8	Monthly fire checks at 8 of 8 buildings and 1 fire drill
Incident Reports	0	

**Maintenance for January 2023**

Pest Control	8	8 buildings monitored monthly
Vacant Units	15	one-bedroom (10); multiple bedroom (5) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	7	one-bedroom market units (7)
After Hours Calls	17	Smoke detector maintenance, leak from window, gas leak, no heat, odd smell from refrigerator, no hot water, toilet overflowing, sink leaking sink plugged, Bell tech needed access, carbon monoxide poisoning, well-being check, fire panel reset
Work Orders	163	Created for maintenance work, and related materials for the month of January
Fire Inspections		A total of 24 units were inspected for fire safety in the month of January
Incident Reports	3	

## **Property Maintenance and Capital Projects**

### **February 2023**

#### Local Housing Corporation and DSSAB Buildings

- Belvedere retaining wall - waiting on a phase 2 quote from CDCD Engineering (creation of the spec and management bid process, oversight of the contractor)
- Belvedere windows - in the process of organizing a specification and the tendering process
- Beechwood plumbing repair - received a quote from Bernard Rochefort that is above our tendering threshold; in the process of contacting another plumber; potential need to have Suppa engineering manage the tendering process, repair work
- Waubeek HVAC replacement - received 2 quotes and waiting on a third
- BCA's for all buildings - in the process of receiving 3 quotes
- Broadway/Queen renovations - ready for tender; tendering process to begin next month
- Esprit Renovation - waiting on town approval; applying for permit next month
- Investigation report has been completed on a town home; currently in the process of hiring a consultant to manage the remediation process for mould
- 66 Church Street - repair work for fire damage remediation has been awarded

#### *Challenges:*

Difficulty securing contractors/labourers as well as materials are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.

**Esprit Place Family Resource Centre**  
**January 2022**

<b>Emergency Shelter Services</b>	<b>January 2022</b>	<b>YTD</b>
Number of women who stayed in shelter this month	7	7
Number of children who stayed in the shelter this month	1	1
Number of hours of direct service to women (shelter and counselling)	58	58
Resident bed nights (women & children)	192	192
Occupancy rate	31%	31%
Days at capacity	0 (COVID capacity)	12
Days over-capacity	0	0
Phone interactions (crisis/support)	42	42

<b>Outreach Services</b>	<b>January 2022</b>	<b>YTD</b>
Number of women served this month	12	12
Number of women registered in the program	14	14

<b>Transitional Support</b>	<b>January 2022</b>	<b>YTD</b>
Number of women served this month	2	2
Number of women registered in the program	2	2

<b>Child Witness Program</b>	<b>January 2022</b>	<b>YTD</b>
Number of children/women served this month	16	16
Number of children registered in the program	17	17
Number of public ed/groups offered	0	0

## Esprit Place Family Resource Centre

January 2023

<b>Emergency Shelter Services</b>	<b>January 2023</b>	<b>YTD</b>
Number of women who stayed in shelter this month	9	9
Number of children who stayed in the shelter this month	10	10
Number of hours of direct service to women (shelter and counselling)	107	107
Number of days at capacity	10	10
Number of days over capacity	7	7
Overall capacity %	75%	75%
Resident bed nights (women & children)	231	231
Phone interactions (crisis/support)	34	34

<b>Outreach Services</b>	<b>January 2023</b>	<b>YTD</b>
Number of women served this month	5	5
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

<b>Transitional Support</b>	<b>January 2023</b>	<b>YTD</b>
Number of women served this month	6	6
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

<b>Child Witness Program</b>	<b>January 2023</b>	<b>YTD</b>
Number of children/women served this month	14	14
Number of NEW clients (mothers and children) registered in the program	1	1
Number of public ed/groups offered	0	0



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The Golden Sunshine Municipal Non-Profit Housing Corporation  
Minutes of the Board of Directors Meeting  
2023-01

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Tuesday January 17, 2023

A regular meeting of the Golden Sunshine Municipal Non-Profit Housing Corporation board was held on Tuesday January 17, 2023.

Present: Dave Britton, Doug Walli, Bernadette Kerr, Leo Patey, Mieke Krause, Amber Mclsaac,  
Property Manager

Regrets: Tom Piper

1. Call to order

**Resolution No. 2023-01**– Moved by Doug, seconded by Mieke that the meeting was called to order at 9:30 am. Carried

2. Additions to Agenda - None

3. Approval of the Agenda-

**Resolution No. 2023-02**– Moved by Leo, seconded by Doug that the agenda be adopted as presented.

4. Conflict of Interest Disclosure –The board noted that Dave Britton (self) and Leo Patey’s employer (Home Hardware) are listed on accounts payable report.

5. Approval of the Minutes December 13, 2022 board meeting

**Resolution No. 2023-03**– Moved by Mieke seconded by Doug that the minutes from the board meeting on December 13, 2022 were adopted as presented.

**6. Business arising**

**a) Project Updates**

Amber reported the new washers and dryers were installed the first week of January and the old units were sold for a total of \$600.00. Manufacture recommended a price increase based on the

extra cycles that are offered with these washers. A discussion took place in regards to what that increase should be.

**Resolution No. 2023-04**– Moved by Dave seconded by Mieke that the GSMNP approves a price increase of \$0.25 for the Pines laundry machines for every cycle.

Enbridge reported to Amber that the gas line for the makeup air unit will be installed in January. Under the direction of the board, Amber has advised Ainsworth that all invoices will remain outstanding until project completion. Ainsworth agreed this was reasonable.

New fire alarms are being installed January 26<sup>th</sup> in all the tenant units. They will meet all new building codes, flashing strobe, talking alarm, horn and c/o detector.

### **c) Policy Review**

The Guest Policy and Dispute Resolution Policy were reviewed and some grammatical changes were present by Bernadette and approved.

Recommendation from Bernadette that a Work Place Harassment & Violence Protection Policy be created. Amber will work on this in the future and present it to the board for approval once complete.

### **c) Flooring Request**

Amber reported that a portion of the flooring needs to be replaced in an apt 204. Tenant has made a request to the board to replace all the flooring in their apartment. Tenant will cover the cost less the amount the board was going to pay to replace their section of the flooring. A discussion took place and a recommendation was made that a letter be signed stating the GSMNP holds no responsibility in regards to the flooring quality, installation or need for future repairs.

**Resolution No. 2023-05**– Moved by Leo seconded by Doug that the GSMNP approves a payment of \$778.75 to Tool Box Tim towards the cost of installing new flooring in apt#204. Under the following circumstances; The tenants, Mr. & Mrs. McFadden, will sign a letter stating the GSMNP holds no responsibility in regards to the flooring quality, installation or need for future repairs, and all costs associated with the flooring install and any repairs needing to be done will be the responsibility of the tenant for the duration of their lease agreement. The GSMNP also has the right to inspect the flooring once completed and may ask them to make repairs or changes at the cost of the tenant.

## **7. Closed Meeting**

**Resolution No. 2023-06**– Moved by Dave seconded by Leo that the GSMNP board meeting will go into closed session as at 10:10am

**Resolution No. 2023-07**– Moved by Doug seconded by Mieke that the GSMNP board meeting will end its closed session at 10:17

## **8. Correspondents**

### **a) Board Member Applications/ Resignations**

Mr. Rybij sent a letter to the GSMNP announcing his resignation from the board of directors. A thank you letter will be sent to Mr. Rybij on the board's behalf. The board reviewed an application from Mrs. McFadden and a discussion took place.

**Resolution No. 2023-08**– Moved by Dave seconded by Doug that the GSMNP appoints Nancy McFadden to the vacant board position of 'Tenant Representative'.

### **b) Financial Report –**

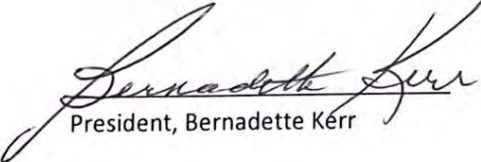
Amber presented the un-audited income statement for year ending 2022. Amber wanted to make the board aware that a tenant fridge broke over the holidays and she had to purchase one putting the building general account over budget. An ongoing leak in apt. 101 has added an increase to the plumbing costs for 2022. Bank charges increase more than what was budgeted for and were out of Ambers control. Any net income for the year was left in the account. Amber suggested to the board that they wait for the Auditor to advise the total amount that should be put in the capital account at year end. Encasa financial statements were shared. Property Assessment notice shared.

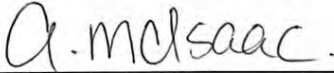
**Resolution No. 2022-09**– Moved by Doug, seconded by Mieke that the board approves the December 2022 financials that were presented. Carried

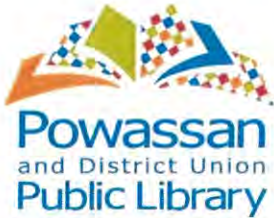
**9. Next Board Meeting** – February 21, 2023 @ 9:30am

## **10. Adjournment**

**Resolution No. 2023-10**– Moved by Mieke, seconded by Doug that the board meeting be adjourned at 10:50 am. Carried

  
President, Bernadette Kerr

  
Property Manager, Amber Mclsaac



March 15, 2023

Mayor Peter McIsaac  
Municipality of Powassan  
250 Clark Street  
Powassan, ON P0H 1Z0

**Re: Library Budget 2023**

Dear Mayor Peter McIsaac and Council Members:

The Board and I would like to thank you and your council for supporting the library this past year as we came out of the pandemic and returned to regular services.

Here is our 2023 Budget. I hope you will find it acceptable and choose to support it. Please note, this year I included a new column, showing the actual percentage increase, which occurred in 2022.

At the request of the Municipality of Powassan, the Library Board agreed to apply only a 1% increase over last years' service fees in spite of a cost of living increase of 6.8% in 2022. The 1% increase amounts to an additional \$1,023.64 for your Municipality.

In 2022, we increased our service fees by 1.5%, pared down many expenses, and were able to present a balanced budget despite that year's current 5% increase in the 2021 cost of living. Repeating the same scenario in 2023 will be more difficult, given the additional 6.8% increase in 2022. In 2020 and 2021, we were able to have surpluses due to our reduced hour's schedule, however, last year we returned to regular hours in May, which greatly reduced our surplus to only \$7,000. This surplus will be used this year to balance the budget.

We are hoping these cuts will not continue going forward for they are not sustainable for the Library in the end. As you will observe in the attached budget, the library operates on a very lean budget. By applying the surplus from 2022 to the 2023 budget, it will allow us to continue operating this year without having to sacrifice any services currently available to the public (Appendix C) and just as importantly without having to cut personnel or lose staff.

To help mitigate this year's budget cut, we have already applied for several grants, namely the Canada Summer Job (CSJ) Grant (\$8,602.50), the Young Canada Works (YCW) summer student grant (\$5,720), and the Seniors Community Grant (\$12,475). Furthermore, we plan to apply for the Ontario Trillium Foundation (OTF) Capital Grant in June 2023 to cover the cost of updating the light fixtures throughout the library. They are in serous disrepair and have become a hazard to our staff and patrons. We will also approach the Lions Club this spring to help us cover the pool costs for our Summer



Program participants. All of these initiatives will allow us to keep serving the community without adding to our budget. Additionally, we plan to raise money through our various service fees, namely photocopying, Lifelabs Clinics, and room rentals, to name but a few. Finally, we are planning some fundraising events this year, now that the pandemic is over.

All of these activities should help us get through this year without having to do any cuts to the services we offer, without having to reduce our operating hours, and without having to reduce staff hours or worse, eliminating staff.

As you can see, we are operating on a shoestring budget. Your continued funding, support, and council representation on the Library Board are essential to the Library. With your help, we can continue to offer exceptional services to the community as well as striving to achieve future goals.

Therefore, the 2023 proposed Library service fees for the Municipality of Powassan is \$103,387.64. The payments are requested in two first installments of \$34,462.55 to be paid March 31 and June 30, and the final installment of \$34,462.54 to be paid on September 30. The Library Board asks that you support the 2023 budget by funding the Library as requested. If you require more information concerning the budget request and/or any supporting documents, or you would prefer that the Library Board make a budget presentation, please contact Marie Rosset, CEO, at your convenience by phone at (705) 724-3618 or by email -- [mrosset@powassanlibrary.ca](mailto:mrosset@powassanlibrary.ca).

Yours truly,



Kristine Martin, Chair of the Board  
Powassan & District Union Public Library

Attachments:

2023 Budget (3 pages)

Appendix A – 2022 Funds Raised and Donations

Appendix B – 2022 Grants

Appendix C – A Community Space for All – 2022 PDUPL Programs and Activities

Proposed Installments for 2023

Invoice for March 31, 2023 Installment

**Powassan & District Union Public Library  
Operating Budget 2023**

Revenue	Actual 2022	% Diff. from 2021	Budget 2022	Budget 2023
Municipal	\$165,104.07	1.0%	\$165,104.00	\$166,755.04
Restoule	4,407.26	0.4%	4,576.00	4,621.76
Provincial	14,500.00	0.0%	14,500.00	14,500.00
Fees	5,034.64	-7.4%	3,681.32	3,900.00
Copier Fees	3,871.13	88.9%	2,500.00	3,500.00
LifeLabs Contribution	8,670.00	-6.6%	9,000.00	8,500.00
Pay Equity	7,601.00	0.0%	7,601.00	7,601.00
Donations	11,410.29	104.9%	7,500.00	10,250.00
<b>Total Revenue</b>	<u>\$220,598.39</u>	3.9%	<u>\$214,462.32</u>	<u>\$219,627.80</u>

Expenditures	Actual 2022		Budget 2022	Budget 2023
Payroll	\$136,539.23	16.2%	\$137,859.41	\$149,236.38
Benefits	6,199.82	10.6%	11,212.14	7,439.78
Pension	7,430.70	49.4%	9,535.00	7,579.77
WSIB	104.31	-71.2%	305.27	300.00
E.H.T.	1,454.52	10.5%	1,448.73	1,583.87
Training	454.69	13.3%	575.00	1,075.00
Payroll Services	1,424.62	-4.1%	1,534.00	1,500.00
Circulation Materials	11,177.96	2.9%	11,350.00	10,600.00
Interloans	318.89	7.9%	300.00	300.00
Programming	2,648.43	26.6%	1,100.00	1,100.00
Sewer & Water	456.52	-6.8%	500.00	500.00
Hydro & Heating	5,196.77	33.4%	4,500.00	7,445.00
Security	1,062.56	123.0%	600.00	1,200.00
Elevator	4,654.43	-6.8%	5,000.00	5,000.00
Insurance	5,452.01	14.3%	5,000.00	6,000.00
Janitorial Services	634.54	128.8%	500.00	700.00
Maintenance	9,743.80	73.7%	6,000.00	5,663.85
Maintenance Reserve	0.00	0.0%	0.00	0.00
Internet and Telephone	676.61	-4.9%	712.00	1,876.00
Computers	90.66	-88.6%	500.00	1,800.00
Contracted Computer Serv.	1,110.00	61.5%	1,200.00	1,200.00
Associations Fees	3,400.28	11.7%	3,100.00	3,100.00
Off. Supplies & Postage	1,195.76	22.4%	1,015.00	1,300.00
Copier	2,927.38	-18.8%	3,182.53	3,500.00
Audit	2,544.00	64.7%	1,545.00	2,544.00
Advertising and Promotion	506.43	-52.4%	500.00	600.00
Bank Service Charges	209.54	56.1%	115.00	200.00
Miscellaneous	790.18	324.1%	200.64	75.00
<b>Total Expenditures</b>	<u>\$208,404.64</u>	17.0%	<u>\$209,389.72</u>	<u>\$223,418.65</u>

**Powassan & District Union Public Library  
Special Project Budget 2023**

<b>Revenue</b>	<b>Actual 2022</b>	<b>% Diff. from 2021</b>	<b>Budget 2022</b>	<b>Budget 2023</b>
Student Grants	\$7,200.00	-2.8%	\$10,858.00	\$8,602.50
YCW	3,994.22	-74.2%	3,672.00	5,720.00
Trillium Resilience Grant	6,100.00	n/a	6,607.00	0.00
IDA Grant	500.00	n/a	0.00	0.00
Internet Connectivity Grant	<u>2,159.88</u>	0.6%	<u>2,148.00</u>	<u>2,160.00</u>
<b>Total Revenue</b>	<u><u>\$19,954.10</u></u>	-20.4%	<u><u>\$23,285.00</u></u>	<u><u>\$16,482.50</u></u>

<b>Expenditures</b>	<b>Actual 2022</b>	<b>% Diff.</b>	<b>Budget 2022</b>	<b>Budget 2023</b>
Students Grants (incl. YCW interns)	\$15,572.31	-26.5%	\$19,602.60	\$16,402.50
Trillium Resilience Grant	\$6,768.24	n/a	\$6,607.00	\$0.00
IDA Grant	\$500.00	n/a	\$0.00	\$0.00
Internet Connectivity Grant	<u>2,159.88</u>	0.6%	<u>2,148.00</u>	<u>2,160.00</u>
<b>Total Expenditure</b>	<u><u>\$25,000.43</u></u>	7.1%	<u><u>\$28,357.60</u></u>	<u><u>\$18,562.50</u></u>

**Powassan & District Union Public Library  
Budget 2023**

<b>Revenue</b>	<b>Actual 2022</b>	<b>% Diff. from 2021</b>	<b>Budget 2022</b>	<b>Budget 2023</b>
Operating Budget	\$ 220,598.39	3.9%	\$ 214,462.32	\$ 219,627.80
Special Projects	\$ 19,954.10	-20.4%	<u>\$ 23,285.00</u>	<u>\$ 16,482.50</u>
<b>Total Revenue</b>	<u>\$ 240,552.49</u>	1.3%	<u>\$ 237,747.32</u>	<u>\$ 236,110.30</u>
<b>Expenditures</b>	<b>Actual 2022</b>		<b>Budget 2022</b>	<b>Budget 2023</b>
Operating Budget	\$ 208,404.64	17.0%	\$ 209,389.72	\$ 223,418.65
Special Projects	<u>\$ 25,000.43</u>	7.1%	<u>\$ 28,357.60</u>	<u>\$ 18,562.50</u>
<b>Total Expenditures</b>	<u>\$ 233,405.07</u>	15.8%	<u>\$ 237,747.32</u>	<u>\$ 241,981.15</u>
<b>Revenue</b>	<u>\$ 7,147.42</u>	-80.1%	<u>\$ -</u>	<u>-\$ 5,870.85</u>



**Appendix A**  
**Powassan & District Union Public Library**  
**Raised Funds and Donations (cash and in-kind)**  
**2022**

	<b>Actual</b>
<b>Donations &amp; Fundraising</b>	
Friends of the Library donations	1,450.00
Used Book Sale receipts	2,333.00
Memorial Donations	1,520.00
Fundraising	320.00
Other	5,787.00
<b>Total Cash Donations</b>	<u>\$ 11,410.00</u>
 <b>In-kind donations</b>	
Retail Value of donated books added to collection	\$ 7,936.00
<b>Total Donations</b>	<b>\$ 19,346.00</b>

**Appendix B**  
**Powassan & District Union Public Library**  
**2022 Grants**

**Provincial Grants**

Provincial Library Operating & Pay Equity Grants	\$22,101.00
Internet Connectivity Grant	2,160.00
OTF Resilience Grant	6,100.00
<b>Total</b>	<b>\$30,361.00</b>

**Student Grants**

Canada Summer Jobs - Federal	\$7,200.00
Young Canada Works (YCW) - Federal	<u>3,994.22</u>
<b>Total</b>	<b>\$11,194.22</b>

**Other Grant**

International Dyslexia Association (IDA) Grant	<u>\$500.00</u>
--	-----------------

<b>2021 Grants - Total</b>	<b>\$42,055.22</b>
----------------------------	--------------------

## Appendix C

# A Community Space for All

## 2022 PDUPL Programs and Activities

### Daily Events

1. Toddler Tales (10-11am)
2. Kid's After-School Computer Hour (3-5pm)
3. Teen After-School Hang-out (3-5pm)

### Weekly Events

1. Purl Knitting Club
2. French Conversation Group
3. Raising Readers
4. Rug Hooking Group
5. Volunteer Program – volunteering of teens for service hours, and adult volunteers
6. Tech Help (twice a week)
7. Cricket Club
8. TOPS - weight management group
9. Homeschool Friday\* (every two weeks)

### Monthly Events

1. Friends of the Library
2. Book Club
3. Genealogy Group
4. Tech Help with Jeff
5. Bi-monthly featured Artist at the Doug Mackey Art Gallery
6. Writing Group – every two weeks

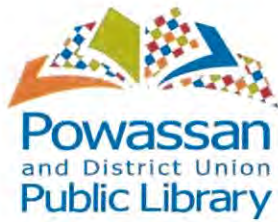
### Seasonal Events

1. Community Conversation Series – total of 9 evenings in 2022
2. Summer Program for Children
3. Christmas Mayor's Readings
4. Christmas Open House
5. Three StoryWalks® featured in Powassan
6. Participation at Saturday Powassan Farmer's Market in July and August
7. March Break Activities
8. Powassan Festival of Light participant

### Special Services

1. Availability of Community Legal Education Ontario (CLEO) information
2. Member of Our Digital World – Online Historical Website
3. Participation in Welcome to Kindergarten Program
4. Monthly Book Drop to Amish School
5. Book delivery to Eastholmes, the Pines, and Meadowview
6. Maintaining the Free Library in Memorial Park
7. Lifelabs Clinics (twice a week)

\* Ended in 2022. All other events to continue in 2023.



## 2023 Proposed Installments for Library Services

### Municipality of Powassan

March 31, 2023	\$ 34,462.55
June 30, 2023	34,462.55
September 30, 2023	<u>34,462.54</u>

Total Payment \$ 103,387.64

### Township of Chisholm

March 31, 2023	\$ 10,005.40
June 30, 2023	10,005.40
September 30, 2023	<u>10,005.39</u>

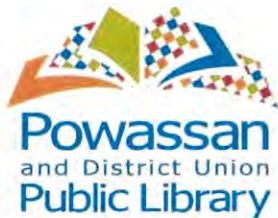
Total Payment \$ 30,016.19

### Township of Nipissing

March 31, 2023	\$ 11,117.07
June 30, 2023	11,117.07
September 30, 2023	<u>11,117.07</u>

Total Payment \$ 33,351.21

**Grand Total** \$ 171,376.80



<b>Date Due:</b> March 31, 2023	<b>Invoice #:</b> POW-23-01
<b>Invoice Date:</b> March 15, 2023	<b>Amount Due:</b> \$34,462.55

**Invoice**  
**Re: Library Services for 2023**

Attention: Brayden Robinson  
Municipality of Powassan  
P.O. Box 250  
Powassan, ON P0H 1Z0

First Installment for Library Services:	March 31, 2023	\$34,462.55
Second Installment for Library Services:	June 30, 2023	\$34,462.55
Third Installment for Library Services:	September 30, 2023	<u>\$34,462.54</u>
<b>Total Payment for Library Services</b>		<b>\$103,387.64</b>

**Thank you!**

**To: Director of Corporate Services, Clerk, Council**  
**From: Community Emergency Management Coordinator**  
**Re: Trout Creek Senior Living Evacuation Centre Agreement**

---

**BACKGROUND:**

In December 2022, Dynamic Health Management Inc. (DHM) officially began operating a care facility known as Trout Creek Senior Living at 102 Corkery Street. This is the former site of the "Lady Isabelle" nursing home. Currently, DHM is not licenced to operate as a care and treatment facility, as such they cannot provide nursing or medical care to residents, only services such as laundry and food preparation etc. They have advised municipal officials that they are currently seeking licencing. Part of the licencing requirements is that the facility has appropriate emergency procedures, including having an off-site location available in the event that they need to evacuate their home. DHM has submitted a proposed agreement to use the Powassan Legion as their emergency evacuation shelter, the agreement is attached to this memo.

---

**ANALYSIS:**

Several facilities have similar agreements with the municipality including schools and other care facilities. A typical requirement is that the organization provide the Municipality with an insurance certificate demonstrating that they carry a minimum of \$2 000 000 in liability insurance and name the Municipality as additionally insured under their policy. DHM has complied with this requirement. DHM has also made requested amendments to the agreement including a limit of 12 hours of usage of the facility in an emergency. It was impressed upon DHM that the facility is only equipped to operate as a temporary reception centre while they make more permanent arrangements.

---

**RECOMMENDATIONS:**

I recommend that, barring any objections from the Director of Corporate Services or the municipal attorney, that Council proceed with this agreement.

---

Respectfully submitted by,

Ben Mousseau, CEMC:



Date:

2023/03/15

## **Dynamic Health Management Inc. Relocation Agreement**

This agreement is between Dynamic Health Management Inc. (“DHM”) and The Royal Canadian Legion Branch #453 who is operating at 62 King Street, Powassan, Ontario. The agreement is also in partnership with the Municipality of Powassan as the owner of the building. This document is intended to outline and formalize the partnership and site-based agreements pertaining to the Relocation of Residents in the case of emergency at Trout Creek Senior Living. This arrangement begins on January 17, 2023 and is in effect for 5 years from the date of agreement. After this time, the two parties will be able to review and renew the terms and conditions as required.

Dynamic Health Management (“DHM”) is committed to providing holistic care in a safe and compassionate atmosphere, successfully creating one moment at a time. The goal is to be recognized for the quality of care combining humanity and grace through service excellence and delivery of care.

This document is designed to outline the terms of the partnership in case an emergency occurs at Trout Creek Senior Living that requires the Residents to be evacuated to an alternate location temporarily. Emergencies include but not limited to:

- Fire
- Flood
- Power outage
- Severe Weather and Storms
- Other factors that require the evacuation of Residents from Trout Creek Senior Living

The determination that such an emergency exists and whether residents will be relocated to the Legion will be decided by the Community Emergency Management Coordinator or the Director of Corporate Services of the Municipality of Powassan.

Trout Creek Senior Living has a maximum capacity of 49 Residents. In the case of emergency, DHM may ask The Royal Canadian Legion to temporarily provide shelter to Residents and staff – up to 12 hours from the time of evacuation – necessities such as water, access to washrooms, heating, and air conditioning are also provided by The Royal Canadian Legion.

Dynamic Health Management Inc. and The Royal Canadian Legion (in association with the Municipality of Powassan) agree to the terms outlined in this agreement which include:

- DHM to promptly notify The Royal Canadian Legion the gravity of the situation and the estimated time until the Residents can relocate back to Trout Creek Senior Living.
- The Royal Canadian Legion staff members are not required to provide care to DHM Residents.
- Upon request for emergency relocation to The Royal Canadian Legion, DHM will provide the following information:
  - o Number of Residents requiring temporary accommodation.
  - o Approximate time of arrival of Residents.
  - o Special needs requirements i.e., Oxygen.



- Provide transportation of Residents from the Home to The Royal Canadian Legion.
  
- The Royal Canadian Legion will provide the following in the case of relocation of DHM Residents:
  - Provide employee members to welcome Trout Creek Senior Living Staff and Residents at entry.
    - Show Residents and Staff to the assigned space.
    - Orientate Trout Creek Senior Living staff members to the surroundings and use of equipment, if required.
  
- A certificate of insurance is included.

**Signatures**

Trout Creek Senior Living operated by Dynamic Health Management Inc.:  
102 Corkery St, Trout Creek, ON P0H 2L0  
705-723-1777

	Chief Operating Officer	
Name: Belisha Ke	Title	Date

The Royal Canadian Legion Branch #453:  
62 King St. W. P.O. Box 207, Powassan, Ontario P0H 1Z0  
705-724-1698

Name:	Title	Date

Municipality of Powassan:  
250 Clark Street PO Box 250 Powassan, ON P0H 1Z0  
705-724-2813

Name:	Title	Date



## MEMORANDUM

TO: MAYOR / COUNCIL  
FROM: K. BESTER, DEPUTY CLERK  
DATE: MARCH 13, 2023  
RE: PEEVER LINE ZBA - UPDATE

---

### Background:

Zoning Bylaw no. 2023-01 was passed on February 7, 2023, rezoning 505 Peever Line to the Rural Exception 14 (RU-14) zone. This bylaw included a Holding provision as follows:

- 2 (iii) The Holding (H) Symbol shall be removed once the municipality is satisfied that acceptable emergency vehicle access is provided for the 'Rural Event Venue' use.

The property owners have provided the attached Engineering report which confirms that there is acceptable emergency vehicle access via the bridge onto the property. The Fire Chief has confirmed that the engineering report provided confirms access and notes that it also contains the provision that the bridge should be monitored and maintained to remain in good working order.

### Recommendation:

That staff be directed to advise that applicant that the Holding provision can now be removed, and that staff initiate this process as soon as possible.

K

**Date:** March 8, 2023

**No. of Pages:** 3

**Project:** Berger Driveway Bridge

**Project No.:** TE-41610-23

**Address:** 505 Peever Line, Powassan, ON

**Permit No.:** N/A

**Client:** Taylor Berger

**Distribution:** Taylor Berger

taylor.berger42@gmail.com

### Background

Tacoma Engineers has been retained by Taylor Berger to determine if the private bridge at 505 Peever Line, Powassan, ON is structurally adequate to support the local fire department's water tanker truck. The fire department requires a report stating that the bridge can support their equipment to access a wedding venue that will be added to the property.

The bridge at 505 Peever Line spans approximately 19'-0" and is constructed as follows:

- 10" deep x 12" wide oak rail ties spanning transversely across four steel stringers
- W14x43 steel stringers bearing 8" onto concrete abutments
- 2'-0" thick x 12'-0" long x 2'-0" deep concrete abutments

Refer to Photograph 1 for the spacing of the stringers and Photograph 2 for an overview of the completed bridge.



**Photograph 1: Overview of Bridge (Under Construction)**



**Photograph 2: Overview of Bridge**

**Comments**

The water tanker truck, as described by the local fire department, is 28'-0" long, 8'-0" wide, and has one (1) front axle and two (2) rear axles. The weight of each axle is as follows:

Front Axle = 54 kPa (12,000 lbs)

Rear Axles = 90 kPa (20,000 lbs) each

A serviceability limit state (SLS) soil bearing capacity of 85 kPa has been assumed for the purpose of review of the abutments and footings.

The scope of the analysis includes a structural review of the decking, beams, and foundation supports. The analysis does not include a review for conformance to the Canadian Highway Bridge Design Code.

The analysis found that the oak rail ties, steel stringers and concrete abutments provide adequate support for the water tanker truck described above. The properties of white oak are not available in the current Canadian design standards; however, material properties for white oak are available in the Wood Handbook – Wood as an Engineering Material, produced by Forest Products Laboratory.

The bridge should be monitored and maintained to ensure it remains in good working condition.

Per



Andrew Watson, EIT  
Structural Designer  
Tacoma Engineers



Encl. N/A

**To: Council, Director of Corporate Services**  
**From: Deputy Clerk, A. Quinn**  
**Re: Accessibility Plan Update**

---

**BACKGROUND:**

The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) sets out accessibility standards for public sector organizations to follow. One of the requirements is a multi-year accessibility plan that is reviewed and updated at least once every five years.

A noted update to the AODA is that municipalities with fewer than 10,000 residents are no longer required to have an accessibility advisory committee. As part of the updated plan, staff invite community members to contact the Municipality directly with any concerns and/or suggestions.

---

**ANALYSIS:**

Since the last plan was put in place the AODA has updated standards and also created a template for organizations to use to implement the accessibility plan and policies. This updated Municipality of Powassan Accessibility Plan was created using that template.

Accessibility policies and procedures will be updated as well.

---

**RECOMMENDATIONS:**

That council adopts this new and revised Municipal Accessibility Plan.

---



# **MUNICIPAL ACCESSIBILITY PLAN**

**Revised March 2023**

## TABLE OF CONTENTS

1.0	Introduction
2.0	Municipal Highlights
3.0	Key Contact
4.0	Background
5.0	Past Achievements to Remove and Prevent Barriers
6.0	Strategies and Actions
7.0	Decision Making Review
8.0	Monitoring Progress
9.0	Annual Accessibility Review
Schedule A	Definitions

# MUNICIPALITY OF POWASSAN ACCESSIBILITY PLAN

## 1.0 Introduction

The Corporation of the Municipality of Powassan government structure includes a mayor and four Councilors. Each member of the Council also sits on various standing Committees.

The Municipality of Powassan's Mission Statement is "Through efficient and effective leadership, Powassan supports a high quality of life for all its citizens. Its citizens have a strong sense of pride and ownership in the community."

It is important that the Accessibility Plan ensures *all* citizens feel included in that statement, therefore the Municipality strives to meet the needs of its employees, residents, visitors, and other stakeholders with disabilities and is working hard to remove and prevent barriers to accessibility.

This Accessibility Plan outlines the steps we are taking to meet those requirements and to improve opportunities for people with disabilities.

Our plan shows how we will play our role in making Ontario an accessible province for all Ontarians and will be reviewed annually and updated at least once every five (5) years.

## 2.0 Municipal Highlights

Powassan is located along the Highway 11 corridor, approximately 30 kilometres south of the City of North Bay. The Municipality was amalgamated on January 1, 2001, to include the Town of Powassan, Town of Trout Creek, and the Township of South Himsforth to become the Corporation of the Municipality of Powassan.

The Municipal Office is located at 250 Clark Street and the Public Works buildings are located at 750 Main Street, in Powassan. The Municipality also has two arenas, two fire halls, a pool, a library, parks and trails, a municipal beach and boat launch, two seniors' halls, rental halls and the Municipal building runs as an event hub for the community.

The Powassan Town Square building is home to the Powassan and Area Family Health Team which is made up of family physicians, a nurse practitioner, a registered family



nurse, a social worker and administrative staff. Down the street residents will find dental, physiotherapy and chiropractic clinics. There are seniors' residences, both assisted and independent living, and many local businesses throughout the community.

The Municipality of Powassan is an active community with a Recreation Committee and an Events Coordinator, providing a variety of programs and events throughout the year such as swimming, hockey, line dancing, cycling tours, craft classes and many more. A privately owned golf course is at the edge of town with many equestrian facilities throughout the municipality.

Several local families date back numerous generations. The Municipality is now seeing a growth in population and diversity as people prioritize lifestyle and remote work is available. Visitors come to enjoy the cycling tours, the snowmobile trails and many locals take part in the accessible events at 250 Clark. There really is something here for everyone.

### **3.0 Key Contact**

Municipal Clerk or Designate: [office@powassan.net](mailto:office@powassan.net)  
705-724-2813

The Municipality of Powassan  
250 Clark Street  
Powassan, ON P0H 1Z0

The public is encouraged to share their ideas and suggestions, by phone, email, or mail, on how the Municipality can improve facilities and services for those with disabilities.

### **4.0 Background**

Preparation of an annual Municipal Accessibility Plan is a requirement of local governments in Ontario under the provisions of the Ontario with Disabilities Act (ODA), 2001 and the Accessibility for Ontarians with Disabilities Act (AODA), 2005. Legislation requires that municipalities with populations of over 10,000 establish an Accessibility Advisory Committee.

The Municipality of Powassan, under Council's Motion No. 2002-243 established an Accessibility Advisory Committee in 2002. Under current regulations, the Municipality of Powassan is not required to establish an Accessibility Advisory Committee as outlined in Part VII of the AODA.

The Accessibility Advisory Committee will be officially disbanded in 2023 and now, following provincial guidelines, Municipal staff are provided with training on the Ontario Human Rights Code and the Integrated Accessibility Standards Regulations. Staff are responsible for being aware of accessibility related issues, requirements, and reporting to their supervisors. Supervisors are responsible for ensuring compliance with all municipal policies, including identifying barriers.

Council approval is required for all changes and/or updates to the Plan as well as budget approval for annual initiatives.

## **5.0 Past Achievements to Remove and Prevent Barriers**

The Municipality has implemented the following projects and programs since the last plan update, to improve accessibility for people with disabilities and to meet requirements of the AODA.

The following barriers were identified in the 2016 Accessibility Plan update and have since been rectified.

### Customer Service

The Municipality of Powassan is committed to meeting the Integrated Accessibility Standards Regulation Ontario (IASR) (Ontario Regulation 191/11) Accessible Customer Service Standards, with respect to the use and benefit of Municipal services, programs, and facilities with means that respects their dignity, independence, integration and equals what is provided to others.

This commitment includes residents, employees, visitors, and other stakeholders with visible and non-visible disabilities. Our goal is to meet the requirements of the Customer Service Standards, including the development, implementation, and maintenance of Accessible Customer Service Policies.

In 2018 the Municipal offices moved from 466 Main Street to 250 Clark Street. The original building layout and renovations completed for the move eliminated some of the 2016 Accessibility concerns such as:

- Municipal office front door – no automatic door for access to interior door to access elevator
- Municipal office interior door – no automatic door access to the elevator

- Municipal office in lower board room at the back of the building - repairs were needed for the wooden walkway to meet the level of the automatic door.

The current building now has accessible doors, a chair lift to go up the few stairs, accessible washrooms, and an accessible counter at the Customer Service Desk.

### Information and Communications

Since the last Plan, systems and employee education have been updated and written and other forms of communication are now accessible, upon request. A note to the public has been added to the Municipal website on the Accessibility page.

If an accessible format that is needed is not on hand, Municipal staff will make every effort reasonable to provide that format in a timely manner.

Emergency and public safety information is provided to the public on the Municipal website and staff are available to go over the information or provide it in a different format if needed.

Exceptions to providing information in an accessible format are:

- When it is not technically possible to convert a document to an accessible format (i.e. the original format is too old to convert). In this case an explanation will be provided, and a summary of the information will be provided).
- When the information is not owned by the Municipality or comes from another organization. Contact information for the origin of the information will be provided, if possible.
- When the information is on a product or product label (the supplier of the product should be contacted to provide the information).

Information shared with the Municipality is acceptable via phone, email, or mail and if needed other formats will be considered.

### Employment

Moving to the new building has also allowed the Municipality to provide more accessibility to potential employees. With various offices and rooms, accommodation for workspace and/or meeting space is readily available and any specific technology needed can be procured.

Employee feedback is welcome in various formats and accessible formats will be provided when needed.

All job postings now include that people with disabilities are welcome to apply and illustrates how they should go about requesting any accommodation needed.

### Procurement

When renovating the new building, accessibility was addressed with widened doors and hallways. The printer and storage areas are accessible and could be made more so if requested. The hallways are always kept clear.

In the Municipal building is a room that is rented out for conferences, education classes, and events that is accessible with nearby accessible washrooms. A ramp was added to the west side doors for easier access to that room.

### Training

Training is provided to all employees, volunteers, and committee members, with accessibility information available digitally and in print format. Other formats could be available if requested.

### Design of Public Spaces

Between 2008 and 2022 the following barriers were addressed:

- Sidewalks in the Trout Creek area of the municipality were cleaned of sand and overgrown grass.
- Paving stones were used to raise the roadway and curbs were ground down at the intersections of Clark Street/Main Street and Memorial Park Drive/Main Street for easier access on and off the sidewalks.
- Public Works added gravel and smoothed out the shoulders of Big Bend Avenue where there are no sidewalks to make it easier for scooters.
- Curbs in Powassan were all eased to ramp form for ease of use with wheelchairs and scooters.
- More accessible parking within the Municipality.
- The Municipality purchased the Powassan Legion building and repaired the ramp to meet the side door entrance and included a new pathway from the back

parking lot to the ramp; the curb was made accessible, and an automatic door was installed for easy entrance.

- An elevator was installed at the Powassan Sportsplex.
- An elevator was installed at the former Municipal office building (now privately owned).
- A ramp was installed at the Powassan Sportsplex.
- A ramp was installed at the Trout Creek Community Centre.
- Sidewalks in Powassan were ground down to make using a wheelchair or scooter smoother and easier for those using a walker or cane.
- Floor tiles fixed at Municipal office building.
- Better lighting has been installed in gymnasium at the Municipal building.

### Transportation

There are currently no Municipal transportation services.

## **6.0 Strategies and Actions**

These are the projects and programs the Municipality of Powassan plans to accomplish to meet the requirements of the Accessibility for Ontarians with Disabilities Act and to remove and prevent barriers to those with disabilities.

### Customer Service

The Municipality is committed to providing accessible customer service to people with disabilities. This means that we will provide goods, services, and facilities to people with disabilities with the same high quality and timeliness as others, including:

- Larger print on billings; digital format available.
- Updated Customer Service policies and procedures based on the Integrated Accessibility Standards Regulations.
- Ensure customer service information is available on the website.
- Update the website with information for customers to access should they need accommodation the Municipality cannot provide (i.e. sign language).

### Information and Communications

The Municipality of Powassan is committed to making municipal information and communications accessible to people with disabilities.

- The website will be updated and made to meet AODA standards.
- More/updated information added to the website.
- Alternate formats available.
- Establish a process and procedure for receiving feedback from the public, which will include various accessible formats.
- Ensure the public is aware of the feedback process and the availability of accessible formats.
- Ensure Emergency procedures, plans or public safety information is kept up to date and available in various accessible formats.
- Ensure all municipal departments are aware of any new accessible formats and the various ways some information may need to be communicated.
- The Municipality will continue to consider accessibility needs when planning meetings and/or events.

### Employment

The Municipality of Powassan is committed to fair and accessible employment practices.

- The Municipality will continue to review or create new policies and procedures that take accessibility into consideration for employee recruitment, return to work and accommodations for all employees.
- All online recruitment will continue to be accessible, and accommodation made when necessary.

### Procurement

The Municipality of Powassan is committed to fair and accessible employment practices and will continue to look for accessibility criteria in our processes when purchasing goods, services, and facilities. Accessible design and features will be included whenever possible.

### Self-Service Kiosks

The Municipality of Powassan is committed to incorporating accessibility features/considering accessibility for people with disabilities when designing, procuring, or acquiring self-service kiosks.

- The Municipality will ensure accessibility when creating any new or improving upon any afterhours self-service kiosks, drop-boxes, or payment options.

## Training

The Municipality is committed to providing training in the requirements of Ontario's accessibility laws and the Ontario Human Rights Code as it applies to people with disabilities.

- By the end of 2023 any further necessary or updated training will be provided to:
  - All employees
  - All volunteers
  - Any new employees
  - Anyone who provides goods, services, or facilities on behalf of the Municipality.
  - All council members
  - Any employee who starts a new position and will need more in-depth training.
- Ensure all records of training are kept, including:
  - Name of person being trained.
  - Date of completion
  - Topics included in training.

## Design of Public Spaces

The Municipality of Powassan will meet accessibility laws when building or making major changes to public spaces.

Upcoming potential projects include:

- Railing added to stairs at Trout Creek Community Centre
- Floor fixed at Trout Creek Community Centre (arena waiting area)
- Accessible playground equipment added to the Trout Creek Community Centre outside play area.

The Municipality of Powassan will put procedures in place to prevent service disruptions to the accessible parts of our public spaces.

## **7.0 Decision-Making Review**

The updated Accessibility Plan will be presented to Council for review. Council will then direct staff to any concerns which it deems necessary to address. Requests from the public will also be forwarded through the Clerk, or designate, to Council for review and inclusion in this plan.

## **8.0 Monitoring Progress**

The Accessibility Plan includes target dates to complete the identified projects. Municipal staff will actively monitor projects to help ensure that targets are achieved. However, the target dates are a guiding estimate only and projects may be delayed due to budgetary constraints or other unforeseen challenges.

Appropriate departments will be followed up with and asked to report on the status of targeted projects. The community will also be monitored to ensure that concerns regarding accessibility are brought to attention and that any necessary action is taken.

## **9.0 Annual Accessibility Reviews**

Reviews will focus on the targets achieved and work completed and will provide an update on the plans for the following year, with an opportunity for public input.



## SCHEDULE A

### Definitions

The following definitions are from the Accessibility for Ontarians with Disabilities Act (AODA) and are the same definitions used in the Ontario Human Rights Code.

#### Disability:

- (a) A disability may be visible or not visible.
- (b) any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device,
- (c) a condition of mental impairment or a developmental disability,
- (d) a learning disability, or a dysfunction in one or more of the processes involved in understanding or using symbols or spoken language,
- (e) a mental disorder, or
- (f) an injury or disability for which benefits were claimed or received under the insurance plan established under the Workplace Safety and Insurance Act, 1997.

#### Barrier

“Barrier” is defined as anything that prevents a person with a disability from fully participating in all aspects of society because of their disability, including but not limited to a physical barrier, an architectural barrier, an information or communications barrier, an attitudinal barrier, a technological barrier, a policy or a practice; (“obstacle”)

**To: Council, Director of Corporate Services**  
**From: Deputy Clerk, A. Quinn**  
**Re: Municipal Film Handbook and Film Permit Application**

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**ANALYSIS:**

This Municipal Film Handbook and Film Permit Application was created in 2020 after staff met with neighbouring municipalities, to provide consistency for film companies, but was never implemented.

Using the original template, this version has been updated to fit current guidelines and include a Permit fee, a fee for Public Works time, and an equipment rental fee, based on cost recovery.

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**RECOMMENDATIONS:**

That council adopts the new Municipal Film Handbook and Film Permit Application.

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## MUNICIPALITY OF POWASSAN FILMING HANDBOOK

A step-by-step guide to filming  
in the rural and small urban areas of the  
Nipissing and East Parry Sound Districts.

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# INTRODUCTION

## 1.0. The Film Industry in Local Communities

The Municipality of Powassan welcomes the opportunity to work with the film industry on all elements of film production. In the fall of 2019, a steering committee was created, consisting of representatives from the following municipalities:

**Township of Chisholm, Municipality of East Ferris, Municipality of Powassan, Town of Mattawa, Township of Calvin, Township of Papineau Cameron, Municipality of Callander**

The goal was to create a filming package that all the municipalities in the rural areas surrounding North Bay could use. Having a similar filming program across the area would provide consistent expectations to film productions working across multiple municipalities.



The area offers a variety of filming locations from countryside, farming, water courses, small town main streets, small business, and restaurant locations, to sports fields and arenas, small industrial and parking lots.

Our municipalities are anywhere from 3.5 to 4.5 hours north of the Greater Toronto Area and the only city in the area is the City of North Bay. The City of North Bay is a strong supporter of the Filming Industry and has a website for additional area resources at <https://www.investinnorthbay.ca/community/filming-in-north-bay-and-region/>

### 1.1. Community Profile – Municipality of Powassan

The Municipality of Powassan is located just a twenty-minute drive from North Bay. It straddles Highway 11 and is roughly three hours north of Toronto. The municipality consists of Powassan, the former township of Trout Creek, and the former township of Himsworth South. Powassan is a mixture of small town, urban and country style living. It is a friendly town offering a quality of life rare to find anywhere else. The Municipality of Powassan truly is the “Heart of Good Living”.

	Spring (April)	Summer (July)	Autumn (October)	Winter (January)
<b>High</b>	11°C (52°F)	27°C (81°F)	10°C (50°F)	-8°C (46°F)
<b>Low</b>	1°C (34°F)	14°C (57°F)	1°C (34°F)	-17°C (1°F)
<b>Precipitation</b>	60 mm (2.4")	75 mm (3.0")	80 mm (3.1")	65 mm (2.6")
<b>Sunrise</b>	6:30 am	5:45 am	7:45 am	8:00 am
<b>Sunset</b>	8:15 pm	9:00 pm	6:30 pm	5:00 pm

# FILM POLICY

## 2.0. Policy Statement

The Municipality of Powassan recognizes the important economic and social benefits of film, television, music, and video production in our community. Moreover, the community recognizes the short and long-term impact that the growth of this sector will have on this area.

The rights, safety and privacy of the citizens and businesses are very important to our community and therefore the municipality requires all film, television, and video production to be reported and coordinated with the Municipality of Powassan at [office@powassan.net](mailto:office@powassan.net) or designate of the municipality (see section 2.4).

### 2.1. Purpose

This *Filming Handbook* has been developed to provide guidelines and outline policies for a coordinated approach to film and television production in the area and on streets and properties falling under the jurisdiction of the municipality.

### 2.2. Applicability

The following guidelines apply to all film recording that takes place on **public property** within the municipality except for current affairs, newscasts, student school projects and personal recordings. Additionally, we require that all projects that are intended to film on **private property** obtain a filming permit. (Appendix B).

### 2.3. Municipal Support

The Municipality may provide assistance on the following but not limited to:

- Streamlining all necessary permits and approvals by working with other departments
- Assisting with scouting for appropriate site locations
- Facilitating arrangements for facilities
- Accessing the local talent pool and logistics providers
- Liaising with community partners and utilities
- Assisting with Regulatory needs

### 2.4. Key Contact

The production company should contact the Municipality at [office@powassan.net](mailto:office@powassan.net) as early in the location identification process as possible, to better serve and facilitate the project, including the permit application process. Refer to the *Application Process* section below for lead time requirements.

Municipality of Powassan  
250 Clark Street, Powassan, ON P0H 1Z0  
705-724-2813 / [office@powassan.net](mailto:office@powassan.net)

## FILM PERMITS

### 3.0. Application Process

Applications for *Location Permits to Film* within the municipality by the production company will be accepted by the Municipality of Powassan at [office@powassan.net](mailto:office@powassan.net) and channeled through the necessary municipal departments for review, and to the department that has the authority to issue permits.

All applications for *Location Permits to Film* requesting approval for location filming within the municipality should be submitted in writing to [office@powassan.net](mailto:office@powassan.net) according to the lead time requirements below. The following are the applicant's responsibility, and the information **must** be on file with the Municipality prior to any film industry activity. Detailed instructions and templates are listed in the **Appendix** of this handbook.

Required in all cases:

- Completed ***Production Information Sheet (Appendix A)***
- Completed ***Application for Location Permits to Film (Appendix B)***, one form per location request)
- Certificate of insurance (refer to section 4.10 for insurance requirements)
- Clearance certificate with WSIB
- Shooting locations schedule and notification of any amendments to schedule

Required with this application, if applicable:

- Municipal facilities requests and proof of payment (i.e. facility rental, building permits, road closures, etc.)
- Parking plan map (**Appendix C**)
- Road occupancy plan (**Appendix H**)
- Special effects filming site map (**Appendix D**)
- Notifications to residents/businesses (**Appendix E**)
- Proof of Paid Duty Police Officer contract
- Proof of permission granted for third party right-of-way interruption (i.e. Ministry of Transportation)
- Proof of permission from neighbouring municipalities for right of way interruptions

To avoid unnecessary delays, the Municipality should be notified as early as possible of location scouting and filming. The following guidelines cover the estimated time it takes to process your request, notify the relevant departments or stakeholders, and address issues that may arise.

Depending on location requirements or potentially hazardous activities, more lead time may be required. This will be determined on a case-by-case basis. Processing time is provided for **completed** applications only. If information in the application request is missing or changed, staff will require additional time to process requests.



ACTIVITY	PROCESSING TIME
Simple commercial filming involving handheld equipment only, maximum five-person crew	Estimated at five business days
All other filming, including but not limited to multiple road and parking permissions, aerial filming, street furniture removal, street lighting control, stunts, or use of special effects. Council approval may be required.	Estimated at up to 15 business days

Your application will be reviewed, and you will be advised of any conflicts, concerns, or if further conditions are warranted, such as notification to neighbourhood associations. Once approved the *Film Permit* must be signed by an employee of the production company and the Municipality to be valid.

## FILM PERMIT DETAILS & CONDITIONS

### 4.0. Notification

Refer to **Appendix E: Sample Notification Letter to Businesses/Residents**.

The applicant is required to notify affected residents, occupants, and businesses three (3) business days in advance of filming. Information such as duration, location of filming, planned special effects, road and/or lane closures, sidewalk usage and street parking restrictions in addition to Production Company contact information must be communicated in writing to all areas affected by filming activity. A copy of all notification letters must be submitted to the Municipality at [office@powassan.net](mailto:office@powassan.net) for reference and distribution as required. The Municipality will assist the applicant in obtaining a map of those properties within a 60-metre radius (200 feet), or approximate, of the site that require notification of filming.

Senior staff will be notified by the Municipality at least three (3) business days prior to all filming activity through internal means of communication.

Depending on the nature and requirements of the production, the applicant may be required to notify one or all of the local Police, Emergency Medical Service and/or Fire Prevention, and additional Municipal Departments at least three (3) business days in advance of any **approved** detonation of special effects or traffic intermittent stoppages/road closures. The Municipality will help facilitate this process.

### 4.1. Quality of Place: Consideration to Citizens, Conduct & Clean Up

Residents and area business operators should not experience undue hardship resulting from the production. This includes, but is not limited to:

- Night filming must not proceed between 11:00 pm and 7:00 am without proper notification to residents and/or businesses.
- The applicant must comply with the municipal by-laws governing noise. As such, all generators used on streets or in public areas must be equipped with silencing attachments as required.
- Lighting for filming should be oriented away from neighbouring residences.
- Alcohol is not to be consumed on designated municipal properties.
- Vehicles are not permitted to unnecessarily idle.
- Smoking is not permitted in municipal parks and associated facilities.
- Plans must be in place to address property, vehicular, pedestrian, and special needs access to adjacent properties. This includes making necessary arrangements and covering the costs if garbage collection must be rescheduled.
- Removal, alteration, and/or cutting vegetation/public infrastructure is prohibited unless approved by the municipality.
- Production crews are responsible for cleaning the location at the end of the shoot day in order to return the location to its original condition with minimum noise and disruption.
- Materials and debris are not to be washed into area catch basins, if applicable. The production company must arrange for the proper disposal of all waste, hazardous waste (including batteries, medications, paint, etc.) and recyclable materials. Film companies are required to provide appropriate types of solid waste receptacles.
- All standards in place through the Ministry of Natural Resources, Ministry of the Environment and Department of Fisheries must be followed at all times.

Exceptions to the above conditions require the approval of most affected residents and the relevant local departments and/or Council. In the event of any damage to public or private property, the production company or applicant will be responsible for all fees associated with restoration.

Refer to **Appendix F** for the ***Code of Conduct for Cast & Crew***. These expectations of cast/crew conduct are to be included on the reverse side of the film notification letters distributed to affected businesses and residents.

**Film and television productions are all guests in residential and commercial areas and shall treat all locations, as well as the members of the public, with courtesy. It is the responsibility of each producer/production company to ensure that the cast and crew comply with this Code of Conduct.**

Production companies have the opportunity to join leaders worldwide in greatly reducing their environmental impact with a few simple efforts. The Association of Independent Commercial

Producers recommends [these Green Guidelines](#). Reducing the carbon footprint of locally shot film productions is important to municipality and it is recommended that the applicant evaluate the impact through the use of [CUT!CO2 The Carbon Film Quote](#), an online app to automatically calculate the carbon dioxide emissions in the production quote and for use in planning effective production alternatives.

#### **4.2. Right-of-Way Closures/Interruptions**

See link for detailed maps and/or street guides -

<http://www.powassan.net/content/municipal-services/planning-department>.

Filming requests that impact a municipal right-of-way (sidewalks, roads, and lanes) are to be coordinated through the Municipality, noted on the Film Permit Application, and adhere to the municipality's Encroachment Policy. The applicant is strongly encouraged to maintain the right-of-way with intermittent traffic interruptions over full closures where safety permits. A-frame barricades are available to rent from the municipality, if not already in use by municipal staff, for a fee of \$100.00 per day plus Public Works staff time as listed in Section 4.3.

Municipal right-of-way closures, temporary traffic light or stop sign alterations, or traffic pattern changes must be approved and in consultation with Police, Emergency Medical Service and/or Fire Prevention.

Traffic and pedestrian control will be carried out by the Paid Duty Officer or equivalent authority and in compliance with the arrangements made in the Film Permit. Production vehicles are to comply with appropriate traffic regulations unless special permissions are outlined on the Film Permit and only as directed by a Paid Duty Officer. Intermittent traffic stoppages should be limited to a maximum of three (3) minutes, unless otherwise stated on the Film Permit. Every opportunity must be allowed to ensure access to vehicle or pedestrian traffic, or people with disabilities.

It is the applicant's responsibility to arrange and cover costs for Paid Duty Police Officers. Fees will vary depending on the location, nature, and length of road/lane closure and/or light alteration and will be applied on a cost recovery basis. Amendments to the schedule must be communicated to the Paid Duty Officer Coordinator a minimum of 48 hours prior to filming.

Road closures on all Provincial Highways are subject to Ontario Ministry of Transportation Approval and will not be included as part of municipal approval. Traffic matters involving Provincial Highways under Ontario Provincial Police (OPP) jurisdiction should be referred to the OPP for consultation.

### 4.3. Street Signs & Public Infrastructure/Fixtures

Please be advised that if any street signs and fixtures (street names, traffic signs, directional signs, etc.) need to be altered, removed and/or reinstalled due to filming, changes need to be approved and carried out by Municipal Public Works staff. The fee for Municipal Public Works staff is \$35.00/hr. There is a one hour minimum and additional time will be billed in half-hour increments. Vehicle use will be billed using the Ontario Provincial Standard rates for equipment as per OPSS 127. Fees may vary depending on the location, nature, and length of road/lane closure and/or light alteration and will be applied on a cost recovery basis.

Authorization to dig must be requested at the time of submission of the ***Application for Location Permits to Film***. When digging has been authorized by the municipality for public property, on-site locates are required. Water, wastewater, and storm water considerations must be vetted through the municipality and utility considerations should be vetted through [ON1Call](#) by calling 1-800-400-2255.

### 4.4. Parking

Production crews should be conscientious when parking within the municipality. Production vehicles must adhere to parking regulations of the municipality and shall not block fire hydrants including sprinklers and standpipe connections, impede emergency vehicle access, or park within nine meters of an intersecting street. In all circumstances, production vehicles cannot block bus stops, pedestrian crosswalks, signalized intersections, driveways, accesses/egresses/ingresses, ramps, parking lot entrances and accessible parking for persons with disabilities or interrupt the regular flow of traffic. Exceptions must be identified on the Film Permit. The production company must also comply with any other requirements as specified on Film Permits issued from the requisite department.

Production and crew vehicles should be parked off major municipal road allowances whenever possible. A parking plan must be submitted to the Municipality along with the Film Permit application. The plan should include the following information:

- Map indicating street names, which area of the street the vehicles will be parked (left/right; north/south)
- Dates and times of parking restrictions
- Number of production vehicles

If the parking plan includes on-street parking that is not in a designated parking area, a Road Occupancy Plan may be required. If required, a review and approval of the proposed plan will then be conducted by the municipal Public Works Department. Police, Fire, and Emergency Services may be consulted.

It is the responsibility of the production company to secure parking spaces, as agreed upon in the above plan. The municipality will not be responsible for towed or impounded vehicles.

#### **4.5. Special Effects**

Applicants must identify their intent to use guns, gunfire, pyrotechnics, bomb/mockups, flash powder, detonators, and flammable liquids/material including the filming of dangerous stunts as part of the Film Permit application.

A permit is required for the use of any special effects listed above and can be obtained by filling in **Appendix B** with the relevant information. The application must provide a copy of the filming site map, which explains where all special effects will occur. The municipal Fire Prevention Officer will be consulted on all special effects and will approve all plans. Paid Duty Officers and/or Fire Prevention Officers and/or Emergency Medical Services personnel may be required when detonating pyrotechnic special effects or filming dangerous situations on a case-by-case basis. Additional fees may be charged for the Fire Department involvement.

All open-air burning must be approved by the municipal Fire Prevention Officer. The burning must be with clean, organic materials. All pyrotechnic special effects and fireworks handling and discharge shall conform to the [Natural Resources Canada Display Fireworks Manual](#) and the [Natural Resources Canada Standard for Pyrotechnic Special Effects](#). A site inspection must be carried out by Fire Prevention Officers prior to discharge of any pyrotechnics within a building.

Any work in or near water courses regulated by the North Bay Mattawa Conservation Authority may need a Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (DIA) permit.

#### **4.6. Environmental Consideration Using Chemicals**

This section is intended to ensure the safety and health of the environment and the residents of the municipality.

##### **Definitions:**

**Chemical substance / product:** is a form of matter that has constant chemical composition and characteristic properties. These can be chemical elements, chemical compounds, ions, or alloys.

**Qualified Person (QP):** is a person who, because of their knowledge, training, and experience, is qualified to make the decision safely and properly. The required qualifications for a QP are: a) the person holds a license, limited license or temporary license under the Professional Engineers Act; or b) the person holds a certificate of registration under the Professional Geoscientists Act, 2000, and is a practicing member, temporary member or limited member of the Association of Professional Geoscientists of Ontario.

**EPA:** Environmental Protection Act

**Owner:** The Municipality of Powassan

This section is to be used in the event a film or television production company is interested in releasing a chemical substance in the municipality. It is the responsibility of the production company to determine what chemical substances and/or products they will be using for their filming needs. The production company is responsible for ensuring the product(s) being used are safe for the application they are using them in.

The production company shall provide confirmation that the proposed substance/approach has been reviewed and approved by a Qualified Person (QP). The Chemical Substance/Product Use Request Form (Appendix G) must be completed and submitted to the municipality along with any additional supporting information. The production company will need to provide this form along with supporting documentation ten (10) working days in advance of permitting to allow for review by municipal staff. A filming permit will not be released until the municipal staff have reviewed the proposed substance and approved its use.

The QP review / approval must address impacts of the planned usage and address issues including but not limited to solution mix, frequency of use, application method, conditions, procedures, clean-up plan, contamination mitigation plan, restricted areas where no releases are allowed (for example: no releases directly into waterways). Please note that the QP review/approval can be for the entire production and is not required to be site specific.

The owner will not make exhaustive or continuous on-site inspections to check the quality or quantity of product use. The production company has sole responsibility in regard to product use/release. The production company will be fully responsible for any adverse effect as defined by the EPA that may result from the release of the proposed substance.

This section is subject to changes and updates without notice.

#### **4.7. Municipally Owned & Operated Property & Facilities**

If the applicant wishes to film at a municipal picnic area, sport field, arena, community centre, or other property they must rent the facilities accordingly. Requests to film on other municipally owned property should be communicated at the time of Film Permit Application to secure the appropriate approvals from the respective departments. The municipality can facilitate these arrangements. Please note that there will be no filming under any circumstances in the municipal hallway at 250 Clark Street.

#### **4.8. Restrictions**

There may be sensitive areas and/or properties in the municipality where filming is restricted, such as the municipal hallway at 250 Clark Street. The appropriate municipal officials will consider decisions about the nature and extent of filming in or around these properties. Each request will be looked at on a case-by-case basis and is subject to the approval of the Municipality in its sole discretion.

Priority of use will be granted to prior bookings and based on purpose of use. Access to some facilities may be limited by seasonality and operational commitments.

#### **4.9. Safety**

It is the responsibility of the applicant to ensure that the production crew operates in a safe and professional manner in the course of their duties. This applies to filming on public and private property.

The production company must adhere to all applicable laws, regulations, rules, and by-laws of the federal, provincial, and municipal governments including but not limited to:

- The Ontario Ministry of Labour [Safety Guidelines for the Film & Television Industry in Ontario](#).
- The Ontario Ministry of Transportation Traffic Manual, in particular as [Book #7](#) relates to temporary conditions of roadway operations.
- The [Ontario Fire Code](#), and may be subjected to a fire safety inspection and be asked to produce a fire safety plan to the satisfaction of the municipal Fire Prevention Officer.
- The [Ontario Electrical Safety Code](#), in particular all electrical work and electrical equipment must be inspected and/or approved by the Electrical Safety Authority's Inspection and interior signs on buildings must not be covered (i.e. fire exit signs) unless agreed upon prior to filming. The covering of fire exits is permitted only if all people in the area have been advised of location exits in case of emergency.
- Grounding film equipment to fire hydrants is not permitted.

The applicant shall promptly report to the Municipality and to the [Ministry of Labour](#) any potentially serious accidents or claims for liability or loss with respect to these policies.

#### **4.10. Indemnification/Save Harmless**

The applicant shall indemnify and save harmless the Municipality from and against all claims, actions, damages, injuries, costs, expenses, or losses whatsoever, which may arise or be brought against the Municipality as a result of or in connection with the use of said location(s) by the applicant, its employees, contractors, agents or representatives. The Municipality will not be responsible for any liability arising from these activities with respect to advertising, copyright, or trademark infringements.

#### **4.11. Workplace Safety and Insurance Board (WSIB)**

The applicant shall provide proof of WSIB coverage in good standing prior to commencing the work and upon request from time to time during the term of the agreement. The applicant shall maintain proper WSIB coverage throughout the course of the work. The Municipality reserves the right to impose a condition on the release of any payments requiring the presentation of a WSIB clearance certificate.

#### **4.12. Insurance**

The applicant shall, at its own expense, including the cost of deductibles, provide and maintain insurance coverage from an insurance company registered to do business in the Province of Ontario. A certificate of insurance shall be provided to the Municipality and be acceptable prior to issuance of the Film Permit. In all policies the Municipality must be named as an additional insured and a cross-liability clause must be included.

- A comprehensive general liability policy or commercial general liability policy in the amount of not less than \$5,000,000 (five million dollars) inclusive limits for any occurrence required.
- Automobile third-party liability insurance in the amount of not less than \$1,000,000 (one million dollars) inclusive limit covering all vehicles used in connection with the filmmaking activities required.
- Tenants' legal liability coverage in the amount of not less than \$100,000 (one hundred thousand dollars), which may be increased based on the value of the building occupied during filming.
- Additional insurance (i.e. Aircraft Liability, Pyrotechnics Liability, Fire, Legal Liability, etc.) may be required depending on other specific activities, in which case the amount will be determined by the Municipality.
- It is the responsibility of the production company to maintain insurance coverage for contents and equipment, rentals, liability for all activities, business interruption, automotive exposures, and other risks and limits of coverage amounts usual to that of a prudent company in the film business operating at the same capacity.

A thirty (30) day notification prior to the cancellation of policy must be included.

#### **4.13. Expenses and Permit Fees**

All out-of-pocket expenses and fees related to the use of municipal properties and services are the responsibility of the production company. These may relate to parking, roads, facilities, parks, equipment, or additional staffing such as janitorial, security and site preparation.

Fees related to the permitting process are as follows:

- Film Permit: \$120.00 at submission of application, non-refundable.



The company shall be provided with an estimate of costs prior to permitting and/or film activity based on the production plan set out in the Film Permit and following the Municipal Fee Guide. Total fees will be estimated according to plan and subject to change upon actual usage.

If municipal facilities are being used an additional rental agreement may be required. This will be determined by the production plan.

The applicant may be required to provide a certified cheque or letter of credit as deemed necessary by the Municipality commensurate with the scale and scope of the production. The deposit shall be returned when all conditions, including location restoration and payments as applicable, have been met. Should the scale and scope of the production change mid-production, the security deposit may be increased.

When filming takes place on municipal property, if the municipality must incur additional costs to restore the location to its original state, such costs will be subtracted from the security deposit and if the deposit is insufficient to cover the costs of restoration or damages, the applicant shall be required to provide any balance owing to the Municipality forthwith. If expenses include staffing, cost adjustments will be dealt with after the fact by deducting the balance from the security deposit. This process takes approximately thirty (30) days. If a shoot wraps earlier than scheduled, this will not necessarily result in a reimbursement adjustment.

#### **4.14. Local Sourcing**

The production company will make every effort to utilize certified local businesses and services throughout the course of production activity, including pre- and post-production work. Visit the municipal website at [www.powassan.net](http://www.powassan.net) or the City of North Bay Film Portal at <https://www.investinnorthbay.ca/film-portal/services/> for information on industry resources in the area.

#### **4.15. Freedom of Information**

Film Permit applications received by the Municipality are confidential because they contain third party information. However, since the Municipal Freedom of Information and Protection of Privacy Act (“the Act”) applies to municipalities and sets out certain rules regarding the release of third-party information held by the Municipality, this is not a guarantee that information submitted will not be released.

To assist the Municipality in maintaining Film Permit applications as confidential documents, it is the responsibility of the applicant to include a written notice within the Film Permit as to which specific components are submitted in confidence. The notice must also include the nature of the confidential information and what harm(s) would result from the release of this information. Reasons for confidentiality under the Act include trade secrets, scientific,

technical, commercial, financial, and/or labour relations/human resources information. The application should also be clearly marked “CONTAINS CONFIDENTIAL COMPONENTS”. Under no circumstances can the entire Film Permit be identified as confidential by the applicant, unless identified in advance by the Municipality for security reasons, etc.

Once an application process has been closed, pricing and specification information will be made available to the public. There may be a charge for this information. Requests for additional information may be subject to a fee as per the Fees By-law.

#### **4.16. Acknowledgement**

The Municipality wishes to enhance its ability to attract commercial, video and film production. To promote our Municipality, we ask for:

- Confirmation that the Municipality will receive a screen credit, including municipal logo, on the final film/video.
- Confirmation to use the film title and production company in any promotional information used by the Municipality.

#### **4.17. Disclaimer**

The Municipality reserves the right to refuse to allow filming or issuance of a Film Permit to an applicant that does not comply with and/or satisfy the criteria outlined in these guidelines, or to terminate the permit. Decisions will be made on an individual basis.



## **FILM PERMIT APPLICATION**

Created: January 22, 2020  
Updated: February 15, 2023

### **APPENDIX A: Production Information Sheet**

Submit to [office@powassan.net](mailto:office@powassan.net) for confidential records prior to filming at the same time as the first Film Permit Application.

<b>Applicant Information</b>			
Production company:		Production title:	
Date:			
Name of Applicant:		Position/Title:	
Production Company:		Parent production company:	
Name of Producer:		Name of Director:	
Name of Locations Manager:		Name of Production Manager:	
Locations Manager cell:		Locations Manager e-mail:	
Local production Office Address:			
Local production office phone:		Local production office fax:	
Billing address (if different from above):			
<b>Production information</b>			
Production title:			
Production type:		<input type="checkbox"/> TV series <input type="checkbox"/> Music video <input type="checkbox"/> Other (specify)	
<input type="checkbox"/> Feature film <input type="checkbox"/> Commercial	<input type="checkbox"/> TV movie <input type="checkbox"/> Student project		
Production's country of origin:		<input type="checkbox"/> Canadian/US co-venture <input type="checkbox"/> Other (specify)	
<input type="checkbox"/> Canadian <input type="checkbox"/> US			
Total budget (\$):		Spent in Municipality of Powassan (\$):	
Date it will air:		Channel/broadcaster:	
Pre-production date:	Camera date:	Wrap date:	
Total # of days in Powassan (prep, camera, wrap):		Total # of different Powassan locations:	
Number of cast and crew (total):		Number of cast and crew (local):	
What is the perceived economic impact within the municipality?			
Brief plot synopsis			

I certify that all the information above is to the best of my knowledge true, correct, and complete. I have read and understand the Filming Handbook and remitted the payment of \$120.00 with this application. I also understand that the Municipality will use and rely on this information in issuing the requisite permit(s). I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for permit(s) refusal or immediate permit(s) termination without recourse.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

**APPENDIX B: Application for Location Permits to Film**

Submit to [office@powassan.net](mailto:office@powassan.net) for confidential records prior to filming at the same time as the first Film Permit Application.

See Checklist for additional document requirements.

<b>Applicant Information</b>		
Production Company:	Production Title:	
Name of Applicant:	Position/Title:	
Billing Address:		
City:	Province:	Postal Code:
Cell Phone:	Production Office Phone:	E-mail:
<b>Location Sites</b>		
The following format is suggested for <u>each</u> film location.		
Location Sites (All public roads and properties – attach extra pages as required):		
1)		
2)		
3)		
4)		
Date – commencement of prep work:	Time:	<input type="checkbox"/> AM PM
Date – completion of filming:	Time:	<input type="checkbox"/> AM PM
Date – completion of restoration:	Time:	<input type="checkbox"/> AM PM
<b>ACTIVITY DESCRIPTION</b>		
(State purpose of property use – attach extra pages or maps as required)		
<p>Check as appropriate:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Intermittent traffic stoppages (PDO required)</li> <li><input type="checkbox"/> Road closure required (PDO required)</li> <li><input type="checkbox"/> Travelling shot (PDO required)</li> <li><input type="checkbox"/> Other reason for PDO required (<b>specify</b>)</li> <li><input type="checkbox"/> Sidewalk or other right-of-way occupancy (<b>specify</b>)</li> <li><input type="checkbox"/> Parking plan required</li> <li><input type="checkbox"/> Use of municipal facilities/property (<b>specify</b>)</li> <li><input type="checkbox"/> Special effects (<b>specify</b>)</li> <li><input type="checkbox"/> Alteration or construction of temporary structures, including signage (<b>specify</b>)</li> <li><input type="checkbox"/> Modification of municipal infrastructure (<b>specify</b>)</li> <li><input type="checkbox"/> Noise by-law exemption or filming at unusual hours (<b>specify</b>)</li> <li><input type="checkbox"/> Utility and site locates required (<b>specify</b>)</li> </ul>		
<b>CHECKLIST of applicant’s responsibilities</b>		
The following are the applicant’s responsibilities, and the information must be on file with the Film Liaison prior to filming according to the required lead time. Detailed instructions and required lead times are listed in the Municipality of Powassan’s <i>Filming Guidelines Handbook</i> .		

<p>Required in all cases:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Completed Film Permit Application (this document)</li> <li><input type="checkbox"/> Production Information Sheet (see Appendix for template)</li> <li><input type="checkbox"/> Certificate of insurance and insurance claims contact information</li> <li><input type="checkbox"/> Script</li> <li><input type="checkbox"/> Shooting locations schedule</li> </ul>
<p>Required if applicable:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Municipal facilities requests and proof of payment (i.e. facility rental, building permits, road closures, etc.)</li> <li><input type="checkbox"/> Parking plan for production vehicles (see Appendix for template)</li> <li><input type="checkbox"/> Special effects filming site map (see Appendix for template)</li> <li><input type="checkbox"/> Copy of all notifications to residents/businesses (see Appendix for template)</li> <li><input type="checkbox"/> Proof of Paid Duty Police Officer contract</li> <li><input type="checkbox"/> Proof of permission granted for right-of-way interruption</li> <li><input type="checkbox"/> Proof of building permits for temporary structures</li> </ul>
<p>OFFICE USE ONLY – Special conditions</p>

I certify that all the information above is to the best of my knowledge true, correct, and complete. I understand that the Municipality of Powassan will use and rely on this information in issuing the requisite permit(s). I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for permit(s) refusal or immediate permit(s) termination without recourse.

\_\_\_\_\_

Printed Name

\_\_\_\_\_

Signature

**Notice of Collection**

Any personal information on this form is collected under the authority of Section 10 the *Municipal Act, 2001*, S.O. 2001, c.25 and will be used to apply for film permit in the Municipality of Powassan. Questions about the collection of your information may be directed to the Office of the Clerk, at P.O. Box 250, 250 Clark Street, Powassan, ON P0H 1Z) or by calling 705-724-2813 and asking for the Clerk.

## APPENDIX C: Parking Plan

Submit to [office@powassan.net](mailto:office@powassan.net) at time of Film Permit Application at least four (4) days prior to filming.

A parking plan must be submitted when production vehicles and/or trailers are used at each filming location. If required, a review and approval of parking will then be conducted by the Municipality of Powassan and related municipal department representatives in association with the local Police Service, Fire and Ambulance Services.

The production company will be issued a pre-determined number of Film Parking Cards, which must be displayed in all production vehicles along with a copy of the Film Permit.

Sketches to Include:

- Identify North direction; existing landmarks/infrastructure (i.e. stop signs, etc.); street names
- Identify location and number of production vehicles
- Identify location of camera/dolly track, equipment, etc.
- Identify movement of scenes, traffic/pedestrian interruptions, barricades, etc.
- Identify parking lots being used



I certify that all the information above is to the best of my knowledge true, correct, and complete. I understand that the Municipality of Powassan will use and rely on this information in issuing the requisite permit(s). I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for permit(s) refusal or immediate permit(s) termination without recourse.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

## APPENDIX D: Special Effects Filming Map

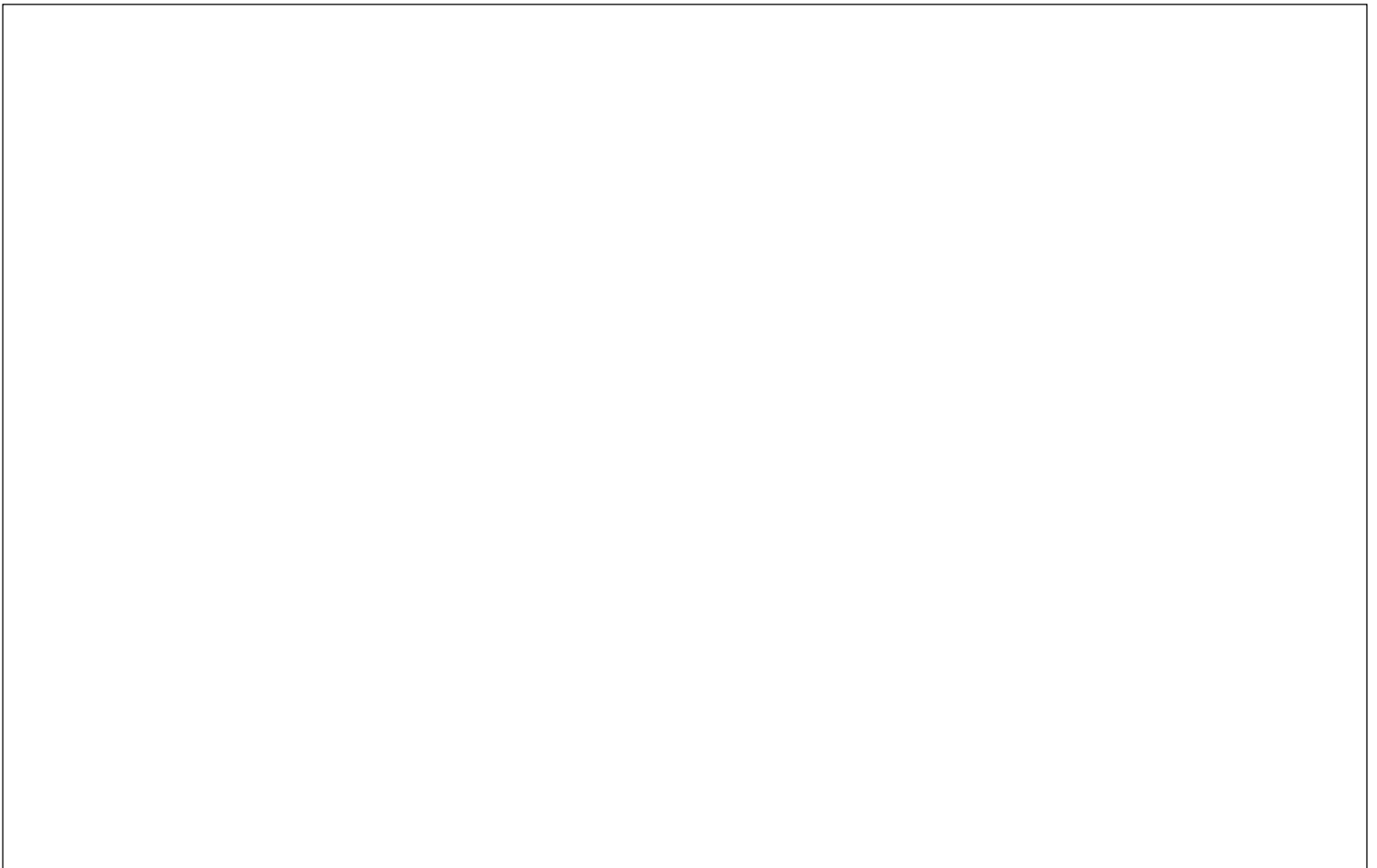
Submit to [office@powassan.net](mailto:office@powassan.net) at time of Film Permit Application at least four (4) days prior to filming.

A special effects filming site map must be submitted when guns, gunfire, explosives, bomb/mockups, flash powder, detonators, and flammable liquids/materials will be used and/or other dangerous stunts will be performed.

The applicant must provide a copy of the map, which explains where all special effects will occur, to the Film Liaison who will work with the local Police, Fire and Ambulance Services on necessary approvals.

Sketches to Include:

- Identify North direction Identify existing infrastructure (i.e. hydrants, traffic lights, etc.)
- Identify street names Identify location of production vehicles Identify location of camera/dolly track, equipment, etc.
- Identify movement of scenes, traffic/pedestrian interruptions, barricades, etc.
- Identify location and type of special effect(s)
- Name and contact information of on-site Certified Special Effects Supervisor



I certify that all the information above is to the best of my knowledge true, correct, and complete. I understand that the Municipality of Powassan will use and rely on this information in issuing the requisite permit(s). I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for permit(s) refusal or immediate permit(s) termination without recourse.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature



## APPENDIX E: Sample Filming Notification Letter to Businesses/Residents

(Insert company logo and information here)

### FILMING NOTIFICATION

Dear Property Owner,

Please be advised that filming in your area will occur *(insert date)* to *(insert date)*.

Production crews will be operating at film location *(insert address and/or location description)* during this period. The filming of this production will include:

*Insert appropriate activities and descriptions such as:*

- ✓ Temporary street closures
- ✓ Intermittent traffic interruptions
- ✓ Parked production crew vehicles
- ✓ Alterations to the neighbourhood
- ✓ Costumed cast and props
- ✓ Controlled special effects including: *(insert nature of special effect i.e. explosion)*

*(Insert production company name)* has been working with the Municipality of Powassan to minimize disruption while filming in the community. Please see the Cast & Crew Conduct expectations on the reverse of this letter.

We appreciate your generous support and welcome you to observe filming from a safe distance without compromising the set.

For further information please contact:

*(Insert Production Crew contact name and phone number/e-mail address)*

OR

Municipality of Powassan at 705-724-2813 or [office@powassan.net](mailto:office@powassan.net).

Thank you in advance for your cooperation and understanding,

Cc: Municipality of Powassan

## APPENDIX F: Code of Conduct for Cast & Crew

### TO THE PUBLIC

If you find this production company is not adhering to this Code of Conduct, please call the Municipality of Powassan at 705-724-2813, Monday, Tuesday and Thursday, Friday between the hours of 8:30 am and 4:30 pm; e-mail at [office@powassan.net](mailto:office@powassan.net).

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Title of Production

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Production Manager

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Phone Number

- 1) When filming in a neighbourhood or business district, proper notification is to be provided to each merchant or resident directly affected by filming activity (this includes parking and base camp areas). The filming notice shall include:
  - a. Name of production company, title of production
  - b. Production type (feature film, movie of the week, mini-series, TV pilot, TV special, etc.)
  - c. Type, duration and description of activity (i.e. times, dates and number of days, including prep and strike)
  - d. Company contact:

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Location Manager (LM)

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Assistant Location Manager (ALM)

- 2) The Code of Conduct shall be attached to every filming notification which is distributed in the neighbourhood or business district.
- 3) Any production company intending to film on public property must first obtain a permit from the Municipality of Powassan.
- 4) Production vehicles arriving on location in or near a residential neighbourhood shall not enter the area before the time stipulated on the permit. Production vehicles shall park one-by-one, turning off engines as soon as possible. Cast and crew vehicles are not covered by the location filming permit and shall observe designated parking areas noted by location managers. This shall appear on the call sheet map. Filming only takes place between 7:00 am and 11:00 pm unless residents are surveyed and a majority has given their approval (written approval where possible, name and address noted if homeowner/tenant/business owner has no objection but does not wish to sign).
- 5) Moving or towing any vehicle is prohibited without the express permission of the owner of the vehicle or the Municipality.
- 6) Production vehicles shall not block, or park in, driveways without the expressed permission of the driveway owner.
- 7) Pedestrian traffic shall not be obstructed at any time. All cables and similar items must be channeled. Approved traffic interruptions must not exceed three (3) minute intervals.
- 8) Cast and crew shall not trespass on residents' or merchants' property. They must remain within the boundaries of the property that has been permitted for filming.
- 9) No alcoholic beverages or banned substances are permitted at any time on any set or location located on Municipal property.
- 10) Cast and crew meals shall be confined to the area designated in the location agreement or permit. Individuals shall eat within their designated meal area, during scheduled crew meals. All trash must be disposed of properly upon completion of the meal. All napkins, plates, and coffee cups used in the course of the workday shall be disposed of in the proper receptacles. All catering, crafts service, construction, and personal trash must be removed from the location, ensuring that all locations are returned to their original condition.
- 11) Cast and crew shall observe designated smoking areas and always extinguish cigarettes in appropriate containers.

- 12) Removing, trimming and/or cutting of vegetation or trees are prohibited unless approved by the relevant municipal authority or propertyowner.
- 13) Film crews shall not remove Municipal street signs. This must be done by Municipal staff.
- 14) Use of any municipal infrastructure, such as fire hydrants, is not permitted unless explicitly approved by the Municipality.
- 15) Every member of the cast and crew shall always keep noise levels as low as possible. Cast and crew will refrain from the use of lewd or improper language.
- 16) Every member of the crew shall wear a production pass (badge) when required by the location.
- 17) The cast and crew shall not bring guests or pets to the location, unless expressly authorized in advance by the company.
- 18) It is up to the film company to make alternative parking arrangements for residents whose vehicles are displaced by the filming activity. Relocating vehicles by towing to accommodate filming or parking will not be permitted.
- 19) The company will always comply with the provisions of the Film Permit. A copy of the Film Permit shall be always on location.
- 20) Those who fail to comply with this Code of Conduct may receive disciplinary action by the Production Company, Members Union, Guild or Association.

## APPENDIX G: Chemical Substance/Product Use by Film & TV Production

Submit to [office@powassan.net](mailto:office@powassan.net) at time of Film Permit Application at least four (4) days prior to filming.

Production Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

Parent Production Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Special Effects Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Tel: \_\_\_\_\_  
Email: \_\_\_\_\_

Permission is hereby requested to release the following chemical product/substance onto Municipality of Powassan owned property: Chemical Substance/Product Name: \_\_\_\_\_

The following documents MUST be submitted with this application a minimum of 10 days prior to the filming date (please check which apply):

- MSDS / SDS Sheet for specific substance/product
- Qualified Person Review and Approval
- Site map showing chemical substance use locations
- Solution mix
- Frequency of Use  Application Method
- Environmental impact mitigation procedures
- Clean up Procedures
- QA/QC Procedures

Site Map

I certify that all the information above is to the best of my knowledge true, correct, and complete. I understand that the Municipality of Powassan will use and rely on this information in issuing the requisite permit(s). I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for permit(s) refusal or immediate permit(s) termination without recourse.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

## APPENDIX H: Road Occupancy Plan

Submit to [office@powassan.net](mailto:office@powassan.net) at time of Film Permit Application at least four (4) days prior to filming.

A Road Occupancy Plan is required when any work, regardless of impacting traffic or not, is completed within a municipal Right-of-Way (ROW). The ROW includes the asphalt/gravel roadway surface, gravel or paved shoulders, sidewalks, curb, and open ditches.

Location: \_\_\_\_\_

Start date: \_\_\_\_\_ End date: \_\_\_\_\_

1. Include a Sketch/Diagram/Map indicating the location of the Road Occupancy. If submitting permit application by email, the drawing may be submitted as an attachment to the email in pdf., tiff., or jpg. format.
2. Include a Traffic Control Plan that meets Ontario Traffic Manual (OTM) Book 7 Temporary Conditions, describing the traffic impact (i.e. Lane Shift, Lane Closure, etc.) and procedures for implementing the Traffic Control Plan.

I certify that all the information above is to the best of my knowledge true, correct, and complete. I understand that the Municipality of Powassan will use and rely on this information in issuing the requisite permit(s). I understand and agree that any false information, misrepresentation, or omission of facts in this application and the application process may be justification for permit(s) refusal or immediate permit(s) termination without recourse.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2023-04**

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Being a By-Law to set tax ratios for municipal purposes for the year 2023

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**WHEREAS** it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 308, to establish the tax ratios for 2023 for the Corporation of the Municipality of Powassan;

**AND WHEREAS** the tax ratios determine the relative amount of taxation to be borne by each property class;

**AND WHEREAS** the property classes have been prescribed by the Minister of Finance under the Assessment Act R.S.O. 1990 ch 31, as amended and regulations thereto.

**AND WHEREAS** Regulation 385/98 states that Revenue Neutral Ratios are not permitted for 2023 due to the reassessment deferral, the Transition Ratios for 2020 will be used;

**NOW THEREFORE** the Council of the Municipality of Powassan hereby enact as follows:

1.

<b>Class</b>	<b>Tax Ratios</b>
Residential	1.000000
Multi-Residential	1.964129
Commercial – Occupied	1.454395
Commercial – Vacant	1.018077
Commercial- Excess land	1.018077
Industrial – Occupied	1.750069
Industrial – Vacant/excess	1.137545
Large Industrial	2.230413
Large Industrial-Excess	1.449768
Pipelines	1.037396
Farm	0.250000
Managed Forest	0.250000
Landfills	2.151187
New Multi-Residential	1.000000

2. That this by-law shall come into force upon adoption.

**READ** a **FIRST** and **SECOND** time on March 7, 2023

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 21<sup>st</sup> day of March, 2023.

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Mayor

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Clerk

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2023-05**

---

Being a By-Law to adopt the 2023 Municipal Budget

---

**WHEREAS** it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 290 to prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality.

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Municipality of Powassan hereby enacts as follows:

1. That the attached 2023 Municipal Budget (Appendix “A”) be adopted.

**READ** a **FIRST** and **SECOND** time on March 7, 2023

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 21<sup>st</sup> day of March, 2023.

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Mayor

---

Clerk

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2023-06**

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Being a By-Law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2023.

---

**WHEREAS** the Council of the Corporation of the Municipality of Powassan has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2023.

General Purposes \$ 4,055,920

Education \$ 783,101

**WHEREAS** Section 312 of the Municipal Act, 2001, S.O. 2001, c. 25, provides that the Council of the Municipality of Powassan shall pass a by-law to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes, and;

**WHEREAS** Section 307 of the said Act require tax rates to be established in the same proportion to tax ratios; and

**WHEREAS** certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS** as follows:

1. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

Fifty percent (50%) of the final levy rounded upwards to the next whole dollars shall become due and payable on the 31st day of July, 2023 and the balance of the final levy shall become due and payable on the 29th of September, 2023.

Non-payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates, shall be added a penalty of 1.25 percent per month, which will be added on the first day of each and every month the default continues.

2. On all taxes levied in default on January 1st, 2023, interest will be added at a rate of 1.25 percent per month for each month of default.



3. That a tax rate is hereby adopted to be applied against the whole of the assessment for real property in the following classes:

<b>Class</b>	<b>General</b>	<b>Education</b>
Residential	.01151166	.00153000
Multi-Residential	.02261039	.00153000
New Multi-Residential	.01151166	.00153000
Commercial Occupied	.01674250	.00880000
Commercial Vacant Units	.01171976	.00880000
Commercial Vacant/Excess Land	.01171976	.00880000
Commercial New Construction	.01674250	.00880000
Commercial Occupied-Education Retained	.01674250	.00945188
Industrial Occupied	.02014620	.00880000
Industrial Vacant/Excess Land	.01309503	.00880000
Industrial New Construction	.02014620	.00880000
Large Industrial	.02567576	.00880000
Large Industrial Excess Land	.01668924	.00880000
Pipelines	.01194215	.00753775
Farmland	.00287792	.00038250
Managed Forests	.00287792	.00038250
Landfills	.02476373	.00980000

4. Penalties and interest added on all taxes of the tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. Taxes are payable at the Powassan Municipal Office, 250 Clark Street, PO Box 250, Powassan, Ontario P0H 1Z0, or through alternate means as specified in the Municipal Tax Collection Policy.

7. That this by-law shall become in affect upon its adoption.

**READ** a **FIRST** and **SECOND** time March 7, 2023.

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council on March 21, 2023.

---

Mayor

---

Clerk

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2023-07**

---

Being a By-Law to adopt the water and wastewater budgets for 2023

---

**WHEREAS** Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

**WHEREAS** the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:**

1. That the attached 2023 Water and Wastewater Budgets (Appendix “A”) be adopted.

**READ** a **FIRST** and **SECOND** time on March 7, 2023

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 21<sup>st</sup> day of March, 2023.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**THE CORPORATION OF THE MUNICIPALITY OF POWASSAN**

**BY-LAW NO. 2023-08**

---

Being a By-Law to adopt the water and wastewater Rate and Fee Schedule for 2023

---

**WHEREAS** Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

**WHEREAS** the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:**

1. That the attached 2023 Water and Wastewater Rates and Fees (Appendix "A") be adopted.

**READ** a **FIRST** and **SECOND** time on March 7, 2023

To be **READ** a **THIRD** and **FINAL** time and considered passed as such in open Council the 21<sup>st</sup> day of March, 2023.

---

Mayor

---

Clerk

# Water & Wastewater SCHEDULE A – Rates & Fees

## By-Law 2023-08

### New / Replacement Meters & Services

Size of service meter	Cost \$
Up to 20mm	\$320.00
25mm	\$422.00
Large Meters greater than 25 mm -meter cost plus 20% for extra parts & installation cost	Cost plus 20%

### Consumptive and Fixed Monthly Charges

#### **Fixed Monthly Charge Based on Meter Size**

Meter Size (mm)	Meter Size (inches)	Service Charge (\$/30-days)
15	0.62	23.96
20	0.75	23.96
25	1	23.96
40	1.5	30.87
50	2	49.71
75	3	119.96
100	4	188.54

#### **Consumptive Rates - Water**

Usage Rate – based on Owner Class	Usage Rates (\$/m <sup>3</sup> )
Single or two-family residential metered	3.13
Multi-family metered	3.13
Industrial/Commercial/Institutional	3.13

#### **Consumptive Rates –Wastewater (Sewer) Surcharge**

Usage Rate – based on Owner Class	Usage Rates (\$/m <sup>3</sup> )
Single or two-family residential metered – 66.7% of Water Rate	2.09
Multi-family metered – 66.7% of Water Rate	2.09
Industrial/Commercial/Institutional – 66.7% of Water Rate	2.09

#### **Flat Rate or Temporary Water Rate**

Description	Water Rate
Residential flat rate (unable to meter) - Monthly	130.18
Residential flat rate (refuse to meter) - Monthly	388.79
Construction/Temporary water rate (\$/30-days)	130.18
Interrupted Usage	Fixed rate/mo Plus turn off/on charge per user fee by-law

## Penalties & Offences

### Offence Penalties

<b>Offence</b>	<b>Specified Penalty</b>
Prohibited installation upstream of meters	\$250
Prohibited installation upstream of premises-isolating cross connection control device	\$250
Tamper, break or remove seal on water service connection or meters	\$250
Failure to notify of damaged meters	\$250
Failure to notify of broken seal on bypass valve or meters within 24-hours	\$250
Interfere or tamper with meters or reading device	\$500
Prohibited opening of bypass valve or metering installation	\$500
Tamper meter AMR system	\$100

### Others

<b>Offence</b>	<b>Specified Penalty</b>
Provide false information	\$100
Allow potable water to run off parcel directly into the street or sidewalk	\$75
Damage, destroy, remove, interfere with water system	\$500
Interfere with another Owner's use of water system	\$250
Prohibited connection to water system	\$1,000
Hindrance of Municipality Employee or agent	\$500
Failure to maintain shut-off valve	\$250
Unauthorized operation of water service valve	\$250
Allow unauthorized operation of water service valve	\$250
Unauthorized cross connection	\$500
Unauthorized use of alternate source of water	\$250
Unauthorized connection of alternate water source to water system	\$500
Prohibited sharing of water supply from one premises to other eligible premises	\$500
Late charges for bills (on "principal" arrears)	1.25% per month

MEMORANDUM

TO: MAYOR, COUNCIL  
FROM: K.BESTER  
RE: BILL 23  
DATE: MARCH 21, 2023

---

Please note that Bill 23 does not provide direction with respect to whether or not 3 dwelling units can be permitted in both rural areas and urban services areas which do not have municipal water and sewer. If Council wishes to permit up to 3 dwelling units in these areas, a Resolution of council directing staff of this decision is required.

**Recommendation:** That Council direct staff to revise our current zoning bylaw to include the Bill 23 provisions AND that Council provide direction to permit 3 dwelling to also be permitted in rural and urban services areas which do not have municipal services.



Resolution no. 2023 - \_\_\_\_\_

Date: March 21, 2023

Moved by:

Seconded by:

Further to Council resolution number 2023-82 whereby Council accepted the memorandum from K. Bester re: Bill 23, staff are hereby directed to include provisions to permit up to 3 dwelling units both in the Rural areas and the Urban Service Area of the former town of Trout Creek, when our Zoning bylaw is amended to include the Bill 23 regulations for Urban Service areas which currently have municipal water and sewer services.

\_\_\_\_\_   
 Carried

\_\_\_\_\_   
 Defeated

\_\_\_\_\_   
 Deferred

\_\_\_\_\_   
 Lost

\_\_\_\_\_   
 Mayor

Recorded Vote: Requested by \_\_\_\_\_

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					



**MEMORANDUM**

**TO: MAYOR / COUNCIL**  
**FROM: K. BESTER, DEPUTY CLERK**  
**DATE: MARCH 13, 2023**  
**RE: PROPERTY OWNER REQUEST TO PURCHASE MCDONALD STREET**

---

**Background:**

On November 22, 2022 Council passed Resolution no. 2022-336 (attached) receiving the letter from the property owner of the former Trout Creek Hotel site requesting consideration to purchase McDonald Street (attached).

**Recommendation:**

That Council provides staff with a decision on this matter, either agreeing to sell this road to the property owner or opting not to do so.

If Council decides that they would like to sell this road to the adjacent property owner, please direct staff to initiate this process following our Bylaw No. 2017-05 (Being a Bylaw to establish policies for the Sale and Disposition of Land by the Corporation of the Municipality of Powassan). Please note that under this process the interested purchaser of the land is responsible for all associated costs (appraisal, legal, surveying, planning, etc.).

K

The Municipality of  
**Powassan**

Resolution no. 2022 - 336

Date: November 22, 2022

Moved by:

*Lolita*

Seconded by:

*Mats Well*

That the correspondence from ~~Mr. Serguei Avdeyev~~ be received.

*Midonald St. road allowance -  
property owner*

Carried

Defeated

Deferred

Lost

*[Signature]*  
Mayor

Recorded Vote: Requested by \_\_\_\_\_

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					

DATE OF COUNCIL MTG.	<i>Nov 22/22</i>
AGENDA ITEM #	<i>72.7.</i>

**SERGUEI AVDEYEV  
1964829 ONTARIO INC**

200 Main Street  
Trout Creek ON P0H 2L0  
Canada  
| 9059280548 | sergesa@ymail.com

**Date November 10/2022**

The Municipality of Powassan  
250 Clark Street  
P.O. Box 250  
Powassan, ON P0H 1Z0

Phone: 705.724.2323  
Fax: 705.724.5503

Email: [office@powassan.net](mailto:office@powassan.net)

**Greetings**

I am Serguei Avdeyev writing this letter to the council of Powassan to inquire about any possibility of increasing my existing lot size for the future development of hotel and gas station. In hopes of adding McDonald Road that abuts the proposed new development lot to meet MOE and MTO requirements. If you could, please, let me know of any opportunity. I would greatly appreciate it. Thank you for your time.

Sincerely

**Serge A**

DATE OF COUNCIL MTG.	Nov 22/22
AGENDA ITEM #	12.7

Date: March 21, 2023

Moved by:

Seconded by:

THAT Council direct staff to initiate the process of selling McDonald Street to the adjacent property owner to the east (former Trout Creek Hotel location). The interested buyer will be advised that all costs associated with this process (including but not limited to – appraisal / surveying / legal / planning ,etc.) will be borne by the purchaser. An appraised value to be provided by an appropriate appraiser.

\_\_\_\_\_   
 Carried

\_\_\_\_\_   
 Defeated

\_\_\_\_\_   
 Deferred

\_\_\_\_\_   
 Lost

\_\_\_\_\_   
 Mayor

Recorded Vote: Requested by \_\_\_\_\_

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Leo Patey					



Maple Hill Health and Fitness  
380 Maple Hill Road  
Powassan, ON, P0H 1Z0

250 Clark  
Powassan, ON, P0H 1Z0

Powassan Town Council:

This is a notice of a proposed road closure for the Maple Hill Sap Run on Sunday April 30<sup>th</sup>, 2023.  
Here are the details requested.

Proposed Race Route:

5K - From 250 Clark St. (10 KM route is the 5KM route looped)

Clark St. to Main St.

Main St. to Chiswick Line

Chiswick Line to Glendale Heights Corner

Chiswick Line to Main St.

Main St. to South St.

Edward St. to Clark St.

**Proposed Closure Road Closure Time**

8:55 AM – 10:30 AM for 5 and 10 KM

10:30 – 11 AM for Kids 500 M (Only Clark St. to Main St.)

**Roadblocks Required**

-250 Clark – 1 Barrier

-Main St and Edward St. – 1 Barrier North Side

-Main St and Clark St. – 1 Barrier North Side

-Main St and Memorial Park Dr. – 2 Barriers (east and west side of road)

-Main St and King St. – 2 Barriers (east and west side of road)

- Main St and Chisholm St. – 1 barrier
- Main and HWY 11 North Entrance – 1 Barrier
- Chiswick Line and Glendale Heights – 1 Barriers (1 Chiswick)
- South and Edward -1 Barrier (west Side)
- Edward and Chisholm – 1 Barrier (west side)
- King and Edward – 1 Barrier (west side)
- Memorial Park and Edward – 1 barrier (west side)

Residents will be updated regarding the road closure through Municipal website, social media, and road signage prior to event in order to ensure there is advanced notification. Please contact me at [maplehillhf@gmail.com](mailto:maplehillhf@gmail.com) with any questions.

Sincerely,

Jared Dupuis  
Maple Hill Sap Run Committee

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
	8656	2023-01	AMCTO - ZONE 7, 45 BEATTY STREET, NIPISSING, ON, P0H 1W0	03/13/23	\$190.00	\$190.00	10-10-61530	CONVENTION/TRAININ	\$0.00	(\$111.94)
						\$190.00				
	8728	07588	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8	02/24/23	\$13.78	\$13.78	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		07589		02/24/23	\$19.14	\$19.14	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		07588	HST recoverable	02/24/23	\$17.19	\$17.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
		07589	HST recoverable	02/24/23	\$23.89	\$23.89	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$74.00				
	8751	7389	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	01/09/23	\$90.00	\$90.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		7404		02/01/23	\$120.00	\$120.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		7413		03/16/23	\$90.00	\$90.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		7389	HST recoverable	01/09/23	\$112.32	\$112.32	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
		7404	HST recoverable	02/01/23	\$149.76	\$149.76	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
		7413	HST recoverable	03/16/23	\$112.32	\$112.32	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$674.40				
	8775	77738	GIN-COR, , 5151 HWY 17 WEST, MATTAWA , ON, P0H 1V0	03/16/23	\$12.13	\$12.13	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		77853		03/16/23	\$24.07	\$24.07	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		77853		03/16/23	\$24.07	\$24.07	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		77738	HST recoverable	03/16/23	\$15.14	\$15.14	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
		77853	HST recoverable	03/16/23	\$30.04	\$30.04	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
		77853	HST recoverable	03/16/23	\$30.04	\$30.04	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$135.49				
	8787	7508	HEARTZAP SERVICES INC., 1185 FRANKLIN BLVD SUIT 2, CAMBRIDGE, ON, N1R 7Y5	02/22/23	\$35.28	\$35.28	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		7508	HST recoverable	02/22/23	\$44.03	\$44.03	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$79.31				
	8792	200126071473	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	03/16/23	\$671.01	\$671.01	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
		200009358575-02		02/21/23	\$59.87	\$59.87	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		200018558926-02		02/21/23	\$7.92	\$7.92	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		200025335054-02		02/21/23	\$5.61	\$5.61	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		200031148485-02		02/21/23	\$10.30	\$10.30	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		20003359007-02		02/23/23	\$18.83	\$18.83	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
		200051438461-02		02/21/23	\$19.66	\$19.66	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	200058393361-02	02/22/23	HST 5%	02/22/23	\$9.77	\$9.77	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	200066782851323	03/16/23	HST 5%	03/16/23	\$65.73	\$65.73	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	200067996361-02	02/21/23	HST 5%	02/21/23	\$1.55	\$1.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	200095870626-02	02/21/23	HST 5%	02/21/23	\$9.59	\$9.59	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	200096240842-02	02/21/23	HST 5%	02/21/23	\$7.77	\$7.77	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	200126071473 323	03/16/23	HST 5%	03/16/23	\$419.38	\$419.38	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	200212441081-02	02/23/23	HST 5%	02/23/23	\$1.55	\$1.55	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	200009358575-02	02/21/23	HST recoverable	02/21/23	\$74.72	\$74.72	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200018558926-02	02/21/23	HST recoverable	02/21/23	\$9.89	\$9.89	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200025335054-02	02/21/23	HST recoverable	02/21/23	\$7.00	\$7.00	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200031148485-02	02/21/23	HST recoverable	02/21/23	\$12.86	\$12.86	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200033599007-02	02/23/23	HST recoverable	02/23/23	\$23.50	\$23.50	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200051438461-02	02/21/23	HST recoverable	02/21/23	\$24.53	\$24.53	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200058393361-02	02/22/23	HST recoverable	02/22/23	\$12.19	\$12.19	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200066782851323	03/16/23	HST recoverable	03/16/23	\$82.04	\$82.04	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200067996361-02	02/21/23	HST recoverable	02/21/23	\$1.93	\$1.93	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200095870626-02	02/21/23	HST recoverable	02/21/23	\$11.97	\$11.97	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200096240842-02	02/21/23	HST recoverable	02/21/23	\$9.69	\$9.69	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	200212441081-02	02/23/23	HST recoverable	02/23/23	\$1.93	\$1.93	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$1,580.79				
	8799		J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0							
	79453	03/16/23	HST 5%	03/16/23	\$6.08	\$6.08	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	79453	03/16/23	HST recoverable	03/16/23	\$7.59	\$7.59	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$13.67				
	8824		LIFESAVING SOCIETY THE LIFEGUARDING EXPERTS, 400 CONSUMERS ROAD, NORTH YORK , ON, M2J 1P8							
	S035944	02/23/23	HST 5%	02/23/23	\$3.20	\$3.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	S035944	02/23/23	HST recoverable	02/23/23	\$3.99	\$3.99	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$7.19				
	8862		MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4							
	1196462	02/24/23	HST 8%	02/24/23	\$8.08	\$8.08	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	1196463	02/24/23	HST 8%	02/24/23	\$8.08	\$8.08	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	1194404	02/16/23	HST 5%	02/16/23	\$5.05	\$5.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1194405	02/16/23	HST 5%	02/16/23	\$3.37	\$3.37	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1196462	02/24/23	HST 5%	02/24/23	\$5.05	\$5.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1196463	02/24/23	HST 5%	02/24/23	\$5.05	\$5.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1194404	02/16/23	HST recoverable	02/16/23	\$6.31	\$6.31	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	1194405	02/16/23	HST recoverable	02/16/23	\$4.20	\$4.20	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$46.19				
	8880		NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3							



**Municipality of Powassan**  
**A/R Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	94031	03/16/23	HST 5%	03/16/23	\$1.42	\$1.42	10-10-24120	A/R FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	94031	03/16/23	HST recoverable	03/16/23	\$1.77	\$1.77	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$3.19				
<b>8890</b>			<b>NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1</b>							
	164020	03/16/23	HST 5%	03/16/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	164020	03/16/23	HST 5%	03/16/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	164668	03/16/23	HST 5%	03/16/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	164668	03/16/23	HST 5%	03/16/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	165330	03/16/23	HST 5%	03/16/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	165330	03/16/23	HST 5%	03/16/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	166006	03/16/23	HST 5%	03/16/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	166006	03/16/23	HST 5%	03/16/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	166731	03/16/23	HST 5%	03/16/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	166731	03/16/23	HST 5%	03/16/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	167504	03/16/23	HST 5%	03/16/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	167504	03/16/23	HST 5%	03/16/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	168274	03/16/23	HST 5%	03/16/23	\$2.39	\$2.39	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	168274	03/16/23	HST 5%	03/16/23	\$0.27	\$0.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	164020	03/16/23	HST recoverable	03/16/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	164020	03/16/23	HST recoverable	03/16/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	164668	03/16/23	HST recoverable	03/16/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	164668	03/16/23	HST recoverable	03/16/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	165330	03/16/23	HST recoverable	03/16/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	165330	03/16/23	HST recoverable	03/16/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	166006	03/16/23	HST recoverable	03/16/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	166006	03/16/23	HST recoverable	03/16/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	166731	03/16/23	HST recoverable	03/16/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	166731	03/16/23	HST recoverable	03/16/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	167504	03/16/23	HST recoverable	03/16/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	167504	03/16/23	HST recoverable	03/16/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	168274	03/16/23	HST recoverable	03/16/23	\$2.98	\$2.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	168274	03/16/23	HST recoverable	03/16/23	\$0.33	\$0.33	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	164020	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	164668	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	165330	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	166006	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	166731	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	167504	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	167504	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	168274	03/16/23	MAT RENTALS	03/16/23	\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
						\$79.59				

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance	
		NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6										
8897												
57 898			03/14/23	HST 5%	03/14/23	\$10.33	\$10.33	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
5777530			03/16/23	HST 5%	03/16/23	\$10.33	\$10.33	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
57 898			03/14/23	HST recoverable	03/14/23	\$12.89	\$12.89	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	
5777530			03/16/23	HST recoverable	03/16/23	\$12.89	\$12.89	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	
		<b>\$46.44</b>										
		OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0										
8912												
27201			03/12/23	HST 5%	03/12/23	\$0.86	\$0.86	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
27201			03/12/23	HST recoverable	03/12/23	\$1.07	\$1.07	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	
		<b>\$1.93</b>										
		POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0										
8927												
69092			03/14/23	HST 8%	03/14/23	\$5.03	\$5.03	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)	
69107			03/14/23	HST 8%	03/14/23	\$4.59	\$4.59	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)	
69170			03/15/23	HST 8%	03/15/23	\$4.99	\$4.99	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)	
69442			03/15/23	HST 8%	03/15/23	\$16.77	\$16.77	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)	
69623			03/15/23	HST 8%	03/15/23	\$3.52	\$3.52	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)	
69786			03/15/23	HST 8%	03/15/23	\$3.15	\$3.15	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)	
69884			03/15/23	HST 8%	03/15/23	\$1.28	\$1.28	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)	
68770			03/14/23	HST 5%	03/14/23	\$0.92	\$0.92	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
68773			03/14/23	HST 5%	03/14/23	\$0.88	\$0.88	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
68774			03/14/23	HST 5%	03/14/23	\$3.25	\$3.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
68953			03/14/23	HST 5%	03/14/23	\$4.09	\$4.09	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69031			03/14/23	HST 5%	03/14/23	\$2.25	\$2.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69051			03/14/23	HST 5%	03/14/23	\$0.95	\$0.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69092			03/14/23	HST 5%	03/14/23	\$3.14	\$3.14	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69107			03/14/23	HST 5%	03/14/23	\$2.87	\$2.87	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69170			03/15/23	HST 5%	03/15/23	\$3.12	\$3.12	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69347			03/15/23	HST 5%	03/15/23	\$1.37	\$1.37	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69362			03/15/23	HST 5%	03/15/23	\$0.45	\$0.45	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69442			03/15/23	HST 5%	03/15/23	\$10.48	\$10.48	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69623			03/15/23	HST 5%	03/15/23	\$2.20	\$2.20	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69646			03/15/23	HST 5%	03/15/23	\$2.40	\$2.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69786			03/15/23	HST 5%	03/15/23	\$1.97	\$1.97	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69884			03/15/23	HST 5%	03/15/23	\$0.80	\$0.80	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
69946			03/15/23	HST 5%	03/15/23	\$3.75	\$3.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)	
68770			03/14/23	HST recoverable	03/14/23	\$1.15	\$1.15	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	
68773			03/14/23	HST recoverable	03/14/23	\$1.10	\$1.10	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	
68774			03/14/23	HST recoverable	03/14/23	\$4.05	\$4.05	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	
68953			03/14/23	HST recoverable	03/14/23	\$5.11	\$5.11	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	
69031			03/14/23	HST recoverable	03/14/23	\$2.81	\$2.81	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)	

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
**(Council Approval Report)**

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	69051	03/14/23	HST recoverable	03/14/23	\$1.18	\$1.18	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	69347	03/15/23	HST recoverable	03/15/23	\$1.71	\$1.71	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	69362	03/15/23	HST recoverable	03/15/23	\$0.56	\$0.56	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	69646	03/15/23	HST recoverable	03/15/23	\$2.99	\$2.99	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	69946	03/15/23	HST recoverable	03/15/23	\$4.68	\$4.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	69474	03/15/23	DIESEL FLUID	03/15/23	\$36.15	\$36.15	10-10-24500	A/R OTHER	\$0.00	(\$107,584.40)
					\$145.71					
	8954		RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8							
	2000001034173 32	03/16/23	HST 5%	03/16/23	\$7.45	\$7.45	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	2000001034173 32	03/16/23	HST recoverable	03/16/23	\$9.29	\$9.29	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					\$16.74					
	8982		SPECTRUM TELECOM GROUP LTD, 505 FROOD ROAD, SUDBURY, ON, P3C 5A2							
	1267507	03/14/23	HST 5%	03/14/23	\$16.25	\$16.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1267507	03/14/23	HST recoverable	03/14/23	\$20.28	\$20.28	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					\$36.53					
	8987		STEVE CROZIER WELDING, P.O. BOX 12, 48 MEMORIAL PARK DR E, POWASSAN , ON, POH 1Z0							
	01 1	03/16/23	HST 5%	03/16/23	\$3.54	\$3.54	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	01 1	03/16/23	HST recoverable	03/16/23	\$4.42	\$4.42	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					\$7.96					
	9023		ENBRIDGE, PO BOX 644, TORONTOCARBOROUGH, ON, M1K 5H1							
	920000091494 323	03/14/23	HST 8%	03/14/23	\$63.65	\$63.65	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$0.91	\$0.91	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$0.91	\$0.91	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$69.32	\$69.32	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$14.70	\$14.70	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$39.90	\$39.90	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$27.70	\$27.70	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$27.30	\$27.30	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$23.11	\$23.11	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$3.32	\$3.32	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$30.94	\$30.94	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$55.88	\$55.88	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST 5%	03/14/23	\$39.78	\$39.78	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$4.15	\$4.15	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$86.51	\$86.51	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$18.34	\$18.34	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$69.73	\$69.73	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$1.14	\$1.14	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$34.56	\$34.56	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
920000091494 323	920000091494 323	03/14/23	HST recoverable	03/14/23	\$28.84	\$28.84	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$38.61	\$38.61	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$34.07	\$34.07	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$1.14	\$1.14	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	HST recoverable	03/14/23	\$49.79	\$49.79	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	920000091494 323	03/14/23	OFFICE NATURAL GAS 25%6	03/14/23	\$470.26	\$470.26	10-10-61620	NATURAL GAS	\$0.00	(\$1,063.79)
						\$1,234.56				
9030	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8									
	510444 FEB 2023	03/14/23	HST 5%	03/14/23	\$3.75	\$3.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	510444 FEB 2023	03/14/23	HST recoverable	03/14/23	\$4.68	\$4.68	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$8.43				
9165	BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1A 0B3									
	156718	02/14/23	HST 8%	03/12/23	\$28.00	\$28.00	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	156718	02/14/23	HST 5%	03/12/23	\$17.50	\$17.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
						\$45.50				
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5									
	3907969	03/16/23	HST 8%	03/16/23	\$10.63	\$10.63	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	3907969	03/16/23	HST 5%	03/16/23	\$6.64	\$6.64	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	C-3885712	02/16/23	HST 5%	02/16/23	\$12.00	\$12.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	C-388579	02/16/23	HST 5%	02/16/23	\$2.64	\$2.64	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	C-388579	02/16/23	HST 5%	02/16/23	\$6.85	\$6.85	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	C-388579	02/16/23	HST 5%	02/16/23	\$1.05	\$1.05	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	C-3885802	02/16/23	HST 5%	02/16/23	\$8.57	\$8.57	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	C-3885712	02/16/23	HST recoverable	02/16/23	\$14.98	\$14.98	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	C-388579	02/16/23	HST recoverable	02/16/23	\$8.55	\$8.55	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	C-388579	02/16/23	HST recoverable	02/16/23	\$1.32	\$1.32	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	C-388579	02/16/23	HST recoverable	02/16/23	\$3.29	\$3.29	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	C-3885802	02/16/23	HST recoverable	02/16/23	\$10.70	\$10.70	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	C-388579	02/16/23	PEST CONTROL	02/16/23	\$53.62	\$53.62	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
						\$140.84				
9256	LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1									
	34429393	03/16/23	HST 5%	03/16/23	\$5.04	\$5.04	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	34429393	03/16/23	HST recoverable	03/16/23	\$6.29	\$6.29	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$11.33				
9363	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5									
	16041	01/31/23	HST 5%	03/12/23	\$528.90	\$528.90	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	16041	01/31/23	HST recoverable	03/12/23	\$660.07	\$660.07	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$1,188.97				

# Municipality of Powassan A/P Preliminary Cheque Run (Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	9653	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0								
	21747	02/06/23	HST 8%	02/06/23	\$57.34	\$57.34	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	21795	02/28/23	HST 8%	02/28/23	\$9.60	\$9.60	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	21747	02/06/23	HST 5%	02/06/23	\$35.84	\$35.84	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	21766	02/13/23	HST 5%	02/13/23	\$6.95	\$6.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	21795	02/28/23	HST 5%	02/28/23	\$6.00	\$6.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	21766	02/13/23	HST recoverable	02/13/23	\$8.67	\$8.67	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					<b>\$124.40</b>					
	9658	JEFF KMITH, P.O. BOX 22, TROUT CREEK, ON, P0H 2L0								
	10022	02/24/23	HST 5%	03/12/23	\$186.00	\$186.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	10022	02/24/23	HST recoverable	03/12/23	\$232.13	\$232.13	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					<b>\$418.13</b>					
	9720	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4								
	2023022	02/15/23	HST 5%	02/15/23	\$212.48	\$212.48	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	2023022	02/15/23	HST recoverable	02/15/23	\$265.17	\$265.17	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	2023022	02/15/23	February Computer Services	02/15/23	\$4,324.33	\$4,324.33	10-10-61570	COMPUTERS	\$0.00	(\$11,926.10)
					<b>\$4,801.98</b>					
	9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9								
	845520060017196	03/16/23	HST 8%	03/16/23	\$9.00	\$9.00	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	2023-03	03/12/23	HST 5%	03/12/23	\$6.31	\$6.31	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	845520060017196	03/16/23	HST 5%	03/16/23	\$5.63	\$5.63	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	2023-03	03/12/23	HST recoverable	03/12/23	\$7.87	\$7.87	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					<b>\$28.81</b>					
	9768	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1								
	2026509-0	02/13/23	HST 5%	02/13/23	\$7.51	\$7.51	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	2026509-1	02/13/23	HST 5%	02/13/23	\$1.02	\$1.02	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	2026509-0	02/13/23	HST recoverable	02/13/23	\$9.38	\$9.38	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	2026509-1	02/13/23	HST recoverable	02/13/23	\$1.28	\$1.28	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					<b>\$19.19</b>					
	9985	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0								
	75545	03/16/23	HST 5%	03/16/23	\$33.75	\$33.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	75546	03/16/23	HST 5%	03/16/23	\$30.00	\$30.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	75545	03/16/23	HST recoverable	03/16/23	\$42.12	\$42.12	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	75546	03/16/23	HST recoverable	03/16/23	\$37.44	\$37.44	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
					<b>\$143.31</b>					
	10082	BRAD'S JANITORIAL SERVICES, 3911 HWY 654, POWASSAN, ON, P0H1Z0								
	493111	03/14/23	HST 5%	03/14/23	\$20.00	\$20.00	10-10-24120	A/R FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	493111	03/14/23	HST recoverable	03/14/23	\$24.96	\$24.96	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$44.96				
	10233		LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0							
	1828	02/14/23	HST 8%	03/12/23	\$162.00	\$162.00	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	1828	02/14/23	HST 5%	03/12/23	\$101.25	\$101.25	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
						\$263.25				
	10278		TOTAL ALIGNMENT 2418136 ONT LTD, 1520 CHOLLETTE ST. UNIT D, NORTH BAY, ON, P1A 0A9							
	13694	03/16/23	HST 5%	03/16/23	\$11.80	\$11.80	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	13694	03/16/23	HST recoverable	03/16/23	\$14.73	\$14.73	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$26.53				
	10306		BRIX TOYZ, 133 GIROUX ST, NORTH BAY, ON, P1B 7Y6							
	MARCH 2023	03/14/23	HST 5%	03/14/23	\$35.40	\$35.40	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	MARCH 2023	03/14/23	HST recoverable	03/14/23	\$44.18	\$44.18	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$79.58				
	10447		AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4							
	1556167	03/14/23	HST 8%	03/14/23	\$20.40	\$20.40	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	1556169	03/14/23	HST 8%	03/14/23	\$31.87	\$31.87	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	1556187	03/14/23	HST 8%	03/14/23	\$24.60	\$24.60	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	1554220 WX	02/14/23	HST 5%	03/12/23	\$12.75	\$12.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1556167	03/14/23	HST 5%	03/14/23	\$12.75	\$12.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1556169	03/14/23	HST 5%	03/14/23	\$19.92	\$19.92	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1556187	03/14/23	HST 5%	03/14/23	\$15.38	\$15.38	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	1554220 WX	02/14/23	HST recoverable	03/12/23	\$15.91	\$15.91	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$153.58				
	10486		HEATHER WALLINGFORD, ...							
	MARCH 23 ART C	03/14/23	HST 5%	03/14/23	\$7.96	\$7.96	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	MARCH 23 ART C	03/14/23	HST recoverable	03/14/23	\$9.94	\$9.94	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$17.90				
	10538		GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5							
	139548	03/16/23	HST 5%		\$503.95	\$503.95	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	139548	03/16/23	HST recoverable		\$628.93	\$628.93	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$1,132.88				
	10575		AVERY'S MOBILE SERVICES, 15 TILlicUM BAY ROAD, CALLANDER, ON, P0H 1H0							
	2768	02/14/23	HST 5%	03/12/23	\$34.50	\$34.50	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	2768	02/14/23	HST recoverable	03/12/23	\$43.06	\$43.06	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						\$77.56				
	10587		BARRISTON LAW, 151 FERRIS LN, SUITE 202, BARRIE, ON, L4M 6C1							
	262895	02/17/23	HST 5%	03/12/23	\$144.75	\$144.75	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)

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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	262895	02/17/23	HST recoverable	03/12/23	\$180.65	\$180.65	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
	262891	02/17/23	Legal Advice- Matter 110564	03/12/23	\$4,610.97	\$4,610.97	10-10-33100	A/P OTHER	\$0.00	(\$75,658.39)
	262895	02/17/23	Legal Advice- Miscellaneous	03/12/23	\$2,945.95	\$2,945.95	10-10-61560	AUDIT & LEGAL	\$0.00	(\$11,524.18)
						<b>\$7,882.32</b>				
10628	JAMES ARMSTRONG, , ST GERGE, ON, N0E 1N0									
	MARCH 13 2023	03/14/23	PLANNING REFUND	03/14/23	\$6.19	\$6.19	10-10-33050	A/P PLANNING DEPOSI	\$0.00	(\$3,075.39)
						<b>\$6.19</b>				
10629	THE CARRIAGE HOUSE MARKET, , POWASSAN, ON, P0H 1Z0									
	MARCH 2023 OIZZ	03/14/23	HST 5%	03/14/23	\$13.27	\$13.27	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
	MARCH 2023 OIZZ	03/14/23	HST recoverable	03/14/23	\$16.57	\$16.57	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$37,342.60)
						<b>\$29.84</b>				
10630	IRIS STEBLYNSKY, BOX 311, CALLANDER, ON, P0H 1H0									
	MARCH 23 ART C	03/14/23	HST 8%	03/14/23	\$1.77	\$1.77	10-10-24110	A/R-FEDERAL GST-ITC	\$0.00	(\$7,287.85)
	MARCH 23 ART C	03/14/23	HST 5%	03/14/23	\$1.11	\$1.11	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$35,914.57)
						<b>\$2.88</b>				
10631	ARON KENNEDY, , , , ,									
	2022 ELECTION	03/14/23	ELECTION CANDIDATE REFUND	03/14/23	\$100.00	\$100.00	10-10-33315	A/P ELECTION DEPOSI	\$0.00	(\$900.00)
						<b>\$100.00</b>				
						<b>\$21,121.05</b>				
<b>Total GENERAL GOVERNMENT</b>										
<b>250 CLARK</b>										
8728	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8									
	07589	02/24/23	Cleaning Supplies	02/24/23	\$389.60	\$389.60	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
						<b>\$389.60</b>				
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1									
	164020	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
	164668	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
	165330	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
	166006	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
	166731	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
	167504	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
	168274	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
						<b>\$340.34</b>				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0									
	69051	03/14/23	SHOWER CURTAIN ROD	03/14/23	\$19.33	\$19.33	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$220.37)
						<b>\$19.33</b>				

**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1								
92000091494	03/14/23	250 CLARK NATURAL GAS 75%	03/14/23	\$1,410.81	\$1,410.81	10-12-61641	250 CLARK-BUILDING M	\$0.00	(\$5,716.53)
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5				\$1,410.81				
C-388579	02/16/23	PEST CONTROL	02/16/23	\$139.43	\$139.43	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
C-388579	02/16/23	PEST CONTROL	02/16/23	\$21.45	\$21.45	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$220.37)
9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9				\$160.88				
2023-03	03/12/23	BELL TV - FITNESS CENTRE	03/12/23	\$128.34	\$128.34	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$220.37)
9889	BRITTANY STILLAR-PURDON, . . .				\$128.34				
MARCH 13 2023	03/14/23	EASTER EGG HUNT SUPPLIES	03/14/23	\$100.00	\$100.00	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
10082	BRAD'S JANITORIAL SERVICES, 3911 HWY 654, POWASSAN, ON, P0H1Z0				\$100.00				
493111	03/14/23	250 CLARK ST CLEANING	03/14/23	\$407.04	\$407.04	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
10306	BRIX TOYZ, 133 GIROUX ST, NORTH BAY, ON, P1B 7Y6				\$407.04				
MARCH 2023	03/14/23	LEGO CAMP	03/14/23	\$720.42	\$720.42	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
10447	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4				\$720.42				
1554220 WX	02/14/23	ERV System Repairs	03/12/23	\$259.49	\$259.49	10-12-61641	250 CLARK-BUILDING M	\$0.00	(\$5,716.53)
10486	HEATHER WALLINGFORD, . . .				\$259.49				
MARCH 23 ART C	03/14/23	ART CLASS	03/14/23	\$162.10	\$162.10	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
10629	THE CARRIAGE HOUSE MARKET, , POWASSAN, ON, P0H 1Z0				\$162.10				
MARCH 2023 OIZZ	03/14/23	PIZZA WORK SHOP	03/14/23	\$270.16	\$270.16	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
10630	IRIS STEBLYNSKY, BOX 311, CALLANDER, ON, P0H 1H0				\$270.16				
MARCH 23 ART C	03/14/23	ART CLASS REFUND	03/14/23	\$22.12	\$22.12	10-12-57042	250 CLARK-PROGRAM	\$0.00	(\$10,092.00)
<b>Total 250 CLARK</b>									<b>\$4,390.63</b>

**Total 250 CLARK**  
**FIRE DEPARTMENT**



**Municipality of Powassan**  
**A/P Preliminary Cheque Run**  
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Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	200033599007-02	02/23/23	FIRE DEPT.-OPERATIONS	02/23/23	\$383.28	\$383.28	10-15-62020	FIRE DEPT.-INSURANC	\$0.00	(\$4,431.79)
	200058393361-02	02/22/23	FIRE DEPT.-OPERATIONS	02/22/23	\$198.85	\$198.85	10-15-62020	FIRE DEPT.-INSURANC	\$0.00	(\$4,431.79)
	200095870626-02	02/21/23	HYDRO TC FIRE HALL	02/21/23	\$195.24	\$195.24	10-15-62020	FIRE DEPT.-INSURANC	\$0.00	(\$4,431.79)
					\$777.37					
8880	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3									
94031	03/16/23 TC FIRE HALL WATER TESTING	03/16/23			\$28.81	\$28.81	10-15-62020	FIRE DEPT.-INSURANC	\$0.00	(\$4,431.79)
					\$28.81					
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1									
92000091494 323	03/14/23 NATURAL GAS	03/14/23			\$629.65	\$629.65	10-15-62010	FIRE DEPT.-MAINTENA	\$0.00	(\$3,015.14)
92000091494 323	03/14/23 NATURAL GAS	03/14/23			\$563.66	\$563.66	10-15-62020	FIRE DEPT.-INSURANC	\$0.00	(\$4,431.79)
					\$1,193.31					
9768	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1									
2026509-0	02/13/23 O-Ring Binders	02/13/23			\$152.90	\$152.90	10-15-62010	FIRE DEPT.-MAINTENA	\$0.00	(\$3,015.14)
2026509-1	02/13/23 O-Ring Binder	02/13/23			\$20.85	\$20.85	10-15-62010	FIRE DEPT.-MAINTENA	\$0.00	(\$3,015.14)
					\$173.75					
					\$2,173.24					
<b>Total FIRE DEPARTMENT</b>										
<b>PUBLIC WORKS</b>										
8775	GIN-COR, 5151 HWY 17 WEST, MATTAWA , ON, P0H 1V0									
77738	03/16/23 SPRING HINGE	03/16/23			\$246.89	\$246.89	10-20-63420	WINTER CONTROL-MA	\$0.00	(\$3,110.31)
77853	03/16/23 PLOW PARTS	03/16/23			\$489.89	\$489.89	10-20-63560	2013 FREIGHTLINER TR	\$0.00	(\$1,614.30)
77853	03/16/23 PLOW PARTS	03/16/23			\$489.96	\$489.96	10-20-63780	2014 FREIGHTLINER-M	\$0.00	(\$681.08)
					\$1,226.74					
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3									
200066782851323	03/16/23 STREET LIGHTING-HYDRO	03/16/23			\$1,337.81	\$1,337.81	10-20-63020	STREET LIGHTING-HYD	\$0.00	(\$1,337.47)
200018568926-02	02/21/23 PUBLIC WORKS BLDGS UTILITIES	02/21/23			\$161.21	\$161.21	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
200031148485-02	02/21/23 PUBLIC WORKS BLDGS UTILITIES	02/21/23			\$209.68	\$209.68	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
200067996361-02	02/21/23 PUBLIC WORKS BLDGS UTILITIES	02/21/23			\$31.53	\$31.53	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
					\$1,740.23					
8799	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0									
79453	03/16/23 LIGHT ASSY	03/16/23			\$123.74	\$123.74	10-20-63420	WINTER CONTROL-MA	\$0.00	(\$3,110.31)
					\$123.74					
8897	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY , ON, P3E 4Z6									
57 898	03/14/23 PW UNIFORM RENTALS	03/14/23			\$210.19	\$210.19	10-20-63060	PUBLIC WORKS-MATE	\$0.00	(\$1,340.73)
5777530	03/16/23 PW UNIFORM RENTALS	03/16/23			\$210.19	\$210.19	10-20-63060	PUBLIC WORKS-MATE	\$0.00	(\$1,340.73)
					\$420.38					

**Municipality of Powassan**  
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InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN , ON, P0H 1Z0	03/12/23		03/12/23	\$17.53	\$17.53	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$1,168.47)
27201		03/14/23	Groceries	03/14/23	\$18.00	\$18.00	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$1,168.47)
27208		03/14/23	WATER			\$35.53				
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	03/14/23		03/14/23	\$83.30	\$83.30	10-20-63060	PUBLIC WORKS-MATE	\$0.00	(\$1,340.73)
68953		03/14/23	AIR FRESHNERS, ARMORALL	03/14/23	\$18.82	\$18.82	10-20-63420	WINTER CONTROL-MA	\$0.00	(\$3,110.31)
68770		03/14/23	POST HOLDER	03/14/23	\$17.93	\$17.93	10-20-63420	WINTER CONTROL-MA	\$0.00	(\$3,110.31)
68773		03/14/23	4X4 PT			\$120.05				
8982	SPECTRUM TELECOM GROUP LTD, 505 FROOD ROAD, SUDBURY, ON, P3C 5A2	03/14/23		03/14/23	\$330.72	\$330.72	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
1267507		03/14/23	TOWER RENTAL			\$330.72				
8987	STEVE CROZIER WELDING, P.O. BOX 12, 48 MEMORIAL PARK DR E, POWASSAN , ON, P0H 1Z0	03/16/23		03/16/23	\$72.04	\$72.04	10-20-63060	PUBLIC WORKS-MATE	\$0.00	(\$1,340.73)
01 1		03/16/23	REGULATOR			\$72.04				
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23		03/14/23	\$555.60	\$555.60	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
920000091494 323		03/14/23	NATURAL GAS	03/14/23	\$1,137.17	\$1,137.17	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
920000091494 323		03/14/23	NATURAL GAS			\$1,692.77				
9256	LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1	03/16/23		03/16/23	\$102.51	\$102.51	10-20-63060	PUBLIC WORKS-MATE	\$0.00	(\$1,340.73)
34429393		03/16/23	cylinder rental			\$102.51				
9658	JEFF KMITH, P.O. BOX 22, TROUT CREEK, ON, P0H 2L0	03/12/23		03/12/23	\$3,785.47	\$3,785.47	10-20-63420	WINTER CONTROL-MA	\$0.00	(\$3,110.31)
10022		02/24/23	January TC Sidewalks			\$102.51				
9985	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0	03/16/23		03/16/23	\$686.88	\$686.88	10-20-63420	WINTER CONTROL-MA	\$0.00	(\$3,110.31)
75545		03/16/23	TOWING	03/16/23	\$610.56	\$610.56	10-20-63420	WINTER CONTROL-MA	\$0.00	(\$3,110.31)
75546		03/16/23	TOWING SERVICE			\$1,297.44				
10575	AVERY'S MOBILE SERVICES, 15 TILLCUM BAY ROAD, CALLANDER, ON, P0H 1H0	03/12/23		03/12/23	\$702.14	\$702.14	10-20-63560	2013 FREIGHTLINER TR	\$0.00	(\$1,614.30)
2768		02/14/23	13 Freightliner Leak			\$702.14				
<b>Total PUBLIC WORKS</b>										<b>\$11,649.76</b>

**ENVIRONMENT**

**Municipality of Powassan  
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Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	8751	01/09/23	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	01/09/23	\$1,831.68	\$1,831.68	10-25-64920	LANDFILL SITE EQUIPM	\$0.00	\$0.00
	7389	02/01/23	December Compactor Rental	02/01/23	\$2,442.24	\$2,442.24	10-25-64920	LANDFILL SITE EQUIPM	\$0.00	\$0.00
	7404	03/16/23	January Landfill	03/16/23	\$1,831.68	\$1,831.68	10-25-64920	LANDFILL SITE EQUIPM	\$0.00	\$0.00
	7413		GARBAGE COMPACTING		\$6,105.60					
	8792	02/21/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	02/21/23	\$400.02	\$400.02	10-25-64910	LANDFILL SITE-MAT/SU	\$0.00	(\$383.96)
	200051438461-02		LANDFILL SITE-MAT/SUPPLIES HYDRO		\$400.02					
	9363	01/31/23	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5	03/12/23	\$10,764.24	\$10,764.24	10-25-64965	LANDFILL SITE-MAINT	\$0.00	\$0.00
	16041		January Landfill Monitoring		\$10,764.24					
	10278		TOTAL ALIGNMENT 2418136 ONT LTD, 1520 CHOLLETTE ST. UNIT D, NORTH BAY, ON, P1A 0A9		\$240.15	\$240.15	10-25-64830	GARBAGE VEHICLE EX	\$0.00	(\$102.78)
	13694	03/16/23	ALIGNMENT	03/16/23	\$240.15	\$240.15				
	10538		GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5		\$141.25	\$141.25	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$11,519.83)
	139548	03/16/23	MONTHLY RECYCLING CONTRACT		\$141.25					
	139548	03/16/23	MONTHLY RECYCLING CONTRACT		\$10,256.33	\$10,256.33	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$11,519.83)
	10597		WASTE CONNECTIONS OF CANADA, P.O. BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7		\$449.01	\$449.01	10-25-64910	LANDFILL SITE-MAT/SU	\$0.00	(\$383.96)
	329386	03/16/23	GLASS BINS AT LANDFILL	03/16/23	\$449.01	\$449.01				
			<b>Total ENVIRONMENT</b>		\$28,356.60					
			<b>WATER</b>							
	8792	02/21/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	02/21/23	\$114.19	\$114.19	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$3,700.83)
	200025335054-02		WATER DISTRIBUTION MAT/SUPPLIES		\$114.19					
	8907	03/14/23	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST. SUITE 500, MISSISSAUGA, ON, L5A 4G1	03/14/23	\$9,479.50	\$9,479.50	10-30-64720	WATER-OCWA	\$0.00	(\$9,479.50)
	29610	03/16/23	WATER SERVICE	03/16/23	\$9,479.50	\$9,479.50	10-30-64720	WATER-OCWA	\$0.00	(\$9,479.50)
	30187		WATER SERVICE		\$18,959.00					
	9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$18.51	\$18.51	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$3,700.83)
	920000091494 323		NATURAL GAS		\$18.51					
	9030		VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8		\$18.51					

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Vendor

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
510444	FEB 2023	03/14/23 INTERNET	03/14/23	\$76.31	\$76.31	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$1,519.41)
9653	PURDON'S HEATING & ELECTRICAL INC. 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0			\$76.31					
21766	02/13/23 Water Meter		02/13/23	\$141.39	\$141.39	10-30-64750	WATER METER CAP EX	\$0.00	\$0.00
<b>Total WATER</b>				<b>\$141.39</b>	<b>\$141.39</b>			<b>\$0.00</b>	<b>\$0.00</b>
<b>SEWER</b>									
8907	ONTARIO CLEAN WATER AGENCY, , 2085 HURONTARIO ST. SUITE 500, MISSISSAUGA, ON, L5A 4G1								
29610	03/14/23 WWT LAGOON		03/14/23	\$5,775.67	\$5,775.67	10-40-64120	SEWERS-OCWA	\$0.00	(\$5,775.67)
30187	03/16/23 WWT LAGOON		03/16/23	\$5,775.67	\$5,775.67	10-40-64120	SEWERS-OCWA	\$0.00	(\$5,775.67)
<b>Total SEWER</b>				<b>\$11,551.34</b>	<b>\$11,551.34</b>			<b>\$0.00</b>	<b>(\$97.70)</b>
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1								
920000091494	323 03/14/23 NATURAL GAS		03/14/23	\$67.60	\$67.60	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$67.60)
<b>Total SEWER</b>				<b>\$67.60</b>	<b>\$67.60</b>			<b>\$0.00</b>	<b>(\$67.60)</b>
<b>RECREATION</b>									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
200096240842-02	02/21/23 SHCC-MAT/SUPPLIES HYDRO		02/21/23	\$158.05	\$158.05	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$454.82)
<b>Total RECREATION</b>				<b>\$158.05</b>	<b>\$158.05</b>			<b>\$0.00</b>	<b>(\$454.82)</b>
8824	LIFESAVING SOCIETY THE LIFEGUARDING EXPERTS, 400 CONSUMERS ROAD, NORTH YORK , ON, M2J 1P8								
S035944	02/23/23 Lifeguard Advertisement		02/23/23	\$65.13	\$65.13	10-55-67110	POOL-MATERIAL & SUP	\$0.00	(\$914.66)
<b>Total RECREATION</b>				<b>\$65.13</b>	<b>\$65.13</b>			<b>\$0.00</b>	<b>(\$914.66)</b>
8880	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3								
94031	03/16/23 SHCC WATER TESTING		03/16/23	\$0.00	\$0.00	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$454.82)
<b>Total RECREATION</b>				<b>\$0.00</b>	<b>\$0.00</b>			<b>\$0.00</b>	<b>(\$454.82)</b>
9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1								
920000091494	323 03/14/23 NATURAL GAS		03/14/23	\$18.51	\$18.51	10-55-67110	POOL-MATERIAL & SUP	\$0.00	(\$914.66)
920000091494	323 03/14/23 NATURAL GAS		03/14/23	\$299.10	\$299.10	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$454.82)
<b>Total RECREATION</b>				<b>\$317.61</b>	<b>\$317.61</b>			<b>\$0.00</b>	<b>(\$454.82)</b>
<b>Total RECREATION</b>				<b>\$540.79</b>	<b>\$540.79</b>			<b>\$0.00</b>	<b>(\$914.66)</b>

**HISTORICAL & CULTURE**

**A/P Preliminary Cheques Run**  
**(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8954	03/16/23	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO , ON, M5W 4J8	03/16/23	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION E	\$0.00	(\$1,975.12)
2000001034173 32	03/16/23	WATER HEATER RENTAL			\$151.55				
9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$811.94	\$811.94	10-65-67680	POWASSAN LEGION E	\$0.00	(\$1,975.12)
920000091494 323	03/14/23	NATURAL GAS			\$811.94				
9176	02/16/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	02/16/23	\$174.41	\$174.41	10-65-67680	POWASSAN LEGION E	\$0.00	(\$1,975.12)
C-3885802	02/16/23	PEST CONTROL			\$174.41				
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
8792	02/21/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	02/21/23	\$1,218.48	\$1,218.48	10-75-61610	HYDRO	\$0.00	\$0.00
2000009358575-02	02/21/23	HYDRO			\$1,218.48				
8862	02/16/23	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4	02/16/23	\$68.55	\$68.55	10-75-61800	SUPPLIES	\$0.00	(\$683.48)
1194405	02/16/23	PROPANE			\$68.55				
1196463	02/24/23	PROPANE			\$101.07	10-75-61800	SUPPLIES	\$0.00	(\$683.48)
8880	03/16/23	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY , ON, P1A 4K3	03/16/23	\$0.00	\$0.00	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
94031	03/16/23	TCCC WATER TESTING			\$0.00				
8927	03/15/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	03/15/23	\$62.36	\$62.36	10-75-61800	SUPPLIES	\$0.00	(\$683.48)
69170	03/15/23	CLEANER FUNNEL, SALT			\$62.36				
9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$795.57	\$795.57	10-75-61620	NATURAL GAS	\$0.00	(\$1,520.91)
920000091494 323	03/14/23	NATURAL GAS			\$795.57				
9165	02/14/23	BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1A 0B3	03/12/23	\$350.00	\$350.00	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
156718	02/14/23	Zamboni Sharpening			\$350.00				
9176	03/16/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	03/16/23	\$132.85	\$132.85	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
3907969	03/16/23	PEST CONTROL			\$132.85				
9766		RECREATIONAL REFEREES ASSOCIATION, C/O CHESTER POLESKI, 260 SOUTH STREET BOX 375, POWASSAN, ON,			\$132.85				

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	2023 TCCC CARNI	03/14/23	TCCC CARNIVAL REFEREES	03/14/23	\$2,672.00	\$2,672.00	10-75-61830	CARNIVAL	\$0.00	(\$4,334.14)
	10447	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4				\$2,672.00				
	1556187	03/14/23	WALK IN COOLER REPAIRS	03/14/23	\$307.49	\$307.49	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
						\$307.49				
						\$5,708.37				
<b>Total TROUT CREEK COMMUNITY CENTRE</b>										
<b>SPORTSPLEX</b>										
	8728	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8								
	07588	02/24/23	Cleaning Supplies	02/24/23	\$280.39	\$280.39	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	8787	HEARTZAP SERVICES INC., 1185 FRANKLIN BLVD SUIT 2, CAMBRIDGE, ON, N1R 7Y5								
	7508	02/22/23	AED Supplies	02/22/23	\$718.05	\$718.05	10-80-61940	EQUIPMENT-REPAIRS	\$0.00	(\$5,292.10)
	8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3								
	200126071473	03/16/23	HYDRO	03/16/23	\$8,387.63	\$8,387.63	10-80-61610	HYDRO	\$0.00	(\$10,144.88)
	8862	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4								
	1194404	02/16/23	PROPANE REFILL	02/16/23	\$102.84	\$102.84	10-80-61930	ZAMBONI-REPAIRS & M	\$0.00	(\$596.33)
	1196462	02/24/23	PROPANE REFILL	02/24/23	\$101.07	\$101.07	10-80-61930	ZAMBONI-REPAIRS & M	\$0.00	(\$596.33)
	8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0								
	69031	03/14/23	HEATER FOR TIMEKEEPERS	03/14/23	\$45.78	\$45.78	10-80-61945	EQUIPMENT- SUPPLIE	\$0.00	(\$388.88)
	69442	03/15/23	HEATERS	03/15/23	\$209.65	\$209.65	10-80-61945	EQUIPMENT- SUPPLIE	\$0.00	(\$388.88)
	69092	03/14/23	WATER HOSE FOR ZAMBONI	03/14/23	\$62.82	\$62.82	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
	68774	03/14/23	SPRAY BOTTLE AND BROOMS	03/14/23	\$66.09	\$66.09	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69107	03/14/23	CLEANING SUPPLIES	03/14/23	\$57.42	\$57.42	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69347	03/15/23	LUBRICANT, COUPLING	03/15/23	\$27.93	\$27.93	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69362	03/15/23	BOTTLE	03/15/23	\$9.13	\$9.13	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69623	03/15/23	MOTOR OIL, SNOW SHOVEL	03/15/23	\$43.94	\$43.94	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69646	03/15/23	ICE MELT	03/15/23	\$48.83	\$48.83	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69786	03/15/23	FOAM SEALANT GLOVES	03/15/23	\$39.31	\$39.31	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69884	03/15/23	CLEANER	03/15/23	\$15.99	\$15.99	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	69946	03/15/23	FOLDING TABLE	03/15/23	\$76.31	\$76.31	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
	9023	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1								
						\$703.20				

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	920000091494	03/14/23	NATURAL GAS	03/14/23	\$0.00	\$0.00	10-80-61620	NATURAL GAS	\$0.00	(\$2,124.59)
	920000091494	03/14/23	NATURAL GAS	03/14/23	\$0.00	\$0.00	10-80-61620	NATURAL GAS	\$0.00	(\$2,124.59)
	9176	02/16/23	ORWIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	02/16/23	\$244.22	\$244.22	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
	C-3885712	02/16/23	PEST CONTROL, AIR REMEDY			\$244.22				
	9653	02/06/23	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	02/06/23	\$716.80	\$716.80	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
	21747	02/06/23	Boiler Leak			\$716.80				
	21795	02/28/23	Fan Repairs	02/28/23	\$120.00	\$120.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
	9758	03/16/23	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	03/16/23	\$112.55	\$112.55	10-80-61555	OFFICE EXPENSES	\$0.00	(\$498.15)
	84552006001796	03/16/23	OFFICE EXPENSES SATELLITE TV			\$112.55				
	10233	03/12/23	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	03/12/23	\$2,025.00	\$2,025.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
	1828	02/14/23	Zamboni Room Lights			\$2,025.00				
	10447	03/14/23	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4	03/14/23	\$255.00	\$255.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
	1556167	03/14/23	ERV REPAIRS			\$255.00				
	1556169	03/14/23	DEHUMIDIFIER REPAIRS	03/14/23	\$398.41	\$398.41	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
						\$653.41				
						\$14,165.16				
<b>Total SPORTSPLEX</b>										
<b>CEMETERIES</b>										
	8792	02/23/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	02/23/23	\$31.55	\$31.55	10-85-65110	CEMETRY-SERVICE-MA	\$0.00	\$0.00
	200212441081-02	02/23/23	CEMETRY-HYDRO			\$31.55				
						\$31.55				
<b>Total CEMETERIES</b>										
										<b>Total Bills To Pay:</b>
										<b>\$120,203.39</b>

A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Vendor	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>GENERAL GOVERNMENT</b>										
8656	2023-01	AMCTO - ZONE 7, , 45 BEATTY STREET, NIPISSING, ON, POH 1W0	03/13/23 Zone 7 Registration	03/13/23	\$190.00	\$190.00	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$111.94)
8890	164020	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	03/16/23		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	164668	03/16/23 MAT RENTALS	03/16/23		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	165330	03/16/23 MAT RENTALS	03/16/23		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	166006	03/16/23 MAT RENTALS	03/16/23		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	166731	03/16/23 MAT RENTALS	03/16/23		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	167504	03/16/23 MAT RENTALS	03/16/23		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
	168274	03/16/23 MAT RENTALS	03/16/23		\$5.40	\$5.40	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
8927	69474	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, POH 1Z0	03/15/23 DIESEL FLUID	03/15/23	\$36.15	\$36.15	10-10-24500	A/R OTHER	\$0.00	(\$107,584.40)
9023	920000091494	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23 OFFICE NATURAL GAS 25%6	03/14/23	\$470.26	\$470.26	10-10-61620	NATURAL GAS	\$0.00	(\$1,063.79)
9176	C-388579	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	02/16/23 PEST CONTROL	02/16/23	\$53.62	\$53.62	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$64.42)
9720	2023022	TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4	02/15/23 February Computer Services	02/15/23	\$4,324.33	\$4,324.33	10-10-61570	COMPUTERS	\$0.00	(\$11,926.10)
10587	262891	BARRISTON LAW, 151 FERRIS LN, SUITE 202, BARRIE, ON, L4M 6C1	03/12/23 Legal Advice- Matter 110564	03/12/23	\$4,610.97	\$4,610.97	10-10-33100	A/P OTHER	\$0.00	(\$75,658.39)
	262895	02/17/23 Legal Advice- Miscellaneous	03/12/23		\$2,945.95	\$2,945.95	10-10-61560	AUDIT & LEGAL	\$0.00	(\$11,524.18)
10628	MARCH 13 2023	JAMES ARMSTRONG, , ST GERGE, ON, N0E 1N0	03/14/23 PLANNING REFUND	03/14/23	\$6.19	\$6.19	10-10-33050	A/P PLANNING DEPOSITS	\$0.00	(\$3,075.39)
10631	2022 ELECTION	ARON KENNEDY, , , , ,	03/14/23 ELECTION CANIDATE REFUND	03/14/23	\$100.00	\$100.00	10-10-33315	A/P ELECTION DEPOSITS	\$0.00	(\$900.00)
					\$100.00	\$100.00				
					\$21,121.05	\$21,121.05				
<b>Total GENERAL GOVERNMENT</b>										
<b>250 CLARK</b>										
8728	07589	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8	02/24/23 Cleaning Supplies	02/24/23	\$389.60	\$389.60	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
8890	164020	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY , ON, P1B 8J1	03/16/23 MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)



**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
164668	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
165330	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
166006	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
166731	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
167504	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
168274	03/16/23	MAT RENTALS	03/16/23	\$48.62	\$48.62	10-12-61525	250 CLARK-JANITORIAL	\$0.00	(\$1,439.82)
<b>8927</b>		<b>POWASSAN HOME HARDWARE &amp; AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0</b>							
69051	03/14/23	SHOWER CURTAIN ROD	03/14/23	\$19.33	\$19.33	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$220.37)
<b>9023</b>		<b>ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1</b>							
92000091494	03/14/23	250 CLARK NATURAL GAS 75%	03/14/23	\$1,410.81	\$1,410.81	10-12-61641	250 CLARK-BUILDING	\$0.00	(\$5,716.53)
<b>9176</b>		<b>ORKIN CANADA, 5840 FALEBOURNE ST, MISSISSAUGA, ON, L5R 4B5</b>							
C-388579	02/16/23	PEST CONTROL	02/16/23	\$139.43	\$139.43	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
C-388579	02/16/23	PEST CONTROL	02/16/23	\$21.45	\$21.45	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$220.37)
<b>9758</b>		<b>BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9</b>							
2023-03	03/12/23	BELL TV - FITNESS CENTRE	03/12/23	\$128.34	\$128.34	10-12-61757	FITNESS CENTRE@250	\$0.00	(\$220.37)
<b>9889</b>		<b>BRITTANY STILLAR-PURDON, ...</b>							
MARCH 13 2023	03/14/23	EASTER EGG HUNT SUPPLIES	03/14/23	\$100.00	\$100.00	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
<b>10082</b>		<b>BRAD'S JANITORIAL SERVICES, 3911 HWY 654, POWASSAN, ON, P0H1Z0</b>							
493111	03/14/23	250 CLARK ST CLEANING	03/14/23	\$407.04	\$407.04	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
<b>10306</b>		<b>BRIX TOYZ, 133 GIROUX ST, NORTH BAY, ON, P1B 7Y6</b>							
MARCH 2023	03/14/23	LEGO CAMP	03/14/23	\$720.42	\$720.42	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
<b>10447</b>		<b>AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4</b>							
1554220 WX	02/14/23	ERV System Repairs	03/12/23	\$259.49	\$259.49	10-12-61641	250 CLARK-BUILDING	\$0.00	(\$5,716.53)
<b>10486</b>		<b>HEATHER WALLINGFORD, ...</b>							
MARCH 23 ART	03/14/23	ART CLASS	03/14/23	\$162.10	\$162.10	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
<b>10629</b>		<b>THE CARRIAGE HOUSE MARKET, POWASSAN, ON, P0H 1Z0</b>							
MARCH 2023	03/14/23	PIZZA WORK SHOP	03/14/23	\$270.16	\$270.16	10-12-61754	250 CLARK-PROGRAM	\$0.00	(\$4,074.22)
<b>10630</b>		<b>IRIS STEBLYNSKY, BOX 311, CALLANDER, ON, P0H 1H0</b>							
MARCH 23 ART	03/14/23	ART CLASS REFUND	03/14/23	\$22.12	\$22.12	10-12-57042	250 CLARK-PROGRAM	\$0.00	(\$10,092.00)
<b>Total 250 CLARK</b>									<b>\$4,390.63</b>

**FIRE DEPARTMENT**

8792 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3

**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
200033599007-02	02/23/23	FIRE DEPT.-OPERATIONS	02/23/23	\$383.28	\$383.28	10-15-62020	FIRE DEPT.-INSURANCE	\$0.00	(\$4,431.79)
200058993361-02	02/22/23	FIRE DEPT.-OPERATIONS	02/22/23	\$198.85	\$198.85	10-15-62020	FIRE DEPT.-INSURANCE	\$0.00	(\$4,431.79)
200095870626-02	02/21/23	HYDRO TC FIRE HALL	02/21/23	\$195.24	\$195.24	10-15-62020	FIRE DEPT.-INSURANCE	\$0.00	(\$4,431.79)
					<b>\$777.37</b>				
8880	03/16/23	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	03/16/23	\$28.81	\$28.81	10-15-62020	FIRE DEPT.-INSURANCE	\$0.00	(\$4,431.79)
94031		TC FIRE HALL WATER TESTING							
9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$629.65	\$629.65	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$3,015.14)
92000091494 323	03/14/23	NATURAL GAS	03/14/23	\$563.66	\$563.66	10-15-62020	FIRE DEPT.-INSURANCE	\$0.00	(\$4,431.79)
920000091494 323	03/14/23	NATURAL GAS	03/14/23	\$563.66	\$563.66	10-15-62020	FIRE DEPT.-INSURANCE	\$0.00	(\$4,431.79)
					<b>\$1,193.31</b>				
9768	02/13/23	OFFICE CENTRAL, 60 LEEK CRESCENT, RICHMOND HILL, ON, L4B 1H1	02/13/23	\$152.90	\$152.90	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$3,015.14)
2026509-0	02/13/23	O-Ring Binders	02/13/23	\$20.85	\$20.85	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$3,015.14)
2026509-1	02/13/23	O-Ring Binder	02/13/23	\$20.85	\$20.85	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$3,015.14)
					<b>\$173.75</b>				
					<b>\$2,173.24</b>				
<b>Total FIRE DEPARTMENT</b>									
<b>PUBLIC WORKS</b>									
8775	03/16/23	GIN-COR., 5151 HWY 17 WEST, MATTAWA, ON, P0H 1V0	03/16/23	\$246.89	\$246.89	10-20-63420	WINTER CONTROL-	\$0.00	(\$3,110.31)
77738	03/16/23	SPRING HINGE	03/16/23	\$489.89	\$489.89	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$1,614.30)
77853	03/16/23	PLOW PARTS	03/16/23	\$489.96	\$489.96	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$681.08)
77853	03/16/23	PLOW PARTS	03/16/23	\$489.96	\$489.96	10-20-63780	2014 FREIGHTLINER-	\$0.00	(\$681.08)
					<b>\$1,226.74</b>				
8792	03/16/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	03/16/23	\$1,337.81	\$1,337.81	10-20-63020	STREET LIGHTING-HYDRO	\$0.00	(\$1,337.47)
20006782851323	03/16/23	STREET LIGHTING-HYDRO	03/16/23	\$161.21	\$161.21	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
200018558926-02	02/21/23	PUBLIC WORKS BLDGS UTILITIES	02/21/23	\$209.68	\$209.68	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
200031148485-02	02/21/23	PUBLIC WORKS BLDGS UTILITIES	02/21/23	\$31.53	\$31.53	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
200067996361-02	02/21/23	PUBLIC WORKS BLDGS UTILITIES	02/21/23	\$31.53	\$31.53	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
					<b>\$1,740.23</b>				
8799	03/16/23	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	03/16/23	\$123.74	\$123.74	10-20-63420	WINTER CONTROL-	\$0.00	(\$3,110.31)
79453		LIGHT ASSY							
					<b>\$123.74</b>				
8897	03/14/23	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6	03/14/23	\$210.19	\$210.19	10-20-63060	PUBLIC WORKS-	\$0.00	(\$1,340.73)
57 898	03/16/23	PW UNIFORM RENTALS	03/16/23	\$210.19	\$210.19	10-20-63060	PUBLIC WORKS-	\$0.00	(\$1,340.73)
5777530		PW UNIFORM RENTALS							
					<b>\$420.38</b>				
8912	03/12/23	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	03/12/23	\$17.53	\$17.53	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$1,168.47)
27201	03/14/23	Groceries	03/14/23	\$18.00	\$18.00	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$1,168.47)
27208	03/14/23	WATER	03/14/23	\$35.53	\$35.53	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$1,168.47)
					<b>\$35.53</b>				
8927	03/14/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	03/14/23	\$83.30	\$83.30	10-20-63060	PUBLIC WORKS-	\$0.00	(\$1,340.73)
68953	03/14/23	AIR FRESHNERS, ARMORALL	03/14/23	\$18.82	\$18.82	10-20-63420	WINTER CONTROL-	\$0.00	(\$3,110.31)
68770	03/14/23	POST HOLDER	03/14/23	\$17.93	\$17.93	10-20-63420	WINTER CONTROL-	\$0.00	(\$3,110.31)
68773	03/14/23	4X4 PT	03/14/23	\$17.93	\$17.93	10-20-63420	WINTER CONTROL-	\$0.00	(\$3,110.31)
					<b>\$120.05</b>				
8982	03/14/23	SPECTRUM TELECOM GROUP LTD, 505 FROOD ROAD, SUDBURY, ON, P3C 5A2	03/14/23	\$330.72	\$330.72	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
1267507		TOWER RENTAL							
					<b>\$330.72</b>				

**A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt.	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8987 01 1	STEVE CROZIER WELDING, P.O. BOX 12, 48 MEMORIAL PARK DR E, POWASSAN , ON, P0H 1Z0	03/16/23	REGULATOR	03/16/23	\$72.04	\$72.04	10-20-63060	PUBLIC WORKS-	\$0.00	(\$1,340.73)
9023 92000091494 323 92000091494 323	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	NATURAL GAS	03/14/23	\$555.60	\$555.60	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$3,223.27)
9256 34429393	LINDE, P.O. BOX 400, STATION D, SCARBOROUGH, ON, M1R 5M1	03/16/23	cylinder rental	03/16/23	\$102.51	\$1,692.77	10-20-63060	PUBLIC WORKS-	\$0.00	(\$1,340.73)
9658 10022	JEFF KMITH, P.O. BOX 22, TROUT CREEK, ON, P0H 2L0	03/12/23	January TC Sidewalks	03/12/23	\$3,785.47	\$3,785.47	10-20-63420	WINTER CONTROL-	\$0.00	(\$3,110.31)
9985 75545 75546	GRIFFITH BROS. SERVICE CENTRE LTD., 284 HWY 124, PO BOX 570, SOUTH RIVER, ON, P0A 1X0	03/16/23	TOWING	03/16/23	\$686.88	\$686.88	10-20-63420	WINTER CONTROL-	\$0.00	(\$3,110.31)
10575 2768	AVERY'S MOBILE SERVICES, 15 TILlicum BAY ROAD, CALLANDER, ON, P0H 1H0	03/12/23	Freightliner Leak	03/12/23	\$702.14	\$1,297.44	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$1,614.30)
<b>Total PUBLIC WORKS</b>										
<b>ENVIRONMENT</b>										
8751 7389 7404 7413	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0	01/09/23	December Compactor Rental	01/09/23	\$1,831.68	\$1,831.68	10-25-64920	LANDFILL SITE	\$0.00	\$0.00
		02/01/23	January Landfill	02/01/23	\$2,442.24	\$2,442.24	10-25-64920	LANDFILL SITE	\$0.00	\$0.00
		03/16/23	GARBAGE COMPACTING	03/16/23	\$1,831.68	\$1,831.68	10-25-64920	LANDFILL SITE	\$0.00	\$0.00
8792 200051438461-02	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	02/21/23	LANDFILL SITE-MAT/SUPPLIES HYDRO	02/21/23	\$400.02	\$6,105.60	10-25-64910	LANDFILL SITE-	\$0.00	(\$383.96)
9363 16041	KNIGHT PIESOLD CONSULTING, 1650 MAIN STREET WEST, NORTH BAY, ON, P1B 8G5	01/31/23	January Landfill Monitoring	03/12/23	\$10,764.24	\$400.02	10-25-64965	LANDFILL SITE-	\$0.00	\$0.00
10278 13694	TOTAL ALIGNMENT 2418136 ONT LTD, 1520 CHOLLETTE ST. UNIT D, NORTH BAY, ON, P1A 0A9	03/16/23	ALIGNMENT	03/16/23	\$240.15	\$10,764.24	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$102.78)
10538 139548 139548	GFL ENVIRONMENTAL INC, 1926 HIGHWAY 17 WEST, NORTH BAY, ON, P1B 8G5	03/16/23	MONTHLY RECYCLING CONTRACT	03/16/23	\$141.25	\$240.15	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$11,519.83)
		03/16/23	MONTHLY RECYCLING CONTRACT	03/16/23	\$10,256.33	\$10,256.33	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$11,519.83)
						\$10,397.58				

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10997 329386	03/16/23	WASTE CONNECTIONS OF CANADA, P.O. BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7	03/16/23	\$449.01	\$449.01	10-25-64910	LANDFILL SITE-	\$0.00	(\$383.96)
				\$449.01					
				\$28,356.60					
<b>Total ENVIRONMENT</b>									
<b><u>WATER</u></b>									
8792 200025335054-02	02/21/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	02/21/23	\$114.19	\$114.19	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$3,700.83)
8907 29610 30187	03/14/23	ONTARIO CLEAN WATER AGENCY, 2085 HURONTARIO ST. SUITE 500, MISSISSAUGA, ON, L5A 4G1	03/14/23	\$9,479.50	\$9,479.50	10-30-64720	WATER-OCWA	\$0.00	(\$9,479.50)
	03/16/23		03/16/23	\$9,479.50	\$9,479.50	10-30-64720	WATER-OCWA	\$0.00	(\$9,479.50)
9023 920000091494 323	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$18.51	\$18,959.00	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$3,700.83)
9030 510444 FEB 2023	03/14/23	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	03/14/23	\$76.31	\$76.31	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$1,519.41)
9653 21766	02/13/23	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	02/13/23	\$141.39	\$141.39	10-30-64750	WATER METER CAP EXP	\$0.00	\$0.00
				\$141.39					
				\$19,309.40					
<b>Total WATER</b>									
<b><u>SEWER</u></b>									
8907 29610 30187	03/14/23	ONTARIO CLEAN WATER AGENCY, 2085 HURONTARIO ST. SUITE 500, MISSISSAUGA, ON, L5A 4G1	03/14/23	\$5,775.67	\$5,775.67	10-40-64120	SEWERS-OCWA	\$0.00	(\$5,775.67)
	03/16/23		03/16/23	\$5,775.67	\$5,775.67	10-40-64120	SEWERS-OCWA	\$0.00	(\$5,775.67)
9023 920000091494 323	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$67.60	\$11,551.34	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$97.70)
				\$67.60					
				\$11,618.94					
<b>Total SEWER</b>									
<b><u>RECREATION</u></b>									
8792 200096240842-02	02/21/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	02/21/23	\$158.05	\$158.05	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$454.82)
8824 S035944	02/23/23	LIFESAVING SOCIETY THE LIFEGUARDING EXPERTS, 400 CONSUMERS ROAD, NORTH YORK, ON, M2J 1P8	02/23/23	\$65.13	\$158.05	10-55-67110	POOL-MATERIAL &	\$0.00	(\$914.66)
				\$65.13					
				\$65.13					

**Municipality of Powassan  
A/P Preliminary Cheque Run**

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8880 94031	03/16/23	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3 SHCC WATER TESTING	03/16/23	\$0.00	\$0.00	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$454.82)
9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$18.51	\$18.51	10-55-67110	POOL-MATERIAL &	\$0.00	(\$914.66)
92000091494	03/14/23	323 NATURAL GAS	03/14/23	\$299.10	\$299.10	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$454.82)
92000091494	03/14/23	323 NATURAL GAS	03/14/23	\$317.61	\$317.61				
<b>Total RECREATION</b>									
<b>HISTORICAL &amp; CULTURE</b>									
8954	03/16/23	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	03/16/23	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION	\$0.00	(\$1,975.12)
2000001034173	03/16/23	323 WATER HEATER RENTAL	03/16/23	\$151.55	\$151.55				
9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$811.94	\$811.94	10-65-67680	POWASSAN LEGION	\$0.00	(\$1,975.12)
92000091494	03/14/23	323 NATURAL GAS	03/14/23	\$811.94	\$811.94				
9176	02/16/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	02/16/23	\$174.41	\$174.41	10-65-67680	POWASSAN LEGION	\$0.00	(\$1,975.12)
C-3885802	02/16/23	PEST CONTROL	02/16/23	\$174.41	\$174.41				
<b>Total HISTORICAL &amp; CULTURE</b>									
<b>TROUT CREEK COMMUNITY CENTRE</b>									
8792	02/21/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	02/21/23	\$1,218.48	\$1,218.48	10-75-61610	HYDRO	\$0.00	\$0.00
200009358575-02	02/21/23	HYDRO	02/21/23	\$1,218.48	\$1,218.48				
8862	02/16/23	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	02/16/23	\$68.55	\$68.55	10-75-61800	SUPPLIES	\$0.00	(\$683.48)
1194405	02/16/23	PROPANE	02/16/23	\$101.07	\$101.07	10-75-61800	SUPPLIES	\$0.00	(\$683.48)
1196463	02/24/23	PROPANE	02/24/23	\$169.62	\$169.62				
8880	03/16/23	NEAR NORTH LABORATORIES INC., UNIT 11-191 BOOTH RD, R.R.#5, NORTH BAY, ON, P1A 4K3	03/16/23	\$0.00	\$0.00	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
94031	03/16/23	TCCC WATER TESTING	03/16/23	\$0.00	\$0.00				
8927	03/15/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	03/15/23	\$62.36	\$62.36	10-75-61800	SUPPLIES	\$0.00	(\$683.48)
69170	03/15/23	CLEANER FUNNEL, SALT	03/15/23	\$62.36	\$62.36				
9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$795.57	\$795.57	10-75-61620	NATURAL GAS	\$0.00	(\$1,520.91)
92000091494	03/14/23	323 NATURAL GAS	03/14/23	\$795.57	\$795.57				
9165	02/14/23	BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1A 0B3	03/12/23	\$350.00	\$350.00	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
156718	02/14/23	Zamboni Sharpening	03/12/23	\$350.00	\$350.00				
9176	03/16/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	03/16/23	\$132.85	\$132.85	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
3907969	03/16/23	PEST CONTROL	03/16/23	\$132.85	\$132.85				
9766	03/16/23	RECREATIONAL REFEREES ASSOCIATION, C/O CHESTER POLESKI, 260 SOUTH STREET BOX 375, POWASSAN, ON,	03/16/23	\$132.85	\$132.85				

**Municipality of Powassan  
A/P Preliminary Cheque Run**

**(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
2023 TCCC	03/14/23	TCCC CARNIVAL REFEREES	03/14/23	\$2,672.00	\$2,672.00	10-75-61830	CARNIVAL	\$0.00	(\$4,334.14)
10447	03/14/23	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4	03/14/23	\$307.49	\$2,672.00	10-75-61820	MAINTENANCE	\$0.00	(\$3,767.13)
1556187	03/14/23	WALK IN COOLER REPAIRS	03/14/23	\$307.49	\$307.49			\$0.00	
				\$5,708.37	\$5,708.37			\$0.00	
<b>Total TROUT CREEK COMMUNITY CENTRE</b>									
<b>SPORTSPLEX</b>									
8728	02/24/23	D & D JANITORIAL SUPPLIES, PO BOX 102, PO MAIN, NORTH BAY , ON, P1B 8G8	02/24/23	\$280.39	\$280.39	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
07588	02/24/23	Cleaning Supplies	02/24/23	\$280.39	\$280.39			\$0.00	
8787	02/22/23	HEARTZAP SERVICES INC., 1185 FRANKLIN BLVD SUIT 2, CAMBRIDGE, ON, N1R 7Y5	02/22/23	\$718.05	\$718.05	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$5,292.10)
7508	02/22/23	AED Supplies	02/22/23	\$718.05	\$718.05			\$0.00	
8792	03/16/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3	03/16/23	\$8,387.63	\$8,387.63	10-80-61610	HYDRO	\$0.00	(\$10,144.88)
200126071473	03/16/23	HYDRO	03/16/23	\$8,387.63	\$8,387.63			\$0.00	
8862	02/16/23	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY , ON, P1B 8Z4	02/16/23	\$102.84	\$102.84	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$596.33)
1194404	02/16/23	PROPANE REFILL	02/16/23	\$102.84	\$102.84			\$0.00	
1196462	02/24/23	PROPANE REFILL	02/24/23	\$101.07	\$101.07	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$596.33)
8927	03/14/23	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0	03/14/23	\$45.78	\$45.78	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$388.88)
69031	03/14/23	HEATER FOR TIMEKEEPERS	03/14/23	\$45.78	\$45.78			\$0.00	
69442	03/15/23	HEATERS	03/15/23	\$209.65	\$209.65	10-80-61945	EQUIPMENT- SUPPLIES	\$0.00	(\$388.88)
69092	03/14/23	WATER HOSE FOR ZAMBONI	03/14/23	\$62.82	\$62.82	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
68774	03/14/23	SPRAY BOTTLE AND BROOMS	03/14/23	\$66.09	\$66.09	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69107	03/14/23	CLEANING SUPPLIES	03/14/23	\$57.42	\$57.42	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69347	03/15/23	LUBRICANT, COUPLING	03/15/23	\$27.93	\$27.93	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69362	03/15/23	BOTTLE	03/15/23	\$9.13	\$9.13	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69623	03/15/23	MOTOR OIL, SNOW SHOVEL	03/15/23	\$43.94	\$43.94	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69646	03/15/23	ICE MELT	03/15/23	\$48.83	\$48.83	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69786	03/15/23	FOAM SEALANT GLOVES	03/15/23	\$39.31	\$39.31	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69884	03/15/23	CLEANER	03/15/23	\$15.99	\$15.99	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
69946	03/15/23	FOLDING TABLE	03/15/23	\$76.31	\$76.31	10-80-61960	BUILDING SUPPLIES	\$0.00	(\$491.52)
9023	03/14/23	ENBRIDGE, PO BOX 644, TORONTOSCARBOROUGH, ON, M1K 5H1	03/14/23	\$0.00	\$0.00	10-80-61620	NATURAL GAS	\$0.00	(\$2,124.59)
92000091494	03/14/23	NATURAL GAS	03/14/23	\$0.00	\$0.00	10-80-61620	NATURAL GAS	\$0.00	(\$2,124.59)
920000091494	03/14/23	NATURAL GAS	03/14/23	\$0.00	\$0.00			\$0.00	
9176	02/16/23	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	02/16/23	\$244.22	\$244.22	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
C-3885712	02/16/23	PEST CONTROL, AIR REMEDY	02/16/23	\$244.22	\$244.22			\$0.00	

**Municipality of Powassan  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9653	02/06/23	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	02/06/23	\$716.80	\$716.80	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
21747	02/28/23	Boiler Leak	02/28/23	\$120.00	\$120.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
21795	02/28/23	Fan Repairs			\$836.80				
9758	03/16/23	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	03/16/23	\$112.55	\$112.55	10-80-61555	OFFICE EXPENSES	\$0.00	(\$498.15)
845520060017196	03/16/23	OFFICE EXPENSES SATELLITE TV			\$112.55				
10233	03/12/23	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBEIL, ON, P0H 1K0	03/12/23	\$2,025.00	\$2,025.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
1828	03/12/23	Zamboni Room Lights			\$2,025.00				
10447	03/14/23	AINSWORTH INC., 131 BERMONDSEY RD, TORONTO, ON, M4A 1X4	03/14/23	\$255.00	\$255.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
1556167	03/14/23	ERV REPAIRS	03/14/23	\$398.41	\$398.41	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$1,405.33)
1556169	03/14/23	DEHUMIDIFIER REPAIRS	03/14/23	\$398.41	\$398.41				
					\$653.41				
					\$14,165.16				
<b>Total SPORTSPLEX</b>									
<b>CEMETERIES</b>									
8792	02/23/23	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	02/23/23	\$31.55	\$31.55	10-85-65110	CEMETRY-SERVICE-	\$0.00	\$0.00
200212441081-02	02/23/23	CEMETRY-HYDRO			\$31.55				
					\$31.55				
<b>Total CEMETERIES</b>									\$120,203.39

**Total Bills To Pay:**

# March 2023

March 2023							April 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11	2	3	4	5	6	7	8
12	13	14	15	16	17	18	9	10	11	12	13	14	15
19	20	21	22	23	24	25	16	17	18	19	20	21	22
26	27	28	29	30	31		23	24	25	26	27	28	29
							30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Feb 26	27	28	Mar 1	2	3	4
5	6	7	8 Maple Syrup Festival Meeting Rec committee meeting 7pm	9	10	11
12	13	14	15	16	17	18
19	20 PSB MEETING @6:00PM	21 Council 7pm	22	23 Committee of Adjustment	24	25
26	27 Library Board Meeting	28	29 NBMCA	30 NAPB	31	Apr 1



# April 2023

May 2023

April 2023

Su	Mo	Tu	We	Th	Fr	Sa
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

Mar 26

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Apr 1

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May 1

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Maple Syrup Festival Meeting

Maple Syrup Festival Meeting  
Recreation Committee Meeting

DSSAB  
NAPB

Maple Syrup Festival Meeting

NBMCA